INTERNATIONAL HOUSE
& PROGRAMS
JACKSONVILLE STATE UNIVERSITY

International House
700 Pelham Road North
Jacksonville, AL 36265
Tel: 256.782.5303
Email: studyabroad@jsu.edu

Jax State Study Abroad Student Checklist
Faculty-Led Program Without a Third-Party Provider

This checklist may not be an exhaustive list. The list is in chronological order.

☐ Review Study Abroad Policies & Form Deadlines

☐ Initial appointment with the Study Abroad Office. Email studyabroad@jsu.edu

☐ Initial appointment with Program Leader

☐ Initial appointment with Academic Advisor

☐ Initial appointment with Financial Aid Counselor. You can schedule a one-on-one virtual chat!

☐ Complete Initial Student Conduct Inquiry Form

☐ Complete Jax State Study Abroad Student Application

☐Complete General Health Physical at Jax State Health Center

☐ Apply for your passport (**if applicable**)

☐ Meet with clinician(s) to complete Clinician's Report Form(s) (**if applicable**)

☐ Complete Financial Aid Disbursement Form for Study Abroad (**if applicable**)

☐ Complete Third-Party Provider application. Contact your Program Leader for links and deadlines **(if applicable)**

☐ Complete Study Abroad Vector Training

☐ Make required payments for the program as directed by the Program Leader

☐ Obtain visa (**if applicable**)

☐ Obtain flight ticket (check with the Program Leader before purchasing a ticket)

☐ Enroll in Smart Traveler Enrollment Program

☐ Obtain travel insurance with adequate coverage

☐ Register for study abroad course and IHP 497 (0 credit) course and the study abroad course assigned by the Program Leader

☐ Attend International House and Programs Pre-Departure Orientation

☐ Stay in touch with the Study Abroad Office before, during and after the trip

Jax State's International Travel Risk Committee will need to review the destinations designated as Level 3 and Level 4 by the Department of State Travel Advisories. Participants-students and program leaders are responsible for understanding the cancellation and refund policies of the providers. In the event the program gets canceled for the safety and health of the participants, the participants will be responsible for any financial losses.