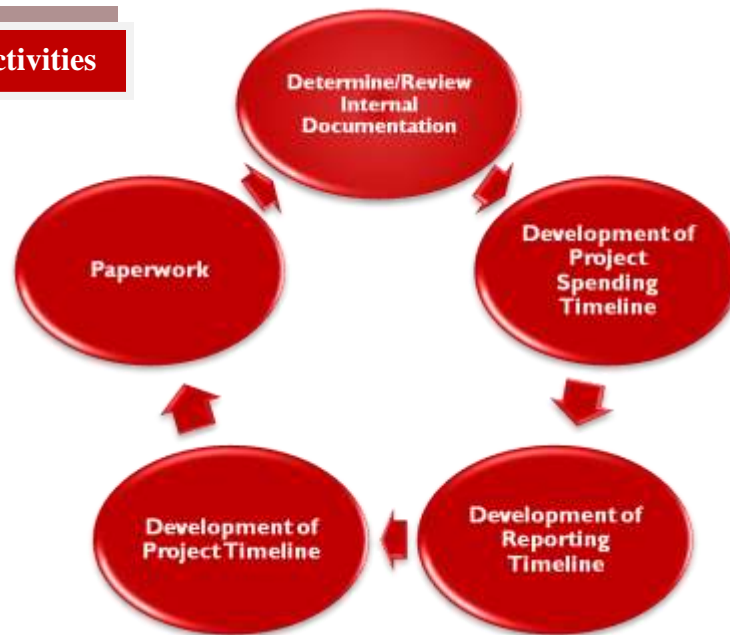


Post- Award Activities



Reporting to the grantor is the responsibility of the Principal Investigator. Grantors have different reporting schedules and requirements – it is incumbent upon the Principal Investigator to be familiar with the particular rules and regulations of his/her grantor reporting policies.

When the project is completed, a copy of the final report should be sent to the Dean(s), Department Head(s), Vice President for Academic Affairs and Office of the Controller.

The project manager is available to help with:

- Development of Project Spending Timeline
- Development of Reporting Timeline
- Development of Project Timeline
- Determine/Review Internal Documentation
- Paperwork – PI Payment Schedule

For additional Post-Award information, please contact:

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E-mail lgarner@jsu.edu

Parts of this document follow the guidelines set forth in [Policy Number II:05:01](#) from the [Manual of Policies and Procedures](#) (revised May 2019).