



JACKSONVILLE STATE UNIVERSITY

Jacksonville State University

REQUEST FOR PROPOSALS RFP#26-08-18-0021

Life Safety Systems Maintenance and Monitoring for Fire Alarm Systems

**Mandatory Pre-Bid Meeting on August 5, 2026 at 10:00 AM CST
Location of Meeting will be at Angle Hall, Room 108**

**RFP MUST BE RECEIVED BEFORE:
August 18, 2026 – 3:00 p.m. CST
No Electronic Bids Will Be Accepted**

RFP Delivery Address:

**Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Rd N
324 Angle Hall
Jacksonville, AL 36265**

**REQUEST FOR PROPOSALS SIGNATURE
CERTIFICATION PAGE**

RFP Number: Jax State RFP#26-08-18-0021
Description: Life Safety Systems Maintenance and Monitoring for Fire Alarm Systems
Due Date: August 18, 2026 **Time:** 3:00 PM CST
RFP Issue Date: July 28, 2026

PROPOSALS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED ABOVE. THE RFP PACKAGE AND ENVELOPE MUST BE SEALED AND PROPERLY MARKED WITH THE RFP NUMBER, DATE AND TIME OF OPENING AND RESPONDENT'S RETURN ADDRESS.

One (1) original and one (2) unbound copies of all documents must be submitted. It is the responsibility of the respondent to ensure that the RFP packet arrives in the Procurement and Fixed Assets office on time. The RFP packet should be hand delivered or sent by FedEx or UPS. No electronic copies will be accepted. Questions concerning the RFP and submission process should be submitted in writing to Shasta Platt at splatt@jsu.edu.

Company Name: _____
Name (Type or Print) _____
Title: _____
Address: _____

Telephone Number: _____
E-Mail Address: _____

Alabama law (section 41-4-116, Code of Alabama 1975) provides that every RFP submitted and contract executed shall contain a certification that the vendor, contractor, and all its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting and remitting Alabama state and local sales, use and and/or lease tax on all taxable sales and leases into Alabama. By submitting this proposal, the submitting vendor is hereby certifying that they are in full compliance with State of Alabama Act No. 2006-557 and acknowledges that the awarding authority may declare the contract void if the certification is false.

Jacksonville State University reserves the right to accept or reject all RFPs or any portion thereof. JSU assumes no liability for expenses incurred by firms in the preparation of their responses to this RFP. Once received, all proposals become the property of Jax State.

Signature of authorized agent:



Purpose

Jacksonville State University, hereafter referred to as the University or JAX STATE, is requesting proposals for the Maintenance, Service, and Monitoring of Life Safety Fire Alarm Equipment (this excludes sprinkler systems and inspections). No sub will be accepted without Jax State representative approval.

All questions about the Scope of Work for this Request for Proposal should be submitted to psmolik@jsu.edu: subject Life Safety Systems Inspections.

For questions concerning the bid process, please email splatt@jsu.edu.

A Mandatory Pre-Bid Meeting will be held on 08/05/2026 at 10:00 AM CST at Angle Hall, Room 108.

Fire Alarm System Maintenance and Service Specifications

1. General

The Contractor shall provide all labor, supervision, materials, equipment, tools, and documentation necessary to maintain, troubleshoot, repair, and certify the facility's fire alarm system in accordance with the latest adopted edition of NFPA 72, the manufacturer's recommendations, and all applicable state and local codes. All contractors must wear a company badge and/or clothing. Any company vehicle must also have the company logo.

All work shall be performed by qualified NICET technicians trained and/or certified by the fire alarm equipment manufacturer.

2. Scope of Work

The Contractor shall maintain and service all components of the fire alarm system, including but not limited to:

- Fire Alarm Control Panel (FACP)
- Remote annunciators
- Power supplies
- Batteries and battery chargers
- Manual pull stations
- Smoke detectors
- Heat detectors
- Duct smoke detectors
- Beam detectors (if installed)
- Flame detectors (if installed)
- Carbon monoxide detectors (if installed)
- Waterflow switches
- Valve supervisory switches
- Monitor modules
- Control modules
- Addressable devices
- Notification appliance circuits
- Horns

- Speakers
- Bells
- Strobes
- Combination notification appliances
- Fire alarm communication equipment
- Emergency voice/alarm communication systems
- Elevator recall interfaces
- Door holder release devices
- Magnetic door locks connected to the fire alarm system
- HVAC shutdown interfaces
- Smoke control interfaces
- Fire pump supervisory signals
- Generator supervisory interfaces
- Off-site monitoring communication equipment

3. Preventive Maintenance

Preventive maintenance shall include:

- Cleaning smoke detectors as required.
- Cleaning detector chambers using manufacturer-approved methods.
- Inspecting detector sensitivity.
- Replacing defective devices.
- Tightening electrical connections.
- Inspecting batteries for corrosion, swelling, leakage, or deterioration.
- Replacing batteries that fail testing or have reached manufacturer-recommended service life.
- Updating software or firmware when authorized by the Owner.
- Inspecting enclosure integrity.
- Verifying labeling and circuit identification.
- Inspecting surge protection devices.
- Removing dust and debris from control panels.

4. Service Response

Emergency service shall be available 24 hours per day, 7 days per week.

Response times shall be:

- Emergency life safety failure: Within 4 hours.
- Trouble condition affecting system operation: Within 8 hours.
- Non-emergency service requests: Within 24 to 48 hours.

Replacement parts shall be new, compatible with the existing system, and approved by the equipment manufacturer.

5. Acceptance Criteria

The fire alarm system shall be considered acceptable when:

- All devices operate as intended.
- No alarm, supervisory, or trouble conditions remain unless approved by the Owner.
- Communication with the supervising station is verified.
- Batteries meet required capacity.
- All reports have been submitted.
- The system complies with NFPA 72 and all applicable local codes.

6. Standards

All work shall comply with:

- NFPA 72 – National Fire Alarm and Signaling Code

- Applicable local building and fire codes
- Manufacturer's installation and maintenance instructions
- Authority Having Jurisdiction (AHJ) requirements

Fire Alarm System Monitoring Services

1. Purpose

Provide continuous monitoring services for all university fire alarm systems to ensure prompt receipt, processing, and notification of fire alarm, supervisory, and trouble signals. The objective is to provide reliable 24-hour monitoring that supports life safety, minimizes response times, and maintains compliance with applicable fire codes and standards.

2. Scope of Services

The Contractor shall provide all labor, equipment, communications, software, and supervision necessary to perform the following services:

- Provide 24 hours per day, 7 days per week, 365 days per year monitoring all connected fire alarm control panels.
- Receive and process fire alarm, supervisory, trouble, and communication failure signals transmitted from each monitored fire alarm system.
- Immediately notify the designated responders: campus police/public safety, and other university contacts in accordance with the University's notification procedures.
- Maintain redundant monitoring facilities and communication systems to ensure uninterrupted service.
- Monitor communication paths and immediately report any loss of communication between the fire alarm system and the monitoring center.
- Maintain accurate records of all alarm events, supervisory conditions, trouble signals, notifications, and operator actions.
- Provide secure web-based access, when available, for authorized University personnel to review alarm history and activity reports.
- Coordinate with the University and fire alarm service provider during testing, maintenance, repairs, and system impairments to prevent unnecessary emergency dispatches.
- Place systems on test status upon authorization from the University and promptly restore systems to normal monitoring status after testing is complete.
- Notify the University immediately of any communication failures, equipment malfunctions, or monitoring interruptions.

3. Reporting Requirements

The Contractor shall provide:

- Monthly reports summarizing all alarm, supervisory, trouble, and communication events.
- Incident reports for all fire alarm activations upon request.
- Documentation of communication failures and corrective actions taken.
- Annual summary reports identifying alarm trends and recurring issues.

4. Response Requirements

- Fire alarm signals shall receive immediate operator action and notification in accordance with established emergency procedures.
- Supervisory and trouble signals shall be processed and reported to designated University personnel without unnecessary delay.
- Communication failures shall be reported immediately to the University's designated representative.

5. Compliance

All monitoring services shall comply with the latest editions of:

- NFPA 72 – National Fire Alarm and Signaling Code
- Applicable International Fire Code (IFC)
- Local Authority Having Jurisdiction (AHJ) requirements
- UL-listed Central Station requirements, where applicable
- All applicable federal, state, and local regulations

6. Contractor Qualifications

The Contractor shall:

- Maintain all required business licenses and certifications.
- Operate a UL-listed or FM-approved monitoring facility, if required by the University.
- Employ trained and qualified monitoring personnel.
- Maintain sufficient staffing to provide continuous monitoring without interruption.

7. Deliverables

The Contractor shall provide:

- Continuous fire alarm monitoring services.
- Monthly activity reports.
- Annual performance summary.
- Updated emergency contact lists.
- Documentation of all alarm events, notifications, testing, and impairments.

Any conflict between these specifications and applicable codes shall be resolved in favor of the more stringent requirement.

Fire Alarms Locations

Anders Hall Roundhouse/Hammon Hall

Angle Hall

Ayers Hall

Ayers Hall Manufacturing Support

Brewer Hall

Brookstone

Carlise Fine Arts

Celta Chi

CEPS Complex

Child Development Center

Computer Center

Crow Hall

Curtiss Hall

Daugette Hall

Dixon Hall

Fitzpatrick Hall

Houston Cole Library

International House

Jack Hopper Hall

Kappa Sigma

Kenamer Hall

Little River Canyon Center

Logan Hall

Longleaf Studios

Martin Hall

Mason Hall East

Mason Hall West

McClellan Campus
McGee Hall
Merrill Hall
New Dining Hall
North Village Housing
Pannell Hall
Patterson Hall
Pete Matthews Coliseum
Pi Kappa Alpha
Pi Kappa Phi
President Residence
Ramona Wood
Randy Owens Educational Building
Randy Owens Performing Arts
Rowe Hall
Rudy Abbott Baseball Complex
Salls Hall
Self-Hall
South Complex
South Complex Annex
Stephenson Hall
Stone Center
Theron Montgomery Building
UREC
West Village Housing
White Athletic Facilities

This will increase as new buildings are added.

All Fire Alarms are Fire-Lite Systems.

PRICING FOR MAINTENANCE AND SERVICE FOR FIRE ALARM EQUIPMENT

Monday-Friday 7:00 AM- 4:30 PM
Emergency and After Hours
Saturday, Sunday, and Holidays
Truck Fee/Gas Fee
Part Percentage Markup

Labor Cost

All non-emergency calls must be addressed within 48 hours.

All Dorms, the President's House, and Angel Hall will always be considered an emergency.

The following buildings will also be considered emergencies during football, basketball, and volleyball season, and special events: Burgess Snow Suits (Meehan Hall), White Athletic Facility, Pete Matthews Coliseum, and the ROC. During non-season or special events, these will be on regular service. The person reporting the issue will state if it is an emergency. This may change as buildings are added.

University Rights to Award or Rejection

The University reserves the right to accept or reject any or all Proposals and is not necessarily bound to accept proposal if that proposal is contrary to the best interest of the University. In making an award, intangible factors such as Bidder's service, integrity, facilities, equipment, reputation, and past performance will be weighed along with the quality displayed in the samples submitted. The University reserves the right to waive any or all formalities.

Proposal Evaluation and Award

1. Reputation of the vendor and their services.
2. Quality of the vendor's services.
3. Extent to which the services meet the University's needs.
4. Delivery based upon the university's needs.
5. Vendor's past relationship with the University.
6. Total long-term cost to the University for retaining the vendor's services.
7. Any other relevant factors provided in response to this request.

Intent to Award

Unless all proposals are rejected, the University will issue an "Intent to Award" before a final award is made. The "Intent to Award" will continue for a period of five (5) calendar days, after which the award will be final provided there are no protests. A detailed explanation of this process may be reviewed in the Alabama Administrative Code, Chapter 355-4-6-.01. All protest communications filed via email must be sent to: purchasing@jsu.edu.

Contract Period

As mutually agreed upon, the successful Proposer shall be awarded a Contract for one (1) year, with the option to auto renew the contract up to an additional four (4) one-year (1) period. The renewals will be under the same terms and conditions if it should be deemed advisable and advantageous to do so. Renewal of this Contract shall be contingent upon annual satisfactory performance evaluations by the University.

Form of Proposal

All proposals must be sealed when received. Electronic proposals will not be considered.

Requests for Clarification

Bidders desiring further information or interpretation of proposal requirements must make requests in writing to Shasta Platt, Director of Procurement and Fixed Assets, 700 Pelham Road North, Room 324, Jacksonville, AL 36265 or by email to purchasing@jsu.edu, at least seven (7) calendar days prior to proposal opening. Answers to such requests will be given to all recorded bidders.

Terms

The awarded vendor must agree to accept a purchase order as a contract for the service or equipment purchase. JSU does not agree to pre-pay or pay a deposit on equipment orders. The vendor should invoice JSU upon equipment delivery and completion of other services. This contract may include a provision requiring the contractor to bear the cost of criminal background checks (state and federal criminal convictions and sex offender registry status for the last seven years) for all employees, agents, or subcontractor performing work on university property.

Amendments to Proposal

The receipt of all amendments must be acknowledged by bidders. Price Negotiation after a proposal has been opened, with the exception of price negotiations with the lowest responsible bidder, no changes in proposal prices or other provisions of proposals prejudicial to the interest to the University or fair competition shall be made.

Modification or Withdrawal of Proposals

Proposals may be modified or withdrawn by written notice if received at the place designated for receipt of proposals, prior to the proposal due date and time.

Late Proposals, and Late Withdrawals

Any proposal submission or withdrawal received after the specified due date and time at the place designated for receipt of proposals will be considered late.

Responsibility and Responsiveness

Proposals will only be considered by a bidder who has submitted a proposal which confirms in all material aspects to the Request for Proposals.

Insurance

The bidder shall purchase and maintain such insurance as will provide protection from claims for damages because of bodily injury, sickness, or disease, or death of any person including claims insured by standard personal injury liability, policies, and from claims for injury to, loss, or destruction of tangible property, including loss of use resulting there from, any or all of which may arise out of or result from bidders operations under the scope of work, whether such operations be by offer anyone directly or indirectly employed by offer for whose acts offer may be legally liable. This insurance shall include the types and specific coverage(s) and be written for not less than any limits of liability required by law. Insurance must include, but is not limited to, coverage for commercial general liability, commercial automobile liability, worker's compensation, and employer's liability coverage. The Releasees shall be named as an additional insured on all policies. Before an award is made, the successful bidder must provide a copy of its Certificate of Insurance.

Licenses and Permits

The bidder must obtain and maintain, any and all necessary licenses and permits, and comply with all applicable Federal, State, and Local laws in conjunction with the performance of the scope of work. The College may request valid copies of necessary licenses and permits.

State of Alabama Disclosure Statement

Section 41-16-82 of the Code of Alabama 1975 requires the Vendor Disclosure Statement to be completed and filed with all bids, bids, contracts, or grant bids to the State of Alabama in excess of \$25,000. In circumstances where a contract is awarded by competitive bid, the Statement shall be required only from the person receiving the contract.

Beason-Hammon Alabama Taxpayer and Citizen Protection Act

As required by Section 31-13-9(k) of the Code of Alabama 1975, the supplier agrees to the following: "By signing this contract, the contracting parties affirm, for the duration of any agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized

alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.” Verification of enrollment in the E-Verify program will be required prior to any award to a supplier who employs one or more employees within the State of Alabama. E-Verify documentation should be identified with the bid number and the buyer name. Failure to provide documentation within 5 calendar days of notification will result in the rejection of the supplier’s bid. To enroll in the E-Verify program visit <https://www.e-verify.gov/>.

Certification Pursuant to Act No. 2006-557

Section 41-4-142 of the Code of Alabama 1975 (Act No. 2006-557) provides that every bid submitted and contract executed shall contain a certification that the supplier, supplier, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama State and local sales and use tax, or simplified seller use tax, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Section 41-4-142, they are not barred from bidding or entering into a contract as a result, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Debarment and Suspension

Per e-CFR §200.214 Suspension and debarment. Non-Federal entities are subject to non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180. The regulations in 2 CFR Part 180 restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities. By submitting this bid, the bidder is hereby certifying that they are in full compliance with CFR 200.214.

Debarment and Suspension Certification:

- a. The vendor certifies to the best of their knowledge and belief, they are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from a covered transaction by any Federal department or agency;
- b. That the vendor has not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. The vendor is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local); and
- d. The vendor has not within a three-year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

Federal Contracting Provisions

By submitting this bid, the bidder agrees to comply with all the provisions required for federal contracting and agrees to provide the College with appropriate documentation. These provisions, include, but are not limited to, the Davis-Bacon Act, Copeland "Anti-Kickback" Act, Contract Work Hours and Safety Standards Act, and Clean Air Act. Furthermore, the bidder acknowledges that any resulting contract may address breach of contract, termination for cause and the Equal Employment Opportunity clause provided under 41 CFR 61-1.4(b).

Proposal Submission

One (1) original and one (1) copy of all documents must be submitted. The proposal number, opening date and time must be listed on the outer envelope. It is the responsibility of the respondent to ensure that the proposal packet arrives in the Procurement and Fixed Assets office on time. No late proposals are allowed to be accepted per Alabama State Bid Law. To ensure timely receipt, the proposal packet should be hand delivered or sent by commercial carrier to:

Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Rd N
324 Angle Hall
Jacksonville, AL 36265

Include in your sealed proposal envelope:

1. Proposal Form
2. Bid Response Form
3. Original State of Alabama Disclosure Statement
4. Memorandum of Understanding as documentation of vendor registration with the Federal E-Verify system (contact your company's Human Resources Department or visit <https://www.e-verify.gov> to register)
5. W-9 form from IRS
6. Certificate of Compliance with Ala. Code 41-16-5
7. Certificate of Compliance with Ala. Code 31-13-1
8. Certificate of Compliance with Ala. Code 41-16-160
9. Bid Bond

Bid Bond

Bid shall be accompanied by a certified check, cashier's check, or bid bond issued by a surety company located and authorized to do business in the State of Alabama, in an amount equal to at least 5% of the sum of the total amount of the bid, but in no event more than \$10,000.

Insurance Requirements

Proof of General Liability and Workers Compensation Insurance must be provided with the Proposal response.

General Liability:

- \$1,000,000 Bodily injury and property damage combined occurrence
- \$3,000,000 Bodily injury and property damage combined aggregate
- \$1,000,000 Personal injury aggregate
- Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.
- Jacksonville State University should be listed as an additional insured.

Workers Compensation and Employers Liability:

- \$100,000 Limit each occurrence

Bid Guidelines

- Complete the attached State of Alabama Disclosure Statement
- Memorandum of Understanding as documentation of vendor registration with the Federal E Verify system (contact your Human Resources Dept or register at <https://www.e-verify.gov/employers>)
- Three References
- Certificate of Insurance - General Liability
- Certificate of Insurance - Workers Compensation
- State of Alabama Business License (or proof of qualification to do business in the State of Alabama)
- Beason-Hammon Act Certificate of Compliance Ala. Code 31-13-1
- Certificate of Compliance Ala. Code 41-16-5 (Boycott)
- Certificate of Compliance Ala. Code 41-169-160 (Economic Boycott)
- Bid Bond

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**CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN
PROTECTION ACT
(Ala. Code § 31-13-1)**

RE: Contract/Grant/Incentive (describe by number or subject): _____
by and between _____ **(“Contracting Party”)** and
Jacksonville State University.

The undersigned hereby certifies to Jacksonville State University as follows:

The undersigned holds the position of _____ with the Contracting Party named above and is authorized to provide representations set out in this Certificate as the official and binding act of that entity and has knowledge of the provisions of Ala. Code § 31-13-1, known as The Beason-Hammon Alabama Taxpayer and Citizen Protection Act (“Act”).

The Contracting Party is a business entity or employer as those terms are defined in Ala. Code §31-13-3(2) and (5).

The Contracting Party certifies that it has not knowingly employed an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

The Contracting Party certifies that it is enrolled in E-Verify and will continue to be enrolled in E-Verify for the duration of the contract/agreement.

Contracting Party Name (Printed)

E-Verify User Identification Number

By: Authorized Officer or Agent of Contracting Party (Signature)

Title of Authorized Officer or Agent of Contracting Party

Printed Name of Authorized Officer or Agent of Contracting Party

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-5

RE: Contract _____ **(describe by number or subject), by and between Jacksonville State University and** _____ **(“Contracting Party”)**

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-5.
2. The Contracting Party is a corporation, partnership, limited liability company, organization or other legal entity conducting or operating any trade or business in Alabama OR is a corporation, organization, or other legal entity operating in Alabama that is exempt from taxation under Section 501(c)(3) or (4) of the Internal Revenue Code.
3. The Contracting Party represents that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade. Boycott is defined as “to blacklist, divest from, or otherwise refuse to deal with a person or business entity when the action is based on race, color, religion, gender, or national origin of the targeted person or entity or is based on the fact that the boycotted person or entity is doing business in a jurisdiction with which this state can enjoy open trade and with which the targeted person or entity is doing business.”

Verified this _____ day of _____, 20_____.

Signature of Contractor’s Authorized Representative

Printed Name and Title of Contractor’s Authorized Representative

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-160

RE: Contract _____ (describe by number or subject), by and between Jacksonville State University and _____ (“Contracting Party”)

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-160.
2. The Contracting Party is a for-profit entity, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company with 10 or more full-time employees.
3. The Contracting Party, without violating controlling law or regulation, does not and will not, during the term of the contract, engage in economic boycotts. Without an ordinary business purpose, the Contracting Party does not and will not refuse to deal with, terminate business activities with, or otherwise take any commercial action that is intended to penalize or inflict economic harm on a company solely because the company, without violating controlling law or regulation, does any of the following:
 - a) Engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy, timber, mining, or agriculture.
 - b) Engages in, facilitates, or supports the manufacture, import, distribution, marketing or advertising, sale, or lawful use of firearms, ammunition, or component parts and accessories of firearms or ammunition.
 - c) Does not meet, is not expected to meet, or does not commit to meet environmental standards or disclosure criteria, in particular to eliminate, reduce, offset, or disclose greenhouse gas emissions.
 - d) Does not meet, is not expected to meet, or does not commit to meet corporate employment or board composition, compensation, or disclosure criteria.
 - e) Does not facilitate, is not expected to facilitate, or does not commit to facilitate access to abortion or sex or gender change surgery, medications, treatment, or therapies.

Verified this _____ day of _____, 20_____.

Signature of Contracting Party’s Authorized Representative

Printed Name and Title of Contracting Party’s
Authorized Representative

**Request for Taxpayer
Identification Number and Certification**
Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
- -
or
Employer identification number
-

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



State of Alabama Disclosure Statement

Required by Article 3B of Chapter 16 of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

☐

Contract

☐

Proposal

☐

Request for Proposal

☐

Invitation to Bid

☐

Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐

Yes

☐

No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐

Yes

☐

No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS

By signing below, I certify under penalty of perjury (in the jurisdiction in which it is executed) that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a person who knowingly violates this article shall be subject to civil penalty in an amount of ten thousand dollars (\$10,000), or 10 percent of the amount of the contract, whichever is less, to be deposited in the State General Fund. Also, the contract or grant shall be voidable by the awarding agency.

Authorized Signatory	Date	Jurisdiction in which this Disclosure Statement is executed
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The disclosure statement is required to be completed and filed with grant proposals in excess of \$25,000 and contracts that meet or exceed the threshold for bid or other formal solicitations under Article 5 of Chapter 4 of Title 41 or any other law that requires formal solicitation procedures for awarding public contracts.