



Military Dependents

***In order to get your benefits applied by the Military & Post-Traditional Student Services. ***

Federal Benefits

If you have NOT applied for your benefit, go to <https://www.va.gov/>

- Click on Education – Apply for education benefits.
- Scroll down and click on the green “Find your education benefits form”.
- Answer the questions which should take you to the correct application.
- **Once completed make sure to print the Confirmation Page.**

If you have used the benefit in the past and need to TRANSFER it to JSU go to <https://www.va.gov/>

- Click on Education – Change your current education benefit.
- You will need to fill out a Request of Change of Program or Place of Training. We recommend you submit this form online to the VA.
- **Once completed make sure to print the Confirmation Page.**

The following documents need to be uploaded at: www.jsu.edu/post-trad

- **Certificate of Eligibility – Scan and upload**
 - **ONLY STUDENTS USING CHAPTER 35 (DEA)**
 - Must include the Veteran's Social Security or Case number. The number must match the number under the Veteran's name on the letter.
 - **ONLY STUDENTS USING CHAPTER 33 (Transfer of Entitlement Post 9/11 GI Bill)**
 - **MONTHLY ENROLLMENT VERIFICATION** (Student must do this the last day of every month)
Call 888-442-4551 to enroll.

**For change of major, student must upload a Change of Program form. **

State Benefit

If you have not applied for the Scholarship, go to the nearest State VA Office:

- Go to <https://va.alabama.gov/dependents-scholarship/> to get more information and to find the nearest office in your county.

If you have used this benefit at another school and need to transfer it to JSU:

- You must fill out a Request for Supplemental Certificate form (<http://www.jsu.edu/post-trad/pdf/ADVA-5s%20NEW.pdf>).
- Fill out the top two sections and give it to your original school so they can fill out Section III.

The following documents need to be filled out online at www.jsu.edu/post-trad/ (We already have a copy of your State Certificate so there is no need to upload one.)

- **FERPA Release Form** (It is an electronic copy of the form you were given at the VA office)

FAFSA

Per the State of Alabama, you MUST fill out, complete, and be eligible to use FAFSA (Free Application for Student Financial Aid) for your benefits to be processed and applied.

- High school students doing dual enrollment, you still have to apply for FAFSA even if it will get denied.
- If you need to check to see if you need any additional documents to complete the FAFSA, go to your MyJSU portal and/or check your JSU email.