

Jax MIX Event Submission Checklist

- ☐ **Submit your event for Jax MIX Partnership opportunities!**
 - Go to <https://www.jsu.edu/jaxmix/event-resources.html> to fill out the form!
- ☐ **Jax MIX Submission Deadlines:**
 - **28 days before event date or earlier**
- ☐ **Jax MIX Event Qualification Requirements:**
 - a. Must be a Jax State or Jax State Affiliated/Sponsored Event.
 - b. Must be open and accessible to all undergraduate Jax State students.
 - c. The event must correlate with at least one of the following microcredentials listed in the table below to be considered for inclusion into Jax MIX Events.
 - i. The event must connect to at least one of the chosen microcredentials SLOs listed in the table below.
 - d. The event must help a student engage with the chosen microcredential(s) student learning outcome(s).
 - e. The event must be added to/appear on the Jax State Event/Jax MIX Calendar.

Jax MIX Microcredentials	Student Learning Outcomes (SLOs)
Community Engagement	• Identify community needs. • Implement initiatives. • Assess the effectiveness of community interventions.
Environmental Stewardship	• Discover the interconnections between natural systems and human activities. • Propose solutions that balance ecological responsibility and social equity.
Ethical Leadership	• Make responsible decisions. • Understand and seek organizational success in contemporary society.
Global Connections	• Engage in various cultural perspectives. • Investigate the importance of diverse human identities and conditions. • Synthesize multiple forms of analysis to understand the historical development of cultures worldwide.
Media Literacy	• Identify credible sources. • Recognize misinformation. • Navigate responsible consumption of a variety of resources, references, and media.

- ☐ **Receive Jax MIX Event Acceptance emails the following Friday after the submission date.**
- ☐ **Accepted event(s) added to Jax State Event/Jax MIX Calendar by Jax MIX Office and Web Services:**
 - If you have already added your event to the calendar, the Jax MIX Office and Web Services will add the Jax MIX designation and microcredential track information to the submitted event.
- ☐ **Receive Jax MIX Event QR Code Flyer to display at event:**
 - Event organizers are obligated to post a QR Code, created by Jax MIX Office, track student event attendance.
 - Requesting a Jax MIX Ambassador for your event? If an ambassador is available, you will receive an email confirmation at least seven (7) days prior to the event.
- ☐ **Visit Jax MIX Event Webpage to see all upcoming events.**