

# Navigating our Service Request Form

Visit our website at: [www.jsu.edu/ire](http://www.jsu.edu/ire)

## Institutional Research and Effectiveness



### Institutional Research and Effectiveness

Service Request  
Student Achievement  
Assessment  
Census

The central mission of the Office of Institutional Research and Effectiveness is to provide accurate, reliable and systematic departmental and institutional support in research, planning, accreditation and assessment and to support continuous improvement through meaningful planning, analysis, reporting and informative decision making.

Institutional Research data serves as the official source of factual, research-based information about Jacksonville State University's students, faculty, and staff using data collected at each semester's census date. We provide data and analysis to internal and external stakeholders such as the federal government, the state of Alabama and the executive administration of Jacksonville State University for use in data-driven decision-making. We also provide routine and ad-hoc reports and analysis to assist in informed decision-making across the institution.

## Select "service Request"

### Institutional Research and Effectiveness

Service Request  
Student Achievement  
Assessment  
Census  
Fact Book  
Quick Facts  
Tableau  
Institutional Research



## Provide relevant information

OIRE Service Request Form

Please provide your contact information below.

Name

Email

Phone Extension:

Department \*

## Request Details

The diagram illustrates the flow from the 'Request Details' form to a dropdown menu. A blue arrow points from the 'Request Description' field to the dropdown menu, and another blue arrow points from the dropdown menu to the 'Request Details' form.

**Request Details Form:**

- Select the category that best matches your request? \*
- Request Description \*
- Please upload any relevant files below...  
Drop files or click here to upload
- How will this information be used and/or disseminated? \*

**Dropdown Menu:**

- Access Request (Qualtrics, Tableau, RAGASEDU Integrate, etc.)
- Data needed for accreditation
- Data needed for internal/external survey or report
- Exploratory/research
- Need help creating/administering a survey
- New/Existing Program Evaluation
- Institutional Effectiveness data (Operational & Assessment Plans)
- Assessment data
- Other (Please describe the purpose of your request in the comment box below)

Please include date needed by...

Submit when finished...

