

Open Enrollment Step by Step Plan

1) PEEHIP & JSU Open Enrollment

- a. July 1st- August 31st
- b. Visit the RSA PEEHIP website:
 - i. Review current coverage
 - ii. Make desired changes to health, dental, vision, optional coverages
 - iii. Update dependents of life events if needed
 - iv. <https://www.rsa-al.gov>
- c. Visit Employee Navigator website to review and change your coverage
 - i. Review current coverage
 - ii. Make desired changes to dental, vision, group life, and more.
 - iii. <https://www.employeenavigator.com>

2) Prepare for Open Enrollment Sessions

- a. Watch for email updates and upcoming sessions with Insurance Planning Services (IPS)
- b. Dates TBA via email and HR Benefits Website

3) Attend PEEHIP Benefits Presentations

- a. Recommended for all employees making enrollment changes or who are new to PEEHIP
 - i. When: Tuesday, August 19th
 - ii. Where: Merrill Hall B10
 - iii. Times: 11:00AM and 1:00PM
- b. Topics may include:
 - i. Health plan options
 - ii. Flexible Spending Accounts (FSA)
 - iii. Supplemental Plans
 - iv. Wellness Incentives

4) Health and Wellness Steps

- a. Complete a wellness screening with ADPH
 - i. Optional ADPH screenings
 - ii. When: July 22nd, August 6th, and August 14th
 - iii. Where: Angle Hall Room 308
 - iv. Time: 8:30AM-2:00PM
- b. Wellness & Flu Clinic
 - i. October 22nd

5) Review Retirement Options

- a. Join TIAA webinars
 - i. July 9th: Market Update
 - ii. July 23rd: Mid-Career Check-in

6) Tuition Assistance

- a. Submit Tuition Assistance forms via My Jax State Portal for 2025-2026 academic year
- b. Forms now available in My Jax State (via HR > Benefits Card)
- c. Deadline for submitting the request is **August 26th**
 - i. [Tuition Assistance Link](#)

Helpful Links:

- JSU HR Benefits Website
 - <https://www.jsu.edu/hr/benefits/index.html>
- RSA PEEHIP Open Enrollment
 - <https://www.rsa-al.gov/peehip/open-enrollment>
- Employee Navigator
 - <https://www.employeenavigator.com>
- TIAA Webinars
 - <https://www.tiaa.org/webinars>
- ADHP Calendar
 - <https://www.alabamapublichealth.gov/>
- Questions?
 - benefits@jsu.edu

Additional Resources:

PEEHIP Premium Assistance Discount Chart:

- Employees enrolled in PEEHIP can apply for a premium rate discount based on family size and household income
- Apply by filling out the form on RSA: www.rsa-al.gov/peehip/forms/.
- Send completed form to PEEHIP

****employees applying for assistance will be required to provide a copy of the current year federal tax return transcript which can be accessed by visiting: <https://www.irs.gov/individuals/get-transcript> or by calling 800.908.9946**

Discounts for Family Size and Household Income

Family Size	50% Discount for Incomes	40% Discount for Incomes	30% Discount for Incomes	20% Discount for Incomes	10% Discount for Incomes
1 member	0 - \$15,650	\$15,651-\$23,474	\$23,475-\$31,299	\$31,300-\$39,124	\$39,125-\$46,950
2 members	0 - \$21,150	\$21,151-\$31,724	\$31,725-\$42,299	\$42,300-\$52,874	\$52,875-\$63,450
3 members	0 - \$26,650	\$26,651-\$39,974	\$39,975-\$53,299	\$53,300-\$66,624	\$66,625-\$79,950
4 members	0 - \$32,150	\$32,151-\$48,224	\$48,225-\$64,299	\$64,300-\$80,374	\$80,375-\$96,450
5 members	0 - \$37,650	\$37,651-\$56,474	\$56,475-\$75,299	\$75,300-\$94,124	\$94,125-\$112,950
6 members	0 - \$43,150	\$43,151-\$64,724	\$64,725-\$86,299	\$86,300-\$107,874	\$107,875-\$129,450
7 members	0 - \$48,650	\$48,651-\$72,974	\$72,975-\$97,299	\$97,300-\$121,624	\$121,625-\$145,950
8 members	0 - \$54,150	\$54,151-\$81,224	\$81,225-\$108,299	\$108,300-\$135,374	\$135,375-\$162,450