

JSU Leadership Scholarship Resume Sample and Instructions

Structure your resume in the following format to allow for easy reading and consistency. Start with your name and high school at the top of the page. Then, in order of 12th grade – 9th grade, list your leadership/membership activities, honors/awards, and community service in bulleted format for each grade. Finally, list any employment (formal or informal) for the years you were enrolled in high school.

Jane Doe

Sample High School

12th Grade

Leadership/Membership

Honors/Awards

Community Service

11th Grade

Leadership/Membership

Honors/Awards

Community Service

10th Grade

Leadership/Membership

Honors/Awards

Community Service

9th Grade

Leadership/Membership

Honors/Awards

Community Service

Employment