

Attending:

Faculty Senate President Benji Blair: Biology
Scott Beckett: Learning Skills
Robbie Boggs: Family and Consumer Sciences
Sean Corey: Military Science
David Dempsey: Math & Computer Science
Heidi Dempsey: Psychology
Douglas Gordon: Music
Teresa Gardner: Curriculum and Instruction
Larry Gray: English
Gloria Horton: English
Bryce Lafferty: Art
Nancy Mellen: Criminal Justice
Linda Mitchell: Secondary Education
Kerri Reese: Distance Education
Yingqi Tang: Library: Technical Services
Manabu Saeki: Political Science
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources

Guests: Dr. Bill Meehan, Dr. Rebecca Turner, Dr. Taylor Colber (guest of Dr. Turner)

Senate President, Benji Blair introduced the guests and Dr. Meehan addressed the Senate.

- JSU has, like all universities in the state, lost appropriations to the point that we can no longer be considered state-funded. We are more appropriately considered state-assisted.
- University resources are allocated based in large part on credit hour production. College of Commerce and Business and Distance Learning were both good. These numbers can be seen on pages 2-3 of the information packet.
- Honors courses are up 12%. Sections are down 2, but student enrollment is up. This program attracts students and encourages strong students.
- Students with lower ACT scores enrolling continues to drop. It is especially important that the composite and discipline scores move closer together and this helps with retention numbers as well. Dr. Turner will be taking an initiative to the board related to changes in enrollment requirements. Scores have moved up steadily and scholarships helped encourage higher ACT scores.
- We had the 2nd highest freshman class ACT scores.
- Part-time enrollment 32%, Full-time 68%; this represents very little change. Breakdown by gender; 49% female. Ethnicity remains largely the same.
- Decrease enrollment. Changes in financial aid have had a big impact. Many for profit colleges are causing problems for all universities in financial aid. The most important thing is that JSU continues to have high quality programs and produce students who are ready for the workforce.
- Reminded everyone that there was a vote coming up the next day and in Nov. Additionally, there is a vote coming up about distance learning. The Attorney General's staff has made

an interpretation that distance learning courses should be charged at three times the regular rate. This would not help us because those courses are growing and continue to grow. If we have to charge much more that will significantly hurt us. All 14 institutions of higher education will be fighting that. When the time comes Drs. Meehan and Turner may be asking faculty and departments to express the importance of distance education to them because the money earned through distance education and the value it gives back is vital. He has asked Dean Fielding to reinstate a study that shows that is like bringing a major manufacturer to the state.

- There are legislative forces that want to have a chief technical officer. This may be good in some ways for the General Fund, but when it comes to things like technology, one stamp does not fit all. Our students need to know a variety of formats because in the work world students will need to know this variety. There will be more information on this later.
- Calhoun County Chamber is starting a program to increase internships that allow our students to gain a true experience.
- The business community has also asked that we resurrect the resource list for expert knowledge. This is a list where faculty tell their areas of expertise, as well as those areas where they would be willing to speak, teach, or share their knowledge in some way. The bottom line is – we need to advertise the talent here at JSU. That form will be sent to everyone online through the Dept. of Institutional Advancement and through Tim Garner.
- Dr. Meehan shared a letter written by Dr. Daugette wrote to a potential student in 1930. Letter related reasons to find reasons to go to school at the teacher college or some other college if necessary.

Benji Blair introduced Dr. Turner and she addressed the Senate.

- We are retaining most of our freshmen, as indicated by the number of graduating seniors compared to freshmen students. This is a good statistic.
- The number of graduate students who are part-time is too high compared to the number who are full-time.
 - The F.S. is going to develop a proposal for increasing graduate assistant benefits. Dr. Turner suggested that the current system encourages students to be part-time by only paying for 6 hours or by having no G.A. positions available. She recommended that the F.S. consider nine hours as the minimum as a way to possibly reverse the full-time/part-time ratio. It will also help them graduate in a more timely manner.
- Budgets: Most budgets received level funding. None have been cut. A few have more, such as Distance Ed. that needed a second instructional designer and updates to Blackboard. We haven't had to get into reserves.
- Summer Terms: We have a problem with summer terms. There are too many, they are overlapping, and students have to look in 13 different places to figure out what is being offered in the summer. We have to simplify summer so everyone can understand it. We need to teach what the students need and will take and not just what we want to teach and we need to have the numbers to back up what we do. Faculty will be asked through their department heads and that will go back through the deans to University Council. Benjie represents the Faculty Senate on the University Council and he can take back any comments or information from the Senate to the Univ. Council. K. Osterbind says that we have to have this issue settled by November because that is when summer terms have to be loaded for pre-registration. There is a recommendation that was made by a committee of

people who work with schedules that we have many fewer terms. Dr. Turner is committed to making this happen. This past summer enrollment suffered and that is probably because people didn't know what was out there.

- Senator suggested that the changes in Pell Grants was a problem. Because there were none in the summer students shifted to needing courses in the fall and departments were not prepared for the number of students needing courses.
- We are on a mission to continue upgrading technology for instructional purposes. Vincent Houston is the V.P. for University Technology is looking at obsolete equipment in offices and determining what needs to be upgraded first. Deans have been given a mission to go find out what is in offices. There is an opportunity to get faculty offices upgraded through that division. Dr. Turner's goal is to increase technology for instructional purposes. Dr. Meehan, Dr. Turner, and others were going to Apple headquarters to discuss the future of technology in order to be ready when the money is available.
 - Senator mentioned the need for training. There was a discussion about the iTunes U training and iPad training being listed late. K. Reese indicated that some of the poorly timed training was scheduled from outside our university and other training would be repeated later.
 - Around the university many departments are determining what they need and setting up their own training in their department.
 - Dr. Turner will be mentioning the need for more training and more professional development while visiting Apple headquarters. She will also be encouraging faculty to help train other faculty around campus.
 - Senator asked about determining the types of hardware needed in the classrooms because the classrooms are not designed for students who are plugged in and online. The question was asked if the Apple products would work in the classroom. Dr. Turner suggested working with existing technologies and improving what is there. K. Reese suggested that Apple TV would be very beneficial and Dr. Turner indicated that some departments are already using these. The issue was raised that the campus network will not work because of a firewall. Dr. Turner and K. Reese indicated that there was a work around to allow the Apple TV and an iPad work together. Dr. Turner indicated that she is excited about watching students learn using these new technologies.
- Two new categories for promotion. Distinguished Professor and Distinguished Lecturer. The call for these will go out but they will be different from the typical call for promotion and tenure. The call for these will go out Nov. 1. There are for instructors with 10 years and who meets the same qualifications as required for promotion. The Distinguished Professor is someone who has been a professor for seven and years, is a high performer, and is still very productive. There is an unlimited number of these positions. It will be very selective and every year the deans will get together and make the recommendations to Dr. Turner who will make recommendations to Dr. Meehan.

Faculty Senate President Benji Blair: Call to order.

Announced that the minutes of the last meeting [May 2012] are posted on the Senate website.

There is no old business.

There are some new action topics:

- IDEA evaluation system. During the Executive Committee this topic was a big discussion. Senators were asked to send B. Blair suggestions for improving the evaluation system through email. Senators were requested to send specific suggestions. B. Blair indicated that one problem is that many classes are not getting enough participation to provide statistically significant data so this information can't be used for any type of assessment or evaluation. B. Blair will take all of the information gathered and put it together for the next Faculty Senate meeting.
- Someone requested that the Faculty Senate develop a policy for dealing with lost receipts, however, B. Blair believes this is Tony Bennett's job, not the job of the faculty senate. It would be more appropriate to as Mr. Bennett, the new auditor, to come up with a one-page policy to let faculty know what they should do if they have lost a receipt.
 - There was discussion about which committee should handle this task. It was decided that the welfare committee would deal with this issue and would draft a request that Mr. Bennett develop an official policy.
- Faculty Senate webpages need to be updated in order to ensure that they make sense and have the information users will need.

Committee Reports:

There was a discussion about whether or not there were enough Senators present to have a quorum. Some Senators indicated that there was some miscommunication regarding the timing of the meeting. The president said an email was sent to the last known email list and it was posted on JSU news. The president decided to go on and ask the committees to report on what each committee does and major accomplishments last year.

Welfare Committee: Deals with policies that directly effect faculty welfare and moral. Last year the welfare committee dealt with developing a mentoring program for new faculty.

Admissions and Scholarship Committee: Deals with anything that has to do with admissions policies, ACT scores, GPAs, etc. This committee helped with raising the ACT requirements for incoming freshmen. Hopes that another recommendation from the Senate will be acted on. B. Blair asked if it was in the works from previous years and T. Gardner said it had gone to a committee and might need to be checked on.

Policies Committee: Currently the deans are discussing revising parts of the Faculty Handbook because they haven't been updated in years. That may be coming up this year and it would be something the Policies Committee would look at.

Elections Committee: The Vice President serves as chair of the elections committee. Works to elect the new Senate president and other elected positions.

Faculty Honors: Has worked to get all of this online so that it is completely paperless and the information is easy for everyone to see. To see the information, a Faculty Senate account has been set up that will allow this access.

President's Report:

- Because there are not very many people attending the meeting, a Senator suggested having everyone email B. Blair to let him know if anyone wants to serve on a particular committee. He will put all of that together in time for the next meeting.
- New guidelines have been established for renting university facilities, but no one has been hired for that position. By the next meeting we should have that information.
- JSU organizations are required to do E-Verify to say whether or not your organization hires non-U.S. citizens. This is for the organization, not for each member.
- There was a change of the university level requirements for upper level (300-400) courses required for graduation (52 hours to 36 hours). This does not change what your individual concentration requires, but it does change the overall total number of these courses required for graduation.
- Faculty Senate purchased three-ring binders for all new faculty and provided them with some guidance about. Do we want to have a committee put together an advice page for new faculty?
- There was a question about how much the summer contracts might be cut. The president said he thought the administration was talking about cutting about 20%. If you can offer a class that has enough students then it will most likely make, but they are talking about proration and there is not enough funding for summer. There was some discussion of allowing proration of individual classes in order to allow a professor to teach a course that will have less students. A Senator said that this summer that happened but the professor did not know the pay would be prorated until two weeks into the semester when the contract finally arrived. At that point there were no options. Part of the problem is that if we teach many of the courses our students need in the summer they don't fill, while an online basic course would fill up immediately. The president said this is why the deans are going to be asking for a list of requirements for majors. A Senator said that another problem is that summer is the only time when some classes are taught because they are electives, but they may not have a lot of students in them. We don't usually teach required courses in the summer. Additionally, last summer some departments were told that they had to teach an equal number on campus and online, but this doesn't make sense if we know that online courses will usually have higher enrollment and bring in more money. The President asked if we need to develop a committee to deal with summer. There was a discussion about whether this would fall under the Welfare Committee, Policies Committee, Admissions and Scholarship, or if an Ad Hoc Committee would be best. Additionally, there the suggestion was made that the SGA should be involved.
 - An Ad Hoc committee will be formed to put together a recommendation for the University Council regarding summer courses and schedules.

Meeting is adjourned by Senate President, Benjie Blair.

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Heidi Dempsey: Psychology
Douglas Gordon: Music
Teresa Gardner: Curriculum and Instruction
Larry Gray: English
Gloria Horton: English
Bryce Lafferty: Art
Nancy Mellen: Criminal Justice
Linda Mitchell: Secondary Education
Kerri Reese: Distance Education
Yingqi Tang: Library: Technical Services
Manabu Saeki: Political Science
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources

Guests: Lori Owens, American Democracy Project, Jean Pugliese, Graduate School

- Lori Owens gave a presentation to the Faculty Senate about the American Democracy Project and how departments across the university can participate.
- Jean Pugliese discussed the Graduate Bulletin, graduate requirements, updates to the Graduate School, the issues of level of competition based on possible changes in tuition, and the possibility of getting more graduate research/assistant positions.
 - Discussed the role of the Graduate School in helping prepare students for thesis.
 - If faculty or students find something missing they should talk to Denise in the Graduate School office.
 - Departments are able to set requirements and deadlines that are over and above those set by the Graduate School. These must be approved after submitted.
- Benjie Blair asked everyone to sign up for one of the Faculty Senate committees.
- Minutes from the Faculty Meeting in May 2012 were approved.
- Minutes from the Faculty Meeting in September 2012 were approved with changes.
- IDEA suggestions to be sent to Dr. Turner. Benjie presented a proposal. Discussion of the benefits and drawbacks of using class time or giving points to persuade students to complete the evaluations. Other issues with the evaluation included minimal ability for faculty to control the questions being asked, issues related to online courses, amount of time being used to try to get the students to complete the forms compared to the limited time required for students to complete evaluations in the older form, and the potential issues that could be raised by faculty being bribed to get the evaluation completed and the problems raised by all of the other comments. Senators questions why we are doing an

evaluation that is less effective, that costs more money, and that provides less reliable data than the evaluation form it replaced.

- Senators voted to send the document from Benjie Blair to Dr. Turner.

Meeting is adjourned by Senate President, Benjie Blair.

Attending:

Faculty Senate President: Benjie Blair: Biology
Edwin Bellman: Technology
Robbie Boggs: Family and Consumer Sciences
David Dempsey: Math & Computer Science
Heidi Dempsey: Psychology
Wendon Edge: Nursing
Teresa Gardner: Curriculum and Instruction
Larry Gray: English
Francia Guillermo: Math & Computer Science
Mark Hearn: Management & Marketing
Jeffery Hedrick: Communication
Gloria Horton: English
Tanveer Islam: Emergency Management
Bryce Lafferty: Art
Alexandria Martinez: History and Foreign Language
Nancy Mellen: Criminal Justice
Linda Mitchell: Secondary Education
Nixon Mwebi: Physical & Earth Science
Ellen Peck: Drama
Yingqi Tang: Library: Technical Services
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources

Guests: Gordon Stone, Higher Education Partnership
Pres. Bill Meehan, J. E. Wade, Joe Delap

- Meeting is called to order by Dr. Benjie Blair
- Gordon Stone presented on the Higher Education Partnership. The presentation included discussion of:
 - Changing dynamics in Alabama political climate and the possible effects of this on higher education,
 - Potential for increased educational revenue this year, the effect this might have on education in Alabama and particularly on higher education,
 - Rolling reserve that passed 2 years ago. There may be approximately \$400,000,000 in the reserve this year. This money is divided among all aspects of Alabama education.
 - RSA has asked for more money
 - Request for all JSU faculty joining HEP. The most effective way to join, check on membership status.
- Dr. Meehan, Dr. Wade, and Dr. Delap, discussed the changes to the summer schedules:
 - There were originally three 4-week terms and one 12-week term with no August term. We are likely to be returning to this because 6-week terms cause a problem with faculty pay.

- Faculty comments: There needs to be equity in the pay for summer courses because there were differences across the university.
- Banner set-up for summer courses is a problem but financial aide requires that we list the course as they were listed last year. There is a PDF of the courses that can be downloaded but it is not dynamic.
- Faculty comments:
 - Many upper level courses that are taught during the summer cannot be taught during four weeks or six weeks and many need the 8-week schedule.
 - Summer enrollment is a problem and it is especially a problem due to drops in Financial Aide.
- 2013-14 Academic Calendar has been approved.
- Dr. Blair resent the Senate resolution on Healthcare and it was acknowledged.
- Faculty request: Make a mal-ware protection program available and free to faculty.
- Scholarship issues were discussed.
- Teresa Gardner announced emeriti nominations
- Faculty question: Has there been a response to the information sent regarding the IDEA evaluation? Dr. Blair has not heard and they have not meet on the issue yet.
- There will be no December Senate meeting.

Meeting is adjourned by Senate President, Benjie Blair.

Minutes:

Faculty Senate January 15, 2013

In attendance: Benjie Blair, Windon Edge (nursing), Jennifer Ivey for (Ellen Peck), Robbie Boggs (FCS) Admissions and Scholarship/elections, Guillermo Fancia (MCIS), Nancy Mellen (CJ), Jeffrey Hedrick (Com), Mark Hearn (MGT), Dough Gordon (Mus), Teresa Gardner (C&I), Bill Lowe (EM), Nixon Mwebi (PES), Larry Gray (ENG), Heidi L. Dempsey (Psy), David Dempsey (MCIS), LTC J. Poss (ROTC), K. Reese (DE), C. Vann (Library), Yingqi Tang (library), M. Suek (Poli). My best guess based on signatures:

Guest speaker: Ms. Laurie Charnigo. Ms. Carnigo presented a plan to create a summer reading program. "College Bound! Summer Lectures for little learners" It is designed to serve grade levels K-4th. If funded and approved she will need volunteers from different departments on campus to present a talk to the students on what careers they can go into and introduce them to what can be learned. An email with details will be sent out at a later date.

Presidents report:

Travel hints, photographs of menu, plate and specials may help with travel reimbursement.

Policy IV:03:06 Membership in organizations was revised slightly.

New Business: A request to review travel policy came from Dr. Heidi Dempsey. Dr. Blair volunteered to review the travel reimbursement policy and compare them to those of other regional institutions.

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Larry Gray: English
Francia Guillermo: Math & Computer Science
Jeffery Hedrick: Communication
Gloria Horton: English
Tanveer Islam: Emergency Management
Alexandria Martinez: History and Foreign Language
Linda Mitchell: Secondary Education
Nixon Mwebi: Physical & Earth Science
Greg Pass: Military Science
Ellen Peck: Drama
Manabu Saeki: Political Science
Yingqi Tang: Library: Technical Services
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources

Guests: Dr. Ruth Ellen Porter and Mr. Tony Bennett

- Meeting is called to order by Dr. Benjie Blair
- Dr. Ruth Ellen Porter presented on assessment in higher ed.
 - Assessment and strategic planning are the direction of higher education
 - Universities face the following challenges: technology, open education, accountability, globalization
 - There are positive responses for many of the challenges, including:
 - Innovative use of technology,
 - Moving accountability and assessment from a rhetoric heavy issue to one where colleges and departments seriously consider Student Learning Outcomes and ask the question, "What would an ideal student look like when he or she finishes our program?"
 - In an age of globalization, colleges should remember that American style liberal education is still the bedrock of creative thinking and education.
 - SACS will look at two things: 1) Are we gathering data and 2) are we using data to improve programs.
- Mr. Tony Bennett presented on travel forms and reimbursement requirements.
 - JSU spent 1.2 million in travel last year.

- Travel is handled by the Internal Audit office / webpage is linked to the JSU homepage
- IRS determines mileage reimbursement and says mileage from the shortest point – JSU or home
- For in-state travel: receipts are not required, \$75 per diem is for all days including departure and return, no meal per diem when meals are provided.
- For out-of-state travel: Detailed receipts are required for everything (this is JSU policy set by the University Council).
- When currency conversions are involved the Internal Audit department will look back and get the conversion rate from the time of the trip.
- Departments have a credit card that can be used (with approval) to prepay airfare and conference fees.
- Minutes for the November 2012 Faculty Senate meeting and the January 2013 Faculty Senate meeting were approved by the members.
- There was no old business to discuss.
- Dr. Blair indicated that he is emailing reports from meetings he attends in order to allow senators to review these in a timely manner.
- The trustees approved the constructions of a Science and Technology pavilion at Little River Canyon. This will be built using outside funding.
- At the April meeting of the Faculty Senate, Joe Weaver will report on changes to the student health services.
- A request has recently gone out for faculty honors. Everyone is encouraged to get colleagues to apply.
- Dr. Blair has requested that the new trustees visit the Faculty Senate but no meetings have been scheduled to date due to scheduling conflicts.

Meeting is adjourned by Senate President, Benjie Blair.

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Heidi Dempsey: Psychology
Teresa Gardner: Curriculum & Instruction
Douglas Gordon: Music
Larry Gray: English
Francia Guillermo: Math & Computer Science
Mark Hearn: Management & Marketing
Jeffery Hedrick: Communication
Gloria Horton: English
Nancy Mellen: Criminal Justice
Linda Mitchell: Secondary Education
Nixon Mwebi: Physical & Earth Science
Yingqi Tang: Library: Technical Services
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources
Erin Rider: Sociology
Mark Camp

Guest: Mrs. Lynn Garner, JSU Institute for Research and Collaboration

- Meeting is called to order by Dr. Benjie Blair
- Mrs. Lynn Garner made a presentation to the Senate on behalf of JSU's Institute for Research and Collaboration. The presentation included a video, contact information, and website information.
- Dr. Benjie Blair announced:
 - The Football Pep Rally and Taste of the Town will be held Thursday, Aug. 29
 - JDay will be April 12
 - Take Pride in Jacksonville (recycling and clean-up) will be April 13
 - Lt. Dan Band will hold a benefit concert on May 19. Proceeds will go to help a wounded soldier. They are hoping for faculty participation.
 - J. Pelham Commemoration will be the upcoming weekend.
 - Health and Community Day will be held in Oct.
- Additional information from Dr. Blair:
 - He recently represented the Faculty Senate at the College Faculty Presidents Meeting.
 - They are considering purchasing rain ponchos to leave in the Coliseum for faculty member to use during graduation if needed.
 - John Weaver will be at the April Faculty Senate meeting to discuss changes in the Health Services for JSU.
 - Faculty Research Grants are due by next Monday

- Research Activity Forms – List at least one for each person
- We have several members who have created Work documents of the online .pdf forms. They will send these to Dr. Blair to send to other members.
- Diane McWhorter, prize winning journalist, will be the speaker for the Communication Department
- Library Lunch Time Lecture will be Thursday. The speaker will be Lt. Col. Cash speaking about working at West Point.

Meeting is adjourned by Senate President, Benjie Blair.

FACULTY SENATE MEETING MINUTES

Meeting Date: April 8, 2013

Location: Houston Cole Library, 11th Floor Conference Room

I. Call to order: President Benji Blair called the meeting to order at 3:18p.m.

Members present: Windon Edge, Teresa Gardner, Guillermo Francia, Nancy B. Mellen, Robbie Boggs, Tanveer Islam, Alexandra Martinez, Heidi Dempsey, David Dempsey, Jeffrey Hedrick, Scott Beckett, Ellen Peck, Nixon Mwebi, Manabu Saeki, Yingqi Tang, Larry Gray, Charlcie P. Vann, Benjie Blair

II. GUEST: Joe Weaver, Representing Regional Medical Centers Anniston/Jacksonville

Joe Weaver addressed RMC's taking over administration of the JSU Student Health Center. The proposal process (RFP) occurred 18 months ago. RMC already has four employees staffed on campus. Mr. Robert Mills, Head Nurse, will remain with the center. According to Mr. Weaver, on-campus health center hours will be from 8:00am-4:30pm from Monday to Thursday during the fall and spring terms and 9:00am-2:30pm from Monday to Friday during the summer term. Students seeking medical attention outside of health center operating hours will be directed to Dr. Wyndol Hamer's clinic. Dr. Hamer's clinic hours are listed as Monday-Friday from 7:30am-9:00pm and Saturday 9:00am-2:30pm. Mr. Weaver pointed out that the clinic is accessible to students via the Gamecock Express. For medical emergencies outside of office hours, students will be directed to the RMC Jacksonville emergency room. Off-site psychiatric services will be available with Chris Randolph as scheduled. The health center will bill the student's health insurer and students will start paying a student health fee I the fall in addition to tuition.

Senators expressed concerns to Mr. Weaver regarding the following:

- Payment of copays
- The amount of quarterly fee payments to be made from JSU to RMC to administer the health center
- A request that the presentation PowerPoint be sent to all Senators
- Student testing for STDs. Concern was expressed that students may be less willing to be tested if they know their parents will be made aware they were tested on the monthly insurance statement
- Questions regarding HIPAA vs FERPA
- Parent access to student medical records
- The conversion of old health records electronically and what will be done with the old paper records

III. Approval of Minutes. Linda Mitchell was not present. March minutes will be presented for approval at the May meeting along with the April meeting minutes.

IV. Old Business. There was no old business.

V. New Business.

- A Senator expressed concern over an article he had read in the Anniston Star concerning the campaign for a new coliseum.
- A Senator expressed concern about the automatic move from instructor to associate professor upon completion of the doctorate. This may create a position away that takes away from the department or may not fill a tenure-track position. "This may create a position that does not satisfy department needs or may prevent the hiring of needed personnel in the future." (David Dempsey).
- Credit hour production has become an issue in determining the need for additional faculty within a department.
-

VI. Committee Reports:

President's Report:

- Dr. Turner is forming a calendar committee. FS will have a representative in the calendar planning process.
- Library repair update: The roof of the library is flat. Half the roof folded over, damaging the ventilation system. There is a problem in removing the damaged materials. Four hundred dead bats were found in the penthouse. The radio/TV dish that transferred information for graduation ceremonies and football games was damaged. Online streaming will be available for graduation only. Antennas that coordinated internal communications with staff were damaged.
- Dr. Blair is shopping for rain ponchos. They must be returned after each use.
- In Digital Measures, add end dates for activities to facilitate easy report generating by Dr. Turner.
- A clause on appearance and hygiene has been added to the updated Faculty Handbook.
- Dr. Turner is hosting department head training seminars.
 - How to request new faculty, writing memos
 - How quickly classes fill indicates the greatest need for new hires
 - Waiting lists for classes

Welfare Committee: No report.

Admissions and Scholarship Committee: No report

Policies Committee: No report

Elections Committee: Teresa Gardner reported that candidates have been nominated for the offices of VP, secretary, and historian. Senators who are rotating off their third year in term or who are rotating off the sixth year with two terms were reminded to please notify their department head to election a new Senator from within their department.

Faculty Honors: The Honors committee did not receive applications for all awards. Dr. Jimmy Triplett will perform at the reception following the faculty awards.

Strategic Planning Committee: Nancy Mellen reported that PRISM is being reviewed. Priority will be given to those most affected.

VII. Announcements: There were no announcements.

VIII: Adjournment: The meeting was adjourned at 4:28pm.

Respectfully submitted by Teresa J. Gardner, Vice-President

Attending:

Faculty Senate President: Benjie Blair: Biology
Scott Beckett: Learning Services
Robbie Boggs: Family and Consumer Sciences
Sean Corey: Military Science
Mike Davis: Athletic Rep.
David Dempsey: Math & Computer Science
Heidi Dempsey: Psychology
Windon Edge: Nursing
Teresa Gardner: Curriculum & Instruction
Douglas Gordon: Music
Francia Guillermo: Math & Computer Science
Gloria Horton: English
Tanveer Islam: Emergency Management
Nancy Mellen: Criminal Justice
Linda Mitchell: Secondary Education
Nixon Mwebi: Physical & Earth Science
Ellen Peck: Drama
Donna Perygin: Physical and Earth Sciences
Yingqi Tang: Library: Technical Services
Charlcie P. Vann: Library: Public Services
Melanie Wallace: Educational Resources

- Meeting is called to order by Dr. Benjie Blair
- March and April meeting minutes are approved.
- Committee Reports:
 - Policies Committee: Will start looking into potential policy change that would allow instructors to be promoted to professor.
 - Faculty Honors: Award Ceremony will be May 14, 2013
- Induction of new officers:
 - Dr. Teresa Gardner was inducted as the next president.
 - Each of the remaining positions had only one candidate so the Senate voted on the entire slate of candidates. All were elected:
 - Dr. Melanie Wallace: Vice-President
 - Dr. David Dempsey: Secretary
 - Mrs. Nancy Mellen: Historian
- Dr. Teresa Gardner conducted the remainder of the meeting.
- New Senators were introduced to the Senate
- There was no new business.
- Announcements:
 - Dr. Jimmy Triplet will be playing at the Awards Banquet
 - The Drama Dept. opened a new play the following weekend.
 - Dr. Ed Bellman is retiring and moving to Oklahoma

Faculty Senate
May 13, 2013

Minutes of Faculty Senate Meeting

- Dr. Gardner will be sending a survey to faculty to obtain guidance regarding the direction for the Senate.

Meeting is adjourned by Senate President, Dr. Teresa Gardner.