

MINUTES 2007-2008

Faculty Senate Minutes September 17, 2007

I. Call to Order

James Rayburn, 2007-2008 Faculty Senate President, called the meeting to order ~ 3:18 pm

Members present:

Curt Gladen, Doug Clark, James Rayburn, Augustine Ihator, Ron Mellen, Celia Hilber, Eric Traynor, Betty Morris, Gloria Horton, Larry Gray, Tim Roberts, Rob Landry, Jimmy Griffin, Paul Beezley, Laurie Charnigo, Behtany Latham, Brent Cunningham, Andrew Ciganek, Ed Smith, CPT Mizey, Michael D'Ambrosio, Miriam Hill, Dan Krejci, Heidi Eyre, David Jennings, Clark Hudspeth, Sherri Restauri.

Members absent:

Tracy Broom, Bill Lowe, Jordan Barkley, Edwin Bellman

II. Presentation to Senate by Dr. Meehan and Dr. Turner

III. Approval of the minutes:

Minutes approved as amended.

IV. Introduction of Committees and Reports

- A. Admissions and Scholarship -
- B. Elections -
- C. Honors -
- D. Policies -
- E. Welfare -
- F. Political Relations -
- G. Executive Committee / President's Report -

Dr. Rayburn announced correcting information on sign-in sheet and committees.

Dr. Rayburn handed out information from Academic Council meetings that included University Calendar Power point on reaching 10,000 Students, Textbook adoption policy is under review and a Bill in US Senate/House – on changing how books are handled in bookstore. It affects us because faculty may have to select books much earlier than we do now.

V. Old Business

- A. Tuition Remission Status - Updated
- B. New academic Rank “distinguished professor” - we need information on.
- C. Safety issues - to be addressed next meeting
- D. Dental and prescription plan - Need updated information
- E. Extra-compensation - Dr. Rayburn requested information form faculty.
- F. University Travel and Self-Improvement Grants – We need to update members.

- VI. New Business**
 - A. Promotion and Tenure
 - B. Plagiarism
 - C. Football going up a level
 - D. Possible change in tax withholdings.

VII. Announcements

VIII. Adjourn ~ 5:30 pm

Faculty Senate Meeting

October 8, 2007

I. Call to Order

The meeting was called to order at 3:20 by Dr. James Rayburn, Senate President 2007-2008.

Senators Present: Curt Gladen, Doug Clark, James Rayburn, Augustine Ihator, Ron Mellen, Celia Hilber, Sherri Restauri, Eric Traynor, Bill Lowe, Gloria Horton, Larry Gray, Tim Roberts, Rob Landry, Jimmy Griffin, Paul Beezley, Laurie Charnigo, Bethany Latham, Brent Cunningham, Ed Smith, John Reynolds, Michael D'Ambrosio, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley (Carol Uline), Clark Hudspeth, Edwin Bellman

Senators Absent: Tracy Broom, Betty Morris, S. Krishnaprasad, Kristi Beam, David Jennings

II. Approval of Minutes from September 17, 2007

No minutes were submitted by the secretary. Thus, minutes were prepared from the Faculty Senate President's notes by James Rayburn. Two typographical errors were corrected and the minutes were approved.

III. Announcement and Election of New Secretary

The secretary has resigned and this vacancy needs to be filled. Miriam Hill was nominated and elected to fill this position.

IV. Safety Task Force Report Postponed

Chief Snyder is no longer with the university. Acting Director of Public Safety, Shawn Giddy, will be asked to speak to the Senate for the November meeting. After the report of the task force is submitted, the task force can be disbanded. The distinction between the safety task force and the safety committee was noted.

V. Committee Reports

Admissions and Scholarships (Ed Smith) - No report.

Elections (Brent Cunningham) - A replacement from Nursing is needed. Senators should check the sign in roll to make sure all entries are correct, especially the number of years of service. This information will be used in the spring as the foundation for the next election.

Honors (Celia Hilber) - A meeting is scheduled for Thursday, October 11, at 1:15 in the library.

Policies (Ron Mellen) - No report.

Welfare (Dan Krejci) - A meeting will be held at the end of the month or early in November.

VI. Executive Committee/President's Report

An Academic Council meeting was held on October 3, 2007. CAPP, the Banner replacement of the DARS, will be online for spring advisement and enrollment. Faculty will be instructed on the step by step processes on how to use it. It has changed considerably. Students in catalogs prior to 2005 will be cumbersome. A few issues about the system may arise and corrections are on-going.

The manual on Policies and Procedures is being updated to how we are doing them now. No changes in policies are being made.

Dr. Meehan stated that ghost writing questions should be put to the new integrity committee. An Arts person is needed for it. Brent Cunningham, the chair of the elections committee, should follow up on this position.

Dr. Turner announced that an Academic Standards committee is being formed to meet goals of keeping academic standards while reaching the 10,000 student quota.

Karen Davis responded by e-mail to questions about upcoming tax changes. We have no cause for concern, because the policies are already compliant to these changes.

VII. Old Business

A. Resolution on Football Status

The discussion by the Board of Trustees of the change in NCAA Division Standing prompted a detailed discussion of the idea among the Senators. The purpose of the proposed resolution is to voice faculty concerns and request a thorough review of the proposal. Several changes in the wording of the resolution that was on the floor were proposed. The vote was called. The Senate was polled and the resolution passed with a strong but not unanimous vote.

B. Tuition Remission Status

Clark Hudspeth reported on the tuition remission issue that is being proposed. Two different approaches will go forth, a flat tuition remission of 75% and a graduated scale. The changes are designed for employees, spouses, and legal dependents.

C. Extra-compensation updates

James Rayburn reported on the extra compensation updates. These will be compiled and taken to committee.

D. University Travel and Self-Improvement Grants

The grant requests were due last week. New members of this committee are to be appointed, because some members have been on it for an extended period.

The 1997 policy statement needs to be updated.

E. Integrity Committee

Ghost writing issues should go to the integrity committee. No action needs to be taken at this time, as it would be premature. The election committee was asked to recommend faculty to be nominated for this committee.

F. Promotion and Tenure Issues

The problems that were being addressed were withdrawn over the summer. The Faculty Handbook is under revision and we need to watch it and let faculty know so that they are not unaware of this.

G. New Academic Rank “Distinguished Professor

No additional discussion was held at this time.

VIII. New Business

A. Proposal for Tuition Remission for Academic Success and Student Retention

A proposal to reduce tuition for students continuously taking heavy loads and achieving high academic standards was proposed and discussed. Gloria Horton and Miriam Hill proposed that this proposed resolution be sent to committee. This motion was unanimously accepted.

B. Board Member Leaving Her Position

Gladys Carlisle is rotating off of the Board. This raises a diversity issue. Should this be a concern that the Senate addresses?

IX. Announcements

A. Brent Cunningham will direct the next meeting, because James Rayburn will be out of town.

B. Academe will meeting on Wednesday, October 17 at 3:15. Miriam Hill will speak on The Gujarat (India) Earthquake.

C. The Board of Trustees Meeting agenda possibilities were briefly discussed.

X. Adjournment

The Senate adjourned at 4:20.

Faculty Senate Meeting November 12, 2007

I. Call to Order

The meeting was called to order at 3:20 by Dr. Brent Cunningham, Senate Vice-President, in place of Dr. James Rayburn who was attending an out of town meeting.

Senators Present: Curt Gladen, Doug Clark, Ron Mellen, Celia Hilber, Sherri Restauri, Gloria Horton, Larry Gray, Paul Beezley, Laurie Charnigo, Bethany Latham, Brent Cunningham, S. Krishnaprasad, Andrew Ciganek, Ed Smith, John Reynolds, Micheal D'Ambrosio, Becky Bertalan, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley, Clark Hudspeth, Edwin Bellman, Misty Cobb.

Senators Absent: Tracy Broom, James Rayburn, Augustine Ihator, Eric Traynor, Betty Morris, Bill Lowe, Rob Landry, Jimmy Griffin, David Jennings.

II. Safety Task Force Report

Melanie Carmichael presented a PowerPoint lecture and provided handouts summarizing her presentation about the work of the Safety and Security Task Force. She indicated that she would like to be invited back near the end of the school year to provide the Senate with additional updates.

III. Distance Learning Report

Misty Cobb presented a PowerPoint lecture and handouts summarizing the updates and new resources for distance learning and classroom use.

IV. Approval of Minutes from October 18, 2007

Three typographical errors were corrected and the minutes were approved.

V. Committee Reports

Admissions and Scholarship (Ed Smith) - Sherri Restauri and Ed Smith report that the Student Retention Committee is considering the scholarship/tuition/retention proposal and is interested in exploring whether similar programs exist at any other schools. More research will be undertaken.

Elections (Brent Cunningham) - Brent reminded members to verify the accuracy of the term listed on the roster.

Honors (Celia Hilber) - The names and letters are out announcing the results of the fall awards.

Policies (Ron Mellen) - No report.

Welfare (Dan Krejci) - Members will be receiving an e-mail about the upcoming meeting. He emphasized that all faculty going to conferences must each bring back a program book. The purpose has been identified as the need to check meal claims. You can ask to get the books back.

VI. Executive Committee/President's Report

Brent read Jim's notes on the Board of Trustees and Academic Council. The Trustees meeting had an extensive discussion about the whereas parts of the Resolution on Football Status submitted from the Faculty Senate. This concern about the level of funding set the tone for the rest of the meeting. The inertia remains unchanged.

Integrity Committee has been established. The executive council aided the appointment of members.

University Travel and Self-Improvement Grants - The process has been a little late getting started, but the letters have been sent out today. The President decides on numbers and the positions to be filled.

VII. Old Business

A. Resolution on Football Status

January Board of Trustees Meeting will be next door prior to our meeting. Members are invited to the meeting. The Senate should preferably speak as one voice.

B. Integrity Committee

Should any other issues besides the ghost writing policy be raised?

C. University Travel and Self-Improvement Grants

This committee is our charge. We can recommend changes. Rotation and staggered positions are now in place. Funding of officers to meetings was considered in the award process. Clearer statements of rationales are needed.

D. Scholarship/Tuition/Retention

This was discussed earlier.

E. Academic Rank of Distinguished Professor

The Faculty Handbook is being revised. Dean Wade is Chair of the committee. The idea has been well received and is under consideration.

F. Promotion and Tenure Issues

Any problems, notify Dr. Rayburn.

G. Extra Compensation

Most of the problems do not involve faculty.

H. Tuition Remission Status

On hold and no decisions have yet been made.

VIII. New Business

A. Stadium Upgrade

Student housing has been tied into this construction. Housing wants to have theme based residence halls. Faculty Senate has the same questions as others. Canvas the departments to find other questions. Bring to the December meeting.

B. Enrollment Management

November 15-16 from 10:45-11:55 in the library faculty are invited to participate in the discussions. More information will be available for those interested and available to participate.

C. Ed Smith - Trimesters

Ed Smith has been asked to present the proposal to the executive committee.

D. Sick Leave Policy

Sick leave is being docked for days off. This issue needs investigation.

E. Banner

Only two people in each department are flag flippers, the secretary and the Head. Faculty member's number is on the CAPPs if these are printed.

VII. Announcements

Academe will meet at 3:15 on the 10th Floor of the Library. Lew Cook will present his research. Gordon Stone is scheduled to visit the Faculty Senate during the January meeting. The Faculty Senate Meeting may conflict in part with the Board Meeting. Brent will fill in until Jim can appear. This will occur on the January and April meetings. Sherri Restauri announced several presentations for the faculty on distance learning and technology.

IX. Adjournment

The Senate adjourned at 4:54.

**Faculty Senate Meeting
December 10, 2007**

I. Call to Order

The meeting was called to order at 3:20 by Dr. James Rayburn, Faculty Senate President.

Senators Present: Curt Gladen, Doug Clark, James Rayburn, Augustine Ihator, Sherri Restauri, Eric Traynor, Betty Morris, Bill Lowe, Gloria Horton, Larry Gray, Rob Landry, Paul Beezley, Laurie Charnigo, Ed Smith, John Reynolds, Michael D'Ambrosio, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley, Clark Hudspeth, Edwin Bellman, Andrew Ciganek

Senators Absent: Tracy Broom, Ron Mellen, Celia Hilber, Tim Roberts, Jimmy Griffin, Bethany Latham, Brent Cunningham, Becky Bertalan, David Jennings

II. Approval of Minutes from November 12, 2007 Meeting

The minutes were improved with a correction in the Senators present listing of names.

III. Committee Reports

A. Admission and Scholarship Ed Smith

A brief discussion about the various programs being considered was presented with the source of funding for these being key issues.

B. Elections Brent Cunningham

The reminder to check the dates of terms was reissued.

C. Honors Celia Hilber

No report.

D. Policies Ron Mellen

No report.

E. Welfare Dan Krejci

Concern about repetitious signature requirements for travel grants was thoroughly discussed along with the timeframe of the paperwork. Ways to recruit and retain faculty discussed included merit pay and its absence, tenure and promotion policies, and advancement scheduling. Some confusion about policies may exist. Additional exploration might be necessary followed by a resolution to improve the process.

IV. Executive Committee/President's Report

A. The travel committee has announced their awards. They have no chair, so they will need to decide on one. They should consider their activity and make recommendations for process improvements. They should make recommendations to the administration for increased funding. This can be discussed in the next meeting. This was approved by acclamation.

B. The alert system for emergencies is being improved.

C. Human Resources is exploring several additional options for 403B contributions.

D. Several forms such as graduate admissions should be examined for irrelevant information requirements, i.e. what was the date in the month a student started at each school attended?

E. Banner lists faculty ID numbers on the CAPPs. This problem has been fixed at other universities, so it should be fixed for us. Student IDs should be on the CAPP for faculty access.

V. Old Business

A. Integrity Committee

The Integrity Committee is currently meeting to discuss two concerns. It is not a permanent committee, and after completion of these discussions will disband.

B. NCAA recommendation going up to bowl division and stadium upgrades

These issues will be discussed at the January 28, 2008 Trustees Meeting. Senators are invited to attend. A consultant for NCAA has been on campus and interviewed people. Several proposals from architects for the housing were examined, and this discussion is on-going.

C. Sick Leave Policy

More information will be forthcoming.

D. Academic Rank "Distinguished Professor"

This issue is still under exploration. This led to a brief discussion of the current revisions for the Faculty Handbook.

E. Extra Compensation

The concerns about extra compensation have been forwarded on with no change for faculty anticipated.

F. Tenure and Promotion

Tenure and promotion issues and concerns should be passed on to the Welfare Committee.

VI. New Business

A. Changes of PI responsibilities for Grants and other policy changes from the business office

Clarification of the statement in the memo by Clint Carlson about grant funding indicates that records should be retained to support and document expenses, but that actual billing responsibilities are in the hands of the Restricted Funds office. Additional clarification will be issued.

B. WF reporting

If a student has never attended a class, that can be noted on the grade report form, but beyond that is not necessary and can be ignored. The issue concerns scholarship money and students enrolling but not attending.

VII. Announcements

A. Consultant on NCAA will make his report on Jan. 28, 2008 in the Board of Trustees meeting. Faculty Senators are invited to attend.

B. Information on stadium upgrades will also be given at Board of Trustees meeting.

C. Gloria Horton announced and invited faculty to attend the Academe meeting. Dr. White from music will present.

D. Collect any Banner issues for discussion in the next meeting.

E. A library webinar on Fair Use will be hosted as a brown bag.

VIII Adjournment

The senate adjourned at about 4:45.

**Faculty Senate Minutes
January 28, 2008**

I. Call to Order

The meeting was called to order at 3:20 by Brent Cunningham who chaired the meeting until James Rayburn arrived from the Board of Directors' Meeting as planned

Senators Present: Curt Gladen, Doug Clark, James Rayburn, Ron Mellen, Celia Hilber, Sherri Restauri, Bill Lowe, Gloria Horton, Larry Gray, Tim Roberts, Rob Landry, Jimmy Griffin, Paul Beezley, Layrue Charnigo, Bethany Latham, Brent Cunningham, S.

Krishnaprasad, Ed Smith, Michael D'Ambrosio, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley, Clark Hudspeth, Edwin Bellman.

Members Not Present: Tracy Broom, Augustine Ihator, Eric Traynor, Betty Morris, John Reynolds, Becky Bertalan, David Jennings.

II. Approval of Minutes from December 10, 2008 Meeting

The minutes were approved without revisions.

III. Committee Reports

A. Admission and Scholarship Ed Smith

No report.

B. Elections Brent Cunningham

Elections letters will go out in March to the departments that need to elect new senators. Eight positions are up for election.

C. Honors Celia Hilber

Letters have gone out about Emeriti.

D. Policies Ron Mellon

No report.

E. Welfare Dan Krejci

A meeting with Dr. Turner on the double signature for the travel reimbursement form has been scheduled. No specific issues with tenure/promotion are pending.

IV. Executive Committee/President's Report

A. The Travel and Self Improvement Committee needs to elect a chair and to request an increase in funding.

B. The faculty ID issue in banner cannot be changed. Mark it out with a Sharpie. Delta State has rectified this issue. Further investigation with them will ensue.

C. Student pin numbers are available for faculty on their advisement list page. These can be given to the students and are unique each term. Numbers for Disability Services Students and Athletes are different, because they are, at least in part, advised by those offices.

D. Jim Rayburn arrived to take over the meeting.

E. Banner lists advisees that have graduated.

F. Registration is not going to be opened until after Preview Days. On March 10 registration will begin.

G. The problems of not having the calendar and final exam schedule in the booklet were discussed.

H. The Travel and Self-Improvement Committee must elect a chair or one will be appointed for them.

V. Guest Speaker

Whitney Wood spoke for Gordon Stone from the Higher Education Partnership. She discussed the Higher Education Day on March 6 and encouraged faculty and students to attend. The theme is the 3 E's of Success, Education, Equity, and Excellence. Next, she discussed the handout Estimates of Revenues to the Expenditures from the Educational Trust Fund. Lori Owens will be running the membership drive. Three levels include the lowest for \$12, a middle level that includes benefits such as eye care, and a top level that

includes benefits such as both eye care and liability coverage. The website, <http://www.higheredpartners.org/>, has additional information. A cookbook with 300 recipes is also for sale.

VI. Old Business

- A.** Delta State has managed to remove the faculty ID from their printouts, so they will be contacted to find out how they accomplished that task.
- B.** The request for the date of the month on which students began attending each academic institution cannot be removed.
- C.** A report from the board meeting that just concluded was given. The feasibility study of the move of football to a higher conference is being investigated. Results from the comparison study of funding conclude that “we are doing enough.” Better marketing of the games has been encouraged. Questions about the amount of ticket sales were raised. The stadium upgrade continues to be explored. Cost estimates for the construction have been requested for the July meeting. The proposed dorm will have 400 rooms and then floors for stadium usage including suites, coach boxes, and press boxes.
- D.** Someone from Human Resources will come to speak to us in March about the sick leave issue.
- E.** The Distinguished Professor position will be discussed further with Dr. Turner.
- F.** The extra compensation issue received no action at the Administrative Council meeting.
- G.** The memo from Clint Carlson was clarified. It concerns asking for funds without having the paperwork to document the expenditures. The paperwork must be complete and retained.
- H.** No items were raised about promotion and tenure.
- I.** The tuition remission drafts continue to move forward. Of the two proposals, the graduated scales version is receiving the greatest support and interest.
- J.** Ronnie Clayton’s appointment to the board has proceeded. The faculty senate will be notified for the October meetings about future vacancies. The board votes on the membership.
- K.** An endowed chair at the university is currently vacant. The question of why this position has not been filled was raised.
- L.** A motion was made and seconded. The Travel and Self Improvement Committee is charged to appoint a chair by March 1 or James Rayburn will appoint a chair. This motion passed unanimously.

VII. New Business

- A.** NCAA certification self-study draft was discussed. The faculty senate will be asked to review the document before the April meeting. This will be a tight time line.
- B.** Concerns about summer funding were voiced.

VIII. Announcements

Academe will meet with Dr. White discussing opera.

IX. Adjournment

The senate adjourned at 4:45.

Faculty Senate Minutes
February 11, 2008

I. Call to Order

James Rayburn called the meeting to order at 3:15 p.m.

Senators Present: Curt Gladen, Doug Clark, James Rayburn, Ron Mellen, Celia Hilber, Sherri Restauri, Bill Lowe, Gloria Horton, Larry Gray, Tim Roberts, Rob Landry, Jimmy Griffin, Paul Beezley, Bethany Latham, Brent Cunningham, Andrew Ciganek, Ed Smith, Michael D’Ambrosio, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley, Clark Hudspeth, Edwin Bellman

Senators Not Present: Tracy Broom, Augustine Ihator, Eric Traynor, Betty Morris, Laurie Charnigo, John Reynolds, Becky Bertalan, David Jennings

II. Approval of Minutes from January 28, 2008 Meeting

The minutes were approved with an announced revision.

III. Committee Reports

- A. Admissions and Scholarships Ed Smith—No report
- B. Elections Brent Cunningham—The notices will be sent out in March.
- C. Honors Celia Hilber—The announcements are out.
- D. Policies Ron Mellen—No Report
- E. Welfare Dan Krejci—This report was held until later in the meeting.

IV. Executive Committee/President’s Report

- A. Board of Trustees Meeting
The meeting times have been changed, so the previously discussed conflicts have been resolved.
- B. Proposed Stadium Upgrade
An artistic rendering of the stadium upgrade was displayed.
- C. Differences between Resolution and Recommendation
- D. Whereas resolutions have a specified and required channel for action, they inherently have negative implications and connotations. Therefore, response to recommendations may be quicker, and these can be handled more effectively and efficiently.
- E. Board of Trustees Meeting
The meeting times have been changed, so the previously discussed conflicts have been resolved.
- F. Proposed Stadium Upgrade
An artistic rendering of the stadium upgrade was shown.

V. Old Business

- A. Sick Leave Policy
Karen Davis will speak to us in March on this issue. Once the Drop Program is activated, sick leave days no longer accumulate.

B. Endowed Chair

Harvey Jackson has received the vacant endowed chair.

C. Distinguished Professor

The previously submitted motion in recommendation format concerning Distinguished Professor needed to be resubmitted. This motion was repeated and passed unanimously.

D. Travel Form Concerns

Dan Krejci discussed issues concerning the travel forms and program submission requirements. Purchase orders to cover the pre-registration are possible. The proposed recommendations were passed unanimously.

VI. New Business

A. Travel and Development Award

A new endowment in memory of Raymond J. and Ruth Chisolm Ringer has been designated for faculty travel and development. The Faculty Senate has been charged with drafting the specifications. The plan is to award this at the May Awards Ceremony. The Executive Committee was directed to draft a proposal.

B. Tenure and Promotion Packet

Dan Krejci, Clark Hudspeth, and James Rayburn drafted the packet of materials and recommendations concerning revisions in tenure and promotion policies. Dan presented and led the discussion of these materials. A motion to move forward with the recommendations passed unanimously.

C. Banner

The changes to Banner were briefly discussed. No results are anticipated.

D. Grade Correction Forms

Address information on grade correction forms should not be faculty responsibility. This problem will be explored.

E. Plagiarism on Campus

The problem of plagiarism of student papers and the use of SafeAssign in Blackboard was discussed.

VII. Announcements

A. Safaa Al-Hamdani is initiating a fund raising campaign for a hospital in Ethiopia. Details will be forthcoming.

B. Academe Meeting

The next speaker at Academe is Sherri Restauri.

VIII. Adjournment

The Senate adjourned at 4:45 p.m.

Faculty Senate Minutes
March 10, 2008

I. Call to Order

James Rayburn called the meeting to order at 3:15 p.m.

Senators Present: Curt Gladen, James Rayburn, Ron Mellen, Sherri Restauri, Gloria Horton, Betty Morris, Rob Landry, Jimmy Griffin, Bethany Latham, Brent Cunningham, Andrew Ciganek, Ed Smith, Celia Hilber, Miriam Hill, Dan Krejci, Heidi Eyre, Jordan Barkley

Senators Not Present: Doug Clark, Tracy Broom, Augustine Ihator, Eric Traynor, Bill Lowe, Larry Gray, Tim Roberts, Paul Beezley, Laurie Charnigo, John Reynolds, Michael D'Ambrosio, Becky Bertalan, David Jennings, Clark Hudspeth, Edwin Bellman

II. Approval of Minutes from February 10, 2008 Meeting

The minutes were approved with an attendance to be added.

III. Guest Speakers

Karen Davis, Director of Human Resources, and Suzanne LaRocca, the Internal Auditor, both discussed relevant issues and answered questions. Faculty full-day and part-day absence definitions were clarified with the distribution of the scheduled work load being key to the missed responsibilities.

IV. Committee Reports

- A. Admissions and Scholarships Ed Smith—No report
- B. Elections Brent Cunningham—Several of the departments have yet to report and reminders will be sent to those. Both outgoing and incoming senators should plan to attend the May meeting. Nomination of officers is next on the agenda and will be held in May.
- C. Honors Celia Hilber—The number of nominees is currently low, but more are expected. A short meeting was held to discuss the new Raymond and Ruth Ringer Faculty Award and an announcement was sent for self-nominations.
- D. Policies Ron Mellen—No Report
- E. Welfare Dan Krejci—The two recommendations about the travel form and changes to the promotion/tenure process that were voted on at the last meeting were delivered and were well received. Other issues were treated as new business.

V. Executive Committee/President's Report

Proposed Stadium Upgrade

A recommendation was made stating that the current plans to upgrade the stadium should not negatively impact the support of academics. The motion passed unanimously.

VI. Old Business

A. Ethiopian Hospital

Saafa Al-Hamdani has asked for support for a new aid and assistance project for a hospital in Ethiopia. He has joined with several others from the community to

promote this charitable endeavor. Due to the delay in distributing information, further discussion was tabled until the next meeting.

B. Plagiarism

The integrity committee is evaluating the problem of plagiarism and cheating. An on-line survey is scheduled. Policies will then be reviewed for the campus.

VII. New Business

A. Travel and Development Committee

The committee has appointed a chair and recommended changes in procedures.

B. Parking

Problems with parking for Brewer Hall were briefly discussed. The improvement the parking situation has a relationship to safety on campus.

C. Book Regulations

Books for freshman classes are supposed to be remain unchanged for at least a three year period. This does not include new editions that are released. This policy was discussed.

D. Faculty Salaries

Dan Krejci reported on the status of faculty salaries in comparison to others in the state and region. This is an important issue for the quality of life for JSU faculty and recruitment and retention of faculty members and, thus, a concern of the strategic plan. The comparison renews concern for pay adjustments and inequalities across the campus and within departments.

VIII. Announcements

A. Sherri Restauri mentioned methods of capturing of audio-visual data on a trial subscription.

B. Higher Education Day

The attendance at Higher Education Day was up.

IX. Adjournment

The Senate adjourned at 4:45 p.m.

**Faculty Senate Meeting
April 14, 2008**

I. Call to Order

James Rayburn called the meeting to order at 3:15 p.m.

Members Present: Curt Gladen, Doug Clark, James Rayburn, Ron Mellen, Sherri Restauri, Eric Traynor, Bill Lowe, Gloria Horton, Larry Gray, Tim Roberts, Rob Landry, Paul Beezley, Laurie Charnigo, Bethany Latham, Brent Cunningham, Andrew Ciganek, Ed Smith, John Reynolds, Miriam Hill, Dan Krejci, Heidi Dempsey, David Jennings, Clark Hudseph

Members Not Present: Tracy Broom, Augustine Ihator, Celia Hilber, Betty Morris, Michael D' Ambrosio, Becky Bertalan, Jordan Barkley, Edwin Bellman

II. Approval of Minutes

The minutes were approved.

III. Presentation by Dr. Meehan with comments by Dr. Turner and Don Killingsworth

Dr. Meehan discussed the budget including the reduction of the educational trust fund that helps to forestall prorationing. The higher education budget was cut by a median of 14% with JSU being reduced by 13.35% or about \$6,591,697. Retirement costs have risen as has health care. A tuition increases of about 12.5% or to \$190 per credit hour undergraduate, increase to \$250 per credit hour for graduates, double fees for out of state , increase in application fee to \$30, an additional fee for distance learning, and a 15% increase for residential housing. Equity and the impact of students are issues that should be raised to the legislators. Tuition remission issues for faculty and staff have been tabled due to the budget concerns. Distance learning will still retain in-state fee structures. During open questions, topics discussed ranged from the funding of the stadium and dorm, summer course offerings and course scheduling, and the approval of the transportation system for 2009.

IV. Recognition of David Jennings from the Student Government Association

Dr. Meehan and the Faculty Senate Members expressed their appreciation to David Jennings for his contributions as President of the Student Government Association. Jennifer Nix is the newly elected SGA President.

V. Committee Reports

- A. Admissions and Scholarships Ed Smith—No report
- B. Elections Brent Cunningham—All departments have been replied. A full slate of officers is proposed.
- C. Honors (Report given by Laurie Charnigo.) – The committee has been meeting to discuss the award applications. The announcement about the Ray J. and Ruth C. Ringer Faculty Award will go out shortly. A recommendation to choose a winner was passed.
- D. Policies Ron Mellen—No report. The textbook renewal policy and the issue of the different interpretations are being explored.
- E. Welfare Dan Krejci—Two recommendations were presented. The request for increasing academic promotion pay raises was passed. The request to increase the number of agreements with international universities was passed. This aids in the globalization of the curriculum, supports the tradition of international involvement, and supports the strategic plan. The need to track the paths of both recommendations and other resolutions was emphasized.

VI. Executive Committee/President's Report

Much of the material has been covered earlier, especially with Dr. Meehan's discussion of the budget. A new retirement annuity plan provider was authorized. Issues about certified programs and faculty/student ratios, impacts cross campus, and cost-benefit considerations were discussed.

VII. Old Business

- A. The textbook policy was discussed earlier.
- B. A motion to table the question of support of the Ethiopian Hospital project was passed.

VIII. New Business

New Travel/Development Award was discussed earlier.

The committee will have three people rotating off that will need to be replenished. They will also prepare a proposal about funding guidelines for non-presenting faculty holding offices in the organization holding the conference. The proposed cap on funding of full professors was mentioned.

IX. Announcements

None

X. Adjournment

The senate adjourned at 4:45 p.m.

Faculty Senate Minutes May 15, 2008

I. Call to Order

James Rayburn called the meeting to order at 3:15 p.m.

Members Present: Jordan Barkley, Paul Beezley, Edwin Bellman, Becky Bertalan, Laurie Charnigo, Brent Cunningham, Heidi Dempsey, Aaron Garrett for Andrew Ciganek, Curt Gladen, Larry Gray, Celia Hilber and Teresa Gardner, Miriam Hill, Gloria Horton, Clark Hudspeth, Dan Krejci, Rob , Landry, Bethany Latham, Bill Lowe, Ron Mellen, Betty Morris, James Rayburn, Sherri Restauri, John Reynolds

Members Absent: Tracy Broom, Doug Clark, Michael D'Ambrosio, Jimmy Griffin, Augustine Ihator, David Jennings, Tim Roberts, Ed Smith, Eric Traynor

II. Approval of Minutes

The minutes were passed with the correction of one typo and one attendance correction.

III. Committee Reports

A. Admissions and Scholarship Ed Smith—No report

B. Elections Brent Cunningham—The slate of candidates was introduced.

President—Brent Cunningham

Vice President—Dan Krejci

Secretary—Miriam Helen Hill

Historian—Andrew Ciganek

Nominations from the floor were called and none were proposed. Nominations were closed. The slate was elected unanimously.

C. Honors Celia Hilber—The last award information has been submitted to the Vice President's office for the reward reception. Efforts were made to improve the process with a carryover of the committee.

D. Policies Ron Mellen—The textbook Adoption Policy recommendation was tabled.

- E. Welfare Dan Krejci—Two recommendations were made at the last meeting. The promotion pay raise may become effective in the fall. The recommendation to pursue the international universities was given to Dr. Turner, and it was well received. She said, “thank you.”

IV. Executive Committee/President’s Report

- A. The NCAA self study report was given to the senate for comments. Receipt was acknowledged. The senate expressed their gratitude to the committee for their work.
- B. Committee Replacements will be arranged through the summer.
- C. Service certificates were awarded to Brent Cunningham, Miriam Hill, Dan Hudspeth, and Laurie Charnigo.

V. Old Business

The key issues were discussed earlier.

VI. New Business

- A. Concern over the continued problem of grades being due less than 24 hours after the final exam session was expressed.
- B. Registration for summer is closed off for a period. Why is it not always available?
- C. The critical criteria for allocating travel funding were questioned. This was raised especially in consideration of support for conference attendance for May meetings.
- D. The gavel was passed from James Rayburn to Brent Cunningham.
- E. Brent expressed gratitude on behalf of the senate to James Rayburn for his service.

VII. Announcements

Sherri Restauri announced the purchase of the lock down browser for Blackboard. Individual Blackboard training will be available upon request during the early part of the summer.

VIII. Adjournment

The senate adjourned at 4:45 p.m.