

Disposition	4 (Exceeds Expectations)	3 (Meets Expectations)	2 (Needs Improvement)	1 (Unacceptable)
Attendance and Punctuality	Never absent or tardy. Does not leave class early.	Consistently attends class and does not exhibit a pattern of tardies, absences, or early departures. Always discusses absences, tardies, or early departures with the instructor in order to provide a valid reason.	Attends class regularly but has repeated tardies, absences, and/or early departures. May or may not consistently discuss absences, tardies, or early departures with the instructor in order to provide valid reasons.	Fails to attend class regularly and exhibits a pattern of tardiness, absence, and/or early departures. Fails to consistently provide valid excuses for absence, tardiness, and/or leaving early.
Reliability/ Dependability	Work is completed with attention to detail. Shows evidence of thoughtful analysis of the assignment. Work shows that adequate time and planning were allocated. Consistently comes to class well prepared. Meets all deadlines in course.	Assignments are completed correctly and with accuracy. Work shows proficient grasp of the assignment's intent. Meets assignment deadlines adequately. Is prepared for class most of the time.	Work is completed with some attention to quality but may contain errors. Assignments are sometimes late or missing. Comes unprepared to class sometimes.	Work completed with little attention to quality. May be sloppy and/or contain errors. Emphasis on getting work done rather than learning. Assignments are sometimes late or missing. Comes unprepared to class consistently.
Professional Appearance and Hygiene	Is a role model of professionalism through personal appearance, attire, and hygiene.	Appearance, attire and hygiene are appropriate.	Appearance, attire, and hygiene are usually appropriate.	Appearance, attire, and hygiene are inappropriate.
Collegiality	Actively seeks to work with others to improve the overall educational environment. Is a leader who regularly collaborates, consults, and shares information and ideas with others when appropriate.	Willingly works with others to improve the overall educational environment. Regularly collaborates, consults, and shares information and ideas with others when appropriate.	Willingly works with others to improve the overall educational environment when required or prompted. Occasionally collaborates, consults, and shares information and ideas with others.	Unwillingly works with others to improve the overall educational environment even when required or prompted. Collaboration and sharing of information and ideas with others when required is done with reluctance or not at all.
Communication Skills	Uses correct grammar in oral and/or written communication. Communication is free of offensive or inappropriate language. Uses language to express ideas effectively. Always displays respect for others (verbal and nonverbal respect).	Almost always uses correct grammar in oral and/or written communication. Communication is free of offensive or inappropriate language. Uses age appropriate communication. Often displays respect for others (verbal and nonverbal respect).	Sometimes uses incorrect grammar in oral and written communication. Sometimes uses language that is inappropriate and offensive. Fails to convey ideas accurately through oral or written communication. May also display distracting language habits, including, but not limited to poor diction, strong accents, use of verbal crutches, and/or other inappropriate habits. Sometimes displays respect for others (verbal and nonverbal respect).	Uses incorrect grammar in oral and/or written communications. Uses slang, profanity, inappropriate vocabulary, and/or offensive language. Does not express ideas clearly. May display distracting language habits including, but not limited to poor diction, strong accents, use of verbal crutches, and/or other inappropriate habits. Rarely displays respect for others (verbal and nonverbal respect).
Response to Human Diversity	Willingly engages with others from diverse groups. Demonstrates respect for diverse groups and individuals from diverse groups. Always exhibits instructional behaviors consistent with the belief that all students can learn.	Appropriately interacts with others from diverse groups. Displays polite, professional, respectful, and responsive behavior toward the ideas and views of others from diverse groups perceived as different from self. Often exhibits instructional behaviors consistent with the belief that all students can learn.	Sometimes interacts in a polite, professional, respectful, and responsive manner with those from diverse groups perceived as different from self. Sometimes exhibits instructional behaviors consistent with the belief that all students can learn.	Rejects those in diverse groups who are perceived to be different from self. Displays intolerant, impolite, unprofessional, disrespectful, and unresponsive behavior toward the ideas and views of those perceived to be different. Rarely exhibits instructional behaviors consistent with the belief that all students can learn.
Response to Feedback	Is consistently receptive to constructive comments and implements appropriate change.	Is often receptive to constructive comments and often implements appropriate change.	Is sometimes receptive to constructive comments and sometimes implements appropriate changes.	Is not receptive to constructive comments and shows no sign of implementing change.
Ethical Behavior	Demonstrates honesty and fairness. Puts truth above personal need or advantage. Keeps personal and professional confidences. Does not plagiarize. Uses social media appropriately.	Strives to be trustworthy, honest and to keep his/her word. Uses discretion in keeping personal and/or professional confidences. Does not plagiarize. Uses social media appropriately.	Sometimes is untruthful and dishonest in dealing with others. Sometimes uses indiscretion in keeping personal and/or professional confidences. Does not plagiarize. Uses social media inappropriately.	Shows pattern of being dishonest and/or deceitful in behavior. Fails to use discretion in keeping personal confidences. Cannot be counted on to keep word or to follow through as promised. Plagiarizes work. Uses social media inappropriately.
Initiative	Creative, resourceful, and critical thinker. Identifies needs and attends to them. Regularly practices critical thinking. Makes use of learning through self-reflection. Regularly and actively participates in professional activities or events that promote professional development. Makes use of information from professional organizations, professional publications, and educational resources.	Demonstrates an ability to think critically. Demonstrates an ability to learn through self-reflection. Occasionally participates in professional activities or events that promote professional development. Aware of professional organizations, professional publications, and other educational resources.	Sometimes demonstrates an ability to think critically. Sometimes demonstrates an ability to learn through self-reflection. Sometimes participates in professional activities or events that promote professional development. Exhibits little awareness of professional organizations, professional publications, and other educational resources.	Does not engage in critical thinking. Does not demonstrate an ability to learn through self-reflection. Shows little interest in activities or events that promote professional development. Unaware of professional organizations, professional publications, or other educational resources.

(Revised 10/2017)