

- APPROVED -
Minutes
University Council
Gold Room – Bibb Graves Hall
June 20, 2012

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Dr. John Hammett, College of Education and Professional Studies
Dean John-Bauer Graham, Library Services
Dean Bill Fielding, College of Commerce and Business Administration
Dean Earl Wade, College of Arts and Sciences
Dean William Carr, College of Graduate Studies and Continuing Education
Dean Sarah Latham, College of Nursing and Health Sciences
Dr. Benjie Blair, Faculty Senate President
Dr. Frank King, AVP for Distance Education
Dr. Tim King, AVP for Enrollment Management and Student Affairs
Mr. Jason Sumner, SGA President
Mr. Clint Carlson, Vice President for Administration and Business Affairs
Ms. Kelly Osterbind, Registrar
Mr. Tony Bennett, University Auditor
Dr. Joe Delap, Associate Vice President for Academic Affairs
Dr. Charles Lewis, Vice President for University Advancement
Mr. Don Killingsworth, Director of Government Relations
Dr. Alicia Simmons, Director, Institutional Research and Assessment
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs

Absent:

Mr. Tim Garner, Executive Director, Marketing and Communications
Mr. Vinson Houston, Vice President for Information Technology
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration

Guests:

Mr. Scott Wilson and Mr. Gorrie Regan met with University Council to discuss security cameras for the JSU campus. Dr. Tim King will send out a proposal to University Council regarding the camera locations.

Ms. Rosalynn Martin, Director of Human Resources discussed Performance Management Process. A focus group will be established to gather information for the staff evaluation process. Ms. Martin gave a demonstration of the online Performance Management system. Finally, Ms. Martin discussed timelines.

Mr. Sam Monk discussed the proposed policy/procedure for production of public records. Mr. Monk asked that the committee review the document for feedback and asked that the policy be discussed at the July 18th meeting.

Old Business:

Minutes of the May 16, 2012 meeting were approved as submitted.

New Business:

Mr. Clint Carlson discussed Policy I:04:05:01 – Rental of University Owned Facilities. Policy was adopted. Dr. Rebecca Turner recommended that an Ad Hoc committee be formed to come up with a standardization process for facilities rental.

Mr. Clint Carlson discussed shredding needs. Mr. Carlson provided a handout of the locations of shredding consoles and asked that Deans review the list and email lmoseley@jsu.edu of any additional locations that may be needed.

Mr. Jason Sumner announced the creation of a cabinet. Homecoming theme is being developed. Soliciting for tailgate item donations is under way from local businesses. Mr. Whitemore will be consulted about vendors. July 16 calendar is to be published. Entertainment strategy is also being developed. On September 11, *Wine to Water* author is coming to campus. This is the book being read in STU101.

Dr. Benjie Blair discussed the 300 – 400 level hour reduction from 52 to 36 hours. Also, the course waiting list system is not producing the desired results.

Meeting adjourned.