

Approved

University Council
Gold Room – Bibb Graves Hall
December 19, 2012

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Dean John-Bauer Graham, Library Services
Dean John Hammett, College of Education and Professional Studies
Dean Bill Fielding, College of Commerce and Business Administration
Dean Sarah Latham, College of Nursing
Dr. Benjie Blair, Faculty Senate President
Mr. Jason Sumner, President of SGA
Dr. Charles Lewis, Vice President for University Advancement
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs
Mr. Tony Bennett, University Auditor
Mr. Sam Monk, University Counsel
Mr. Clint Carlson, Vice-President for Administrative and Business Affairs
Dr. Tim King, Associate Vice-President for Enrollment Management & Student Affairs
Mr. Don Killingsworth, Government Relations
Dr. Alicia Simmons, Executive Director of Planning and Research
Dr. Joe Delap, Associate Vice-President for Academic Affairs
Mr. Vinson Houston, Vice President for Information Technology
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration

Absent:

Dean Earl Wade, College of Arts & Sciences
Mr. Tim Garner, Executive Director, Marketing and Communications

Guests:

Mr. Warren Koegel, Athletic Director
Mr. Ed Lett, Athletic Marketing
Mr. Greg Seitz, Media Relations
Mr. Bill Clark, JSU Head Football Coach
Ms. Jennifer Clark, Wife of JSU Head Football Coach

Old Business:

Minutes of the November 7, 2012 meeting were approved as submitted.

New Business:

Dr. Rebecca Turner addressed Policy IV:03:06 - Membership in Organizations: The council voted to revise the policy to allow budget managers the ability to approve memberships. In

addition, the budget managers must have their memberships approved by their immediate supervisor. **Dr. Turner will submit this revision to President Meehan for his approval.**

Mr. Tony Bennett addressed Policy IV:06 – Travel: Mr. Bennett suggested adding *Mapquest or Google Maps* to be included in the policy as part of the required documentation to be submitted. In addition, regarding the “*Purpose*” of travel, Mr. Bennett requested everyone refrain from using acronyms. Also, Dr. Turner requested a more in depth explanation on the “*Purpose*” line of the travel form. Other expenditures such as parking fees, cab fees, etc. were also discussed by the council. The revisions to the travel policy were approved by the council. **Dr. Turner will submit this revision to the President for his approval.**

Mr. Tony Bennett addressed Policy II:05:02 – Consulting and Extra Compensation: After an in depth discussion with the University Council it was decided everyone would be eligible for extra compensation with the exception of the Provost and President. The revisions to the extra compensation policy are as follows: 1) Setting upper limit to be equivalent to personal annual salary of person requesting the extra compensation. 2) Eliminate from the form, sections or positions not eligible for extra compensation. 3) Remove *Restricted Funds Accountant* from the approval process. With the exception of one vote, the University Council approved the revisions to the policy. **Dr. Turner will submit this revision to the President for his approval.**

Mr. Sam Monk requested the discussion regarding Policy I:02:07 – Procedures for Employment, be tabled until a later University Council meeting.

Dr. Alicia Simmons reported several issues with CBASE and CLA in regards to online students. As a result, a new system, EPP, has been implemented and is working well with ProctorU. For SACS compliance purposes, Dr. Simmons requested this information be added to the On-line Catalog as soon as possible.

Dr. Rebecca Turner addressed the *Use of Copyrighted Content in the Classroom*. Mr. Vinson Houston reported that a handout regarding this subject will be given to all faculty receiving Apple TV’s. Subsequently, Mr. John-Bauer Graham stated Ms. Jodi Poe is the copyright expert in the library and is available to answer any questions concerning electronic reserves.

Mr. Jason Sumner gave the following report on the SGA: January 15th is the *Day of Unity, Drive Out Hunger* program. Martin Luther King will be celebrated that week as well. Also, the SGA Senate is working on revisions to the election schedule due to the timing of Spring Break.

Dr. Benjie Blair, Faculty Senate President, reported that the next Faculty Senate meeting will be January 14th at 3:15pm on the 11th floor of the library. There was no Faculty Senate meeting in December due to finals and the Christmas holiday.

Dr. Sarah Latham reported issues with transient students in the MSN program regarding required Health Forms for the Student Health Center. Dr. Joe Delap suggested those students fill out a waiver at the time of registration. The waivers are available to on-line students as well.

Mr. John-Bauer Graham requested the student worker/financial aid issue be put back on the agenda for the next University Council meeting. Dr. Turner suggested it be addressed at the next deans meeting in January.

Announcements:

The next University Council meeting will be held January 30th.

Meeting adjourned.