

**- Approved -**  
**University Council Minutes**  
**Gold Room – Bibb Graves Hall**  
**October 19, 2011**

**Present:**

Dr. Rebecca Turner, Vice President for Academic and Student Affairs  
Dean John Hammett, College of Education and Professional Studies  
Dean John-Bauer Graham, Library Services  
Dean Bill Fielding, College of Commerce and Business Administration  
Dean Bill Carr, College of Graduate Studies and Continuing Education  
Dr. Teresa Gardner, Faculty Senate President  
Dr. Louise Clark, Associate Dean, College of Commerce & Business Administration  
Dr. Joe Delap, Associate Vice President for Academic Affairs  
Ms. Kerri Ann Reese, Distance Education (representing Dr. Frank King)  
Dr. Tim King, AVP for Enrollment Management and Student Affairs  
Mr. Bryant Whaley, SGA President  
Dr. Charles Lewis, Vice President for University Advancement  
Mr. Clint Carlson, Vice President for Administrative and Business Affairs  
Mr. Tim Garner, Executive Director, Marketing and Communications  
Mr. Vinson Houston, Vice President for Information Technology  
Ms. Kelly Osterbind, Registrar  
Mr. Tony Bennett, University Auditor  
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs

**Absent:**

Dean Earl Wade, College of Arts and Sciences  
Dean Sarah Latham, College of Nursing and Health Sciences  
Dr. Alicia Simmons, Director, Institutional Research and Assessment  
Mr. Don Killingsworth, Director of Government Relations

**Old Business:**

Minutes of the September 7, 2011 meeting were approved as submitted.

Dr. Rebecca Turner discussed Policy and Procedure Manual Revisions. Dr. Turner stated that only major revisions would be considered for recommendations by University Council. Policies I:07 and II:09 were discussed and University Council agreed that both policies should be deleted.

Mr. Clint Carlson announced that JSU is doing away with the Business Procedures Manual and that there will be one University Policy and Procedure Manual.

Mr. Clint Carlson submitted several policies to the University Council at the September 7<sup>th</sup> meeting for recommendations with the request that comments be sent by email. No comments were received. Dr. Turner requested that Mr. Carlson send the policies electronically to the committee for recommendations. Mr. Carlson agreed.

Dr. Rebecca Turner asked Ms. Kelly Osterbind to discuss the Academic Calendar for Fall 2012 and Spring 2013. Option 1 for Fall 2012, starting classes on Tuesday, August 28 and Option 1 for Spring 2013, starting classes on Monday, January 7 were approved by University Council.

Ms. Kelly Osterbind discussed parts of term being offered in Fall 2012 and Spring 2013. Dr. Turner recommended that a pilot program be developed. Ms. Osterbind agreed to speak with specific departments/programs regarding a pilot.

Mr. Vinson Houston announced that due to problems with legal issues Emeriti faculty would not be provided JSU email accounts.

**New Business:**

Mr. Bryant Whaley announced the Homecoming events. Mr. Whaley and Dr. Turner discussed some of the changes that will take place at the next football game.

Mr. Whaley announced the increased civic engagement of JSU students.

Mr. Bryant Whaley announced the Major/Minor Fair, November 3rd.

Dr. Teresa Gardner announced that Faculty Senate has met twice and has established committees for the year and is working on resolutions.

**Announcements:**

Dr. Rebecca Turner announced JSU's First Annual Administrative Professional Day on May 9, 2012 from 8:00 a.m. – 4:30 p.m.

Mr. Vinson Houston announced the memo regarding iPad and discussed the summary of Technology Replacement for 2010-2011. Mr. Houston also discussed the internet outages that JSU has experience over the past month. Mr. Houston also discussed a centralized university calendar being developed in Zimbra.

Mr. Tim Gardner discussed the Strategic Plan 2011 – 2016. As part of the Strategic Plan he discussed a centralized university calendar, web policy, and a social media policy that is being developed.

Dean John-Bauer Graham discussed the extended hours of the Library for finals.

Dr. Charles Lewis announced the Capital Campaign and stated that he would be meeting with the committee members and others on campus to come up with objectives for this campaign.

Dr. Rebecca Turner discussed text books for Spring semester. Dr. Turner forwarded an email to the deans from the JSU Bookstore requesting text books for Spring. Dr. Turner asked that the orders for the books be entered right away.

Meeting adjourned.