

- APPROVED –
Minutes
University Council
Gold Room – Bibb Graves Hall
December 7, 2011

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Dr. Jordan Barkley, College of Education and Professional Studies
Dean John-Bauer Graham, Library Services
Dean Bill Fielding, College of Commerce and Business Administration
Dr. Jean Pugliese, College of Graduate Studies and Continuing Education
Dr. Teresa Gardner, Faculty Senate President
Dr. Louise Clark, Associate Dean, College of Commerce & Business Administration
Dr. Frank King, AVP for Distance Education
Dr. Tim King, AVP for Enrollment Management and Student Affairs
Mr. Bryant Whaley, SGA President
Mr. Clint Carlson, Vice President for Administrative and Business Affairs
Mr. Tim Garner, Executive Director, Marketing and Communications
Mr. Vinson Houston, Vice President for Information Technology
Ms. Kelly Osterbind, Registrar
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs
Dr. Mark Fagan, College of Arts and Sciences
Dr. Betsy Gulledege, College of Nursing and Health Sciences
Dr. Joe Delap, Associate Vice President for Academic Affairs
Dr. Charles Lewis, Vice President for University Advancement

Absent:

Mr. Don Killingsworth, Director of Government Relations
Dr. Alicia Simmons, Director, Institutional Research and Assessment
Mr. Tony Bennett, University Auditor

Guests:

Ms. Fara McCray and Mr. Jim Phelps with Shred-It gave a presentation regarding services provided by Shred-It.

Old Business:

Minutes of the November 16, 2011 meeting were approved as submitted.

Mr. Clint Carlson discussed three Policy changes that are waiting for Deans' suggestions. Deans will meet on December 13 and forward suggestions and comments to Mr. Carlson.

New Business:

Ms. Kelly Osterbind discussed the Banner Waiting List for filled classes. Ms. Osterbind will prepare an information email for department heads and secretaries. The option will not be available until Fall 2012.

Dr. Rebecca Turner discussed issues with Macbooks connecting to Blackboard and Live Text. Mr. Vinson Houston will look into a resolution for this problem.

Mr. Greg Bonds discussed changes in the Employee of the Month policy. Policy was approved and will be sent to Dr. Meehan.

Dr. Louise Clark discussed the Substantive Change Policy. The following changes were suggested: Add a number “7. Board of Trustees approval, where applicable.” On last page under “Check those that apply” add Copy to Library, and Copy for Graduate Program/Graduate Dean also to be added. Dr. Clark will make revisions to the policy, and University Council will consider for recommendation in January.

Announcements:

Dr. Rebecca Turner reported on the Southerners Fundraising Dinner success.

Dr. Frank King discussed the Distance Education Survey reminder and WIMBA training. Dr. King also inquired into the definitions of course classifications.

Dean John-Bauer Graham announced that extended Library hours have been successful.

Dr. Jordan Barkley announced that Dr. John Hammett is recovering from surgery.

Dr. William Fielding commended the Library for its good work.

Dr. Charles Lewis announced that end-of-year solicitations for contributions are being sent out. Also, \$150,000 in scholarships has been received for Family and Consumer Sciences with the help of Mr. Carlson.

Ms. Kelly Osterbind announced that registration re-opens on December 12.

Dr. Tim King reported on a video from last year that is circulating and being reviewed. Also, Dr. King reported on a possible hazing incident. Dr. Turner and Dr. Lewis provided advice on speaking to the media.

Mr. Whaley reported on “JSU in Lights,” JCOC collections and delivery and tracking of Library hours. Drew Hall, VP of SGA is leaving and Ms. Rainwater will replace him.

Dr. Teresa Gardner asked if examples of syllabi exist to assist faculty. Deans should address this issue with department heads. Dr. Gordon Stone was unable to speak at the November Faculty Senate meeting and has been rescheduled for the January 23rd meeting.

Ms. Kelly Osterbind asked if Distance Learning fees could be included in benefits afforded employees through Tuition Remission. Dr. Turner proposed that the recommendation be reviewed by Human Resources. Also, Mr. Carlson was asked to look into the associated cost.

Mr. Tim Gardner provided a media plan for the “Southerners March to London.”