**Academic Affairs Programs and Initiatives Form**

**Used for Notifications/Approvals Discussed in The Program Planning Document**

***Extended Dean’s Council and Academic Affairs Programs and Initiatives***

**Name of Department Head**

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**Name of Dean**

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**Date Presented to Extended Dean’s Council**

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**For program changes that include other disciplines, name the Dean, Department Head and Discipline and describe below:**

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1. ***Name, nomenclature, level, number of hours and number of years to completion of proposed program, certificate, concentration, minor or micro credential***

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| Name:  Nomenclature:  Level:  Number of Hours to Completion:  Number of Years to Completion (FT): |

1. ***Type of change (new or discontinuation of - program, certificate, concentration, accreditation, center, mode of delivery, etc.)***

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1. ***Describe the change and reason for the change***

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1. ***Describe faculty involvement in the proposed change.***

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1. ***List new courses (prefix and title) that will be*** ***created to implement the program, certificate, concentration, minor or micro credential.***

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1. ***List current courses (prefix and title and excluding general education courses) that are currently offered at JSU and will be part of the proposed program, certificate, concentration, minor or micro credential.***

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1. ***Objectives of program based on change (not for mode of delivery change)***

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1. ***Discuss any additional resources that will be required to implement the change (including Library Resources/Faculty/Staff/Accreditation) and the cost of each.***

***To determine need and cost of library resources, contact Jodi Poe at*** [***jpoe@jsu.edu***](mailto:jpoe@jsu.edu)

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1. ***If no additional resources will be required, discuss why none are necessary.***

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1. ***If additional resources are required, can they be funded through any of the following:***

* ***Faculty/Staff Attrition***
* ***Current Budget Allocation***
* ***Foundation Budget***

***If so, please discuss below:***

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1. ***Proposed implementation semester of change***

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1. ***Program accreditation implications***
   * ***Programs and Certificates (Is there an accrediting body for this program or certificate? Will you be seeking accreditation for the program? Will accreditation be automatic due to previously earned accreditation in a similar program in the discipline?)***
   * ***Concentrations (is the program the concentration is part of accredited? If so, will the concentration receive automatic accreditation? Become accredited during the next cycle? Become accredited only after seeking accreditation?)***

***Please discuss below:***

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1. ***Relationship to other programs at JSU (not for mode of delivery change)***

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1. **Please discuss any other information you feel is relevant to this proposal.**

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