Upcoming Dates/Events to Note

- **October 19: Emergency Preparedness Training** from 9:00am-Noon and 1:00pm-4:00pm, Wallace Hall auditorium. Learn what to do in the event of **severe weather**, a **fire**, or an **active threat** on campus. **All faculty, staff and students** are encouraged to attend.

**Information Technology**

- The new Avaya Telephone System has been installed and a migration plan is being established for the University. The Department of Information Technology is the first unit to have new IP based telephones installed to replace the old Nortel technology. We will continue to update the JSU community on the deployment schedule for other units on campus.
- Matthew McFall is the new director of the **Technology Support Center**. The Center will replace the IT Help Desk as the sole point of contact for desktop, network, and classroom technology support; technology training and mobile device support for JSU owned devices. The Technology Support Center is located on the 9th floor of the Houston Cole library.

**University Police Department**

- **Parking decals** for 2016-2017 are now available for faculty, staff and students at a cost of $25.00 per decal. Employees with 25 years or more of dedicated service will be ordered online **FREE** of charge. Decals will be distributed via regular mail to the address provided during the registration process. Vendor decals available at UPD located in Salls Hall. **Log into My.JSU and order today!**
- On September 11, 2016, the **Anniston Star** will feature a remembrance of the **9/11 attack** on the World Trade Center in New York City and the Pentagon. **UPD** along with some local agencies will be honored for their efforts to keep the campus and community safe while highlighting recent improvements and accomplishments.
- **"Run, Hide, Fight: Response to an Active Threat"**: Training was provided to select groups of faculty and staff by Sgt. Brian Mann. Per instruction on what to do in the event of an active threat, a drill followed with some participants in lockdown, others barricaded and others able to evacuate and escape.
"It's On Us Rally" and "Take Back the Night", Thursday September 15, 2016

UPD will take part in the Student Government Association sponsored rally "It's On Us" dedicated to bringing attention to sexual assault and to non-consensual sex as a form of sexual assault. The event will take place from 4:00 p.m. until 6 P.m. on the lawn of TMB. JSU Students and the campus community are invited to enjoy music, guest speakers, food and visit vendor booths featuring local organizations working in the prevention of sexual assault and offer services to victims of sexual assault.

Immediately following the rally, students may participate in "Take Back the Night" march beginning on the lawn of TMB and continuing around Trustee Circle. UPD will provide units to escort participating students symbolizing our efforts to provide students with a safe place to learn and live.

Human Resources

PEEHIP 2016-2017 BENEFITS OPEN ENROLLMENT: July 1 - September 10

Effective October 1, 2016, the monthly premium for the Blue Cross and Blue Shield Medical coverage will be increased as follows:

<table>
<thead>
<tr>
<th>Coverage Type</th>
<th>Increase Amount</th>
<th>Original Cost</th>
<th>New Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single coverage</td>
<td>increase by $15</td>
<td>from $15 per month</td>
<td>to $30 per month</td>
</tr>
<tr>
<td>Family coverage</td>
<td>increase by $30</td>
<td>from $177 per month</td>
<td>to $207 per month</td>
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- Save the Date! JSU's 2016 Benefits, Health, and Wellness Fair is scheduled for Thursday, October 20th in Leone Cole Auditorium. More exciting details about the upcoming fair soon!
- The next PEEHIP Wellness Screening will be September 12, 2016 from 8:30 am – 2:00 pm in room 213 of Stephenson Hall.
- The Office of Diversity and Inclusion will kick off the inaugural Diversity Lecture Series on Tuesday, September 20th at 6:00 pm. Faculty, staff, and students are invited to attend this inaugural event on the 11th Floor of Houston Cole Library.
- The Faith-Based Fellowship Committee will facilitate an event bringing together individuals of all beliefs, faiths, and religions for a time of sharing and conversation. Faculty, students, staff, and the general public are welcome to attend at 5:30 pm at the Alumni House.
- President Beehler has identified two standing committees: Diversity and Inclusion Committee and Title IX Committee. As we engage in the Renaissance of JSU and its mission to provide a comprehensive foundation for students to grow and develop, it is imperative that we cultivate a campus environment where individual differences are embraced and all employees and students are respected. We will share more information about these committees, its members, and their progress in the future.
- Congratulations to Anna Fang, JSU’s Employee of the Month for September!

Auxiliary Services

- Barnes & Noble has implemented a new Price Match Program for advertised textbooks to include competitors such as Amazon and BN.com as well as local brick and mortar bookstores. If a student finds a lower price on textbooks through the 1st week of class, during Rush, or at the time of purchase every other day, the campus bookstore will refund the customer the price difference. Please note the Price Match Program includes purchase and rental pricing, provided the rental term period (number of days available) is comparable, as well as workbooks and CDs.
- The Gamecock Diner offers the only take-out option on the dining plan payable by meal swipe. JSU Dining is now selling reusable high-quality, microwavable containers to-go as our part to keep the environment clean. A one-time $8 charge (using flex, cash, debit or credit) in addition to your meal
swipe, will get you a new container filled with your order. Bring the clean containers back to the Gamecock Diner and receive a new set *(at no additional cost)* to be used on your next visit.

- Due to the heavier than expected on-campus **Housing** demand this fall, a last minute decision was made to re-open portions of Sparkman Hall and Daugette Hall to accommodate the student housing waitlist. We were able to put approximately 70 additional beds into inventory that filled up. Thanks go out to our Facilities maintenance and housekeeping staff and supervisors, Tyrone Smiley, the Housing Staff and Student workers for speed and quality in making these spaces usable in a matter of days. It was a group effort, and a huge thanks is due to all.
- Thanks also to all the faculty and staff who volunteered to help our students get settled in, Move-In Day on Saturday, August 20th.
- The **Print Shop** has been busy on a special new project at the JSU football Stadium. The Print Shop has printed a "brick wall" on our vinyl press that matches the brick on the Field House. The vinyl sheets are being installed over the concrete walls that surround the football field at the base of the stadium. The new look really enhances the new field turf recently installed and gives the stadium a very professional look.

**Audit & Risk Management**

**Domestic Drone/Unmanned Aircraft (UA) Use on Campus: What are “Domestic Drones”?**

Domestic unmanned aerial vehicles (UAVs”) or “drones” are not the drones most commonly associated with tracking and killing targets in overseas operations. Domestic UAVs are autonomous aerial vehicles that are equipped with cameras or other sensors in order to collect assorted data from an aerial vantage point. UAVs have been used for a number of years by hobbyists and other aircraft enthusiasts.

Domestic drones vary widely in their capabilities and uses, from small, semi-autonomous, rotorcraft that cost around $1,000 up to large, fully-autonomous, fixed wing type aircraft that can cost upwards of $1,000,000. While the capabilities and sophistication of drones are not all equal, the basic functions and purpose of domestic drones are all the same, namely to gather information and data from an aerial vantage that can be used by operators on the ground.

Domestic drones have seen use in a number of different fields, including hobbyists, commercial and industrial, agricultural, safety and law enforcement.

At this time, it is not permissible for individual students, staff or outside entities to operate unmanned aircraft/drones on the Jacksonville State University campus, interiors or exteriors. This is due to both Federal Aviation Association requirements, and risk management/liability issues. The University will be issuing a more comprehensive Drone Policy in the near future.

Exceptions may be made for official institutional use or research/teaching use; those instances will be managed through the Office of the Vice President of Finance and Administration. For questions, please contact Jim Brigham [jbrigham@jsu.edu](mailto:jbrigham@jsu.edu) or ext. 5885.

**Research and Planning**

- **Institutional Effectiveness** will be hosting PRISM training sessions on September 20th at 10:00 a.m. and at 2:00 p.m. in the computer lab in the basement of the Houston Cole Library. If you are in a leadership position in any area of the university (i.e. Division, Academic or Administrative Department, Academic Center & Service area, etc.) you **must** have an operational and assessment plan in order for JSU to be in compliance with SACSCOC accreditation requirements.

To sign up contact Kim Presson at ext. 8142 or [kpresson@jsu.edu](mailto:kpresson@jsu.edu) no later than close of business on
Friday, September 2, 2016. If you are unable to attend one of these sessions, please contact her for alternate training.

- The **Office of Learning Technology** has relocated to the 2nd floor of Daugette Hall and also welcomes the following new staff members:
  - David Beegle, Educational Technology Support Specialist
  - Courtney Christopher, Educational Technology Support Specialist
  - Cheri Hamilton, Educational Technology Support Specialist
  - Dana Jenkins, Educational Technology Support Specialist

- **Institute for Research** welcomes the following new staff members:
  - Jessica Allen, CORE Membership Coordinator
  - Meredith McClendon, CORE Conference Assistant

### Procurement & Fixed Assets

- All Direct Vouchers and Meal Request Forms must be signed by the appropriate Vice President before submission to the Office of Procurement.

### Controller

- The regularly scheduled Banner Finance Training will be postponed until the month of November. Any new Banner Finance user may contact Jennifer Evans at jenevans@jsu.edu or ext. 5002, to schedule a one-on-one training session with Robin Yarbrough, Assistant Director of Finance.

### Capital Planning & Facilities

- The **artificial turf** replacement was successfully completed at the stadium this month by Prograss out of Pennsylvania, who installed the original turf lasting nine seasons.
- The emergency chiller replacement at **Curtiss Hall** has been completed. Stateline Mechanical from Woodland, AL, completed the project in less than one month in order to have the HVAC ready in time for move-in on August 20th.
- The concession stand in the lobby of Pete Mathews Coliseum has been removed and in its place a permanent structure with four service windows, one of which is **ADA accessible**.
- Capital Planning & Facilities welcomes the following new employees:
  - Josh Welch - Groundskeeper/Laborer
  - Andrew Howland - Groundskeeper/Laborer
  - Richie Riley - Maintenance Inventory Clerk III
  - Joseph Humphrey - Maintenance Inventory Clerk II

### Committee Updates

- Dr. Jeff Ryan, Chair of the **Business Continuity Plan** (BCP) reports that the tabletop exercise is being developed by UPD and Emergency Management. The exercise is tentatively planned to take place on October 7th at McClellan.
- Dr. Guillermo Francia, Chair of the **Cyber Security Task Force** reports that the four principal documents being developed are: Cyber Security Incident Response Plan, Information Security Awareness Training Plan, Cyber Security Risk Management, and Information Security Audit and are in the final review process.
**Miscellaneous Info Items**

- **September 6th and 19th** Shred-It Collection Dates. Magazines, newspapers, brochures, office paper, etc. can be tossed in collection containers for recycling. No paper towels, tissues, binder clips, batteries, plastic, cellophane, candy wrappers, or credit cards please.

- Remember to actively participate in the university’s **pilot recycling program**. Funded by the Alabama Department of Environmental Management, these green recycling bins are designed to hold assorted paper and #1-7 plastics. These bins can be found in the following buildings:

<table>
<thead>
<tr>
<th>Building</th>
<th>Floor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theron Montgomery Building</td>
<td>(2nd floor)</td>
<td>Martin Hall (lobby)</td>
</tr>
<tr>
<td>Houston Cole Library</td>
<td>(Jazzman Café)</td>
<td>Brewer Hall (lobby)</td>
</tr>
<tr>
<td>Bibb Graves Hall</td>
<td>(1st floor)</td>
<td>Meehan Hall (entrance)</td>
</tr>
</tbody>
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