Proposed Student Recreation Facility

On June 8, 2016, representatives from Washington, D.C. firm Brailsford & Dunlavey visited the JSU campus to discuss with trustees, staff, faculty, and students a public/private partnership for creating a proposed new student recreation facility. The entire presentation may be viewed by visiting https://www.youtube.com/watch?v=HUiDx8_Qi8A

Paul Brailsford (L) & Joe Collums (R), Brailsford & Dunlavey CEO and project manager respectively.)

President’s Budget Advisory Committee

The PBAC wrapped up their endeavors by inviting the campus community to attend their presentation and hear final appeals on June 14th. If you were unable to attend, or would simply like to review, this link will take you to their final meeting in its entirety.

Upcoming Dates/Events to Note

- The next Emergency Response Training will be Wednesday, July 20th in Wallace Hall Auditorium. Sessions will be from 9:00-12:00pm and 1:00-4:00pm.

- New User training for Banner Finance will be July 7 from 2:00pm until 4:00pm in 309 Bibb Graves Hall. Contact Jennifer Evans at ext. 5002 or jenevans@jsu.edu to attend.

- Banner Finance Workshop – NEW Year-End Close - July 20 in 355 Ayers Hall, 2:30pm until 4:30pm. Many changes are occurring in orgs, so are fiscal year end close procedures. It is most important that all Budget Managers and administrative staff attend. Reserve your seat by contacting Jennifer Evans at ext. 5002 or jenevans@jsu.edu.

- Office365 training is conducted Mondays, Wednesdays and Fridays through July 15th. Sign up for a morning or afternoon session and learn to expertly maneuver through Outlook, Calendars, Tasks, OneDrive, and OneNote.
Administrative Restructuring

- The offices of Human Resources, Information Technology, and Research & Planning are now under the umbrella of Finance & Administration.

University Police Department

Officer Elizabeth Morrow received a commendation from the Governor’s Office on June 23rd for her accomplishments at the 2015 U.S. Police & Fire Games. Officer Morrow powered her way to three gold medals - toughest competitor alive, bench press, and push/pull. Since 2011, this 10-year UPD veteran has also racked up two gold medals and four silvers in the World Police and Fire Games for her wrist wrestling skills.

Officer Morrow received her BA in Criminal Justice from Troy State, and her MS in Emergency Management from JSU. Congratulations to this outstanding employee!

Matt Langley has been appointed Corporal, replacing the retired Ricky Gaither; John Jackson is a new part-time security officer.

UPD and Disability Support Services teamed up to inform and educate a group of hearing-impaired college prep students about the challenges of college life and pitfalls of excessive alcohol consumption. Sgt. Brian Mann and Police Communications Supervisor Jason Sumner allowed each student to wear intoxication-simulating goggles while attempting to drive a golf cart on a course in the TMB parking lot.

A free Youth Preparedness Camp on June 7th at Oxford Civic Center was organized and produced by EMS Melonie Carmichael (photos above) in conjunction with Oxford Police, Fire and EMS, and Calhoun County EMA and 911. Over 120 children learned about emergency preparedness, survival first aid, fire safety, creating a family disaster plan and emergency kit, and more. A second camp involving Jacksonville Fire, EMS, and Calhoun County Sheriff, EMA, and 911 was held on June 14th; 99 children attended that event, which was held at the Jacksonville Community Center.

UPD has these projects in the works:

- A new, more efficient parking management system should be implemented before Fall semester. One of several attractive features – no more lines to get your parking decal.
- Updated campus camera systems to enhance security.
- New computers to increase capabilities and manage systems.

Procurement & Fixed Assets

- Please submit your completed Fixed Asset Inventory sheet before June 30th, if you have not already done so.
- Through September 30th, requisitions for $2,000 or more must have written justification and approval by the appropriate vice president/provost before submission to Procurement.
Auxiliary Services

- Effective August 1, 2016 any unit requesting bus usage outside of regular operations will be required to fund the usage based on hourly rates paid for operations and maintenance. University-related events will be $75 per bus per hour*; non-university related events will be $100 per bus per hour*. These decisions come as a result of organizational restructuring and the need to make the Gamecock Express financially self-sustaining.

*Minimum hours charged are assuming regular operating hours of M-F, 7:00am-9:00pm. Four-hour minimum charge applies on weekends and after hours.

- Welcome to Dr. William P. Smith, the new physician at the RMC Student Health Center. Dr. Smith is a graduate of the University of Alabama and completed a research Fellowship in the Department of Family Medicine at UAB. He has extensive experience in family medicine, obstetrics & gynecology, and has spent the last two years working in the emergency departments of several Alabama hospitals.

“I am very excited about being at JSU SHS, and look forward to contributing to the University in any way I can. The Student Health Services is a wonderful place to work, and I am very happy to be here.” Dr. Smith is married, has three children, and two grandchildren.

- The JSU Print Shop is now open for off-campus printing projects. Go walk through their new, friendlier door and ask for a quote on wedding invitations, magnets, holiday cards, bumper stickers, event tickets, yard signs, post cards, and a boatload more. The pricing is competitive and the quality outstanding. Plus, you’ll be generating revenue for JSU!

Capital Planning & Facilities

- To ensure that the best interests of the University are served, the alteration, modification, re-purposing, or elimination of building space must be in consultation with and approved by the Director of Capital Planning & Facilities and vetted by the Vice President for Finance & Administration.

- Capital Planning & Facilities is embarking on an analysis of space utilization across campus and will be communicating and coordinating with building managers to gather current information for this assessment.

- Between May 31 and June 11, a 14-member crew spent 428 hours and 405 gallons of paint re-stripping the JSU parking lots. That’s a new record time. Good job and thank you!

Research and Planning

- This year’s CORE Academy hosted 374 attendees.

- University Strategic Planning Committee will convene on July 27th to review the draft components developed by the President’s Cabinet during their Retreat on June 15th.

- In light of the new academic restructuring, work has begun to update PRISM to reorganize unit roles and permissions. If you need to schedule a workshop for this or the upcoming SACSCOC 5th year report, or discuss your current PRISM plans, contact Kim Presson at ext. 8142.

- Dr. Alicia Simmons and Lynn Garner will be in Washington, DC July 11-12 to do a presentation about recruiting strategies for randomized controlled trials at the Investing in Innovation Project Directors’ meeting.

- Kim Presson presented a workshop at the Alabama Association for Institutional Research Conference at Samford university in April.

Housing

- Seeking volunteers to assist students moving onto campus for the Fall semester. You will receive free lunch, T-shirt, and a chance to win prizes including JSU football tickets and apparel. JSU faculty, staff, students and friends in the community can click and sign up for the August 20th move in day.
The Bursar’s Office participates in Freshman Orientation each year by wearing a themed T-shirt promoting Electronic Direct Deposit (EDD) of student account refunds. This year’s theme is “Fear the Check.” Bursar Alice Wudarczyk and Assistant Bursar Stephanie Crosson participate in the Parent Panel every Tuesday and Thursday to answer any questions regarding tuition, payment due date, payment plans, refunds, etc. The rest of the staff attends the afternoon browse session to inform students how to receive their refund faster electronically! (L-R with Cocky: Amanda Cash, Stacey Burell, Tonya New, Shawna Beadles, Tina Trussell, Mandi Austin, Tonya Renfroe)

- When submitting travel reimbursement requests, “Point of starting and stopping” and “Destination” should be listed as a city and state.
- Restricted Funds Manager Robin Yarbrough was the “Celebrity Auctioneer” for JSU’s Visual Arts Society Legends Gala on June 23rd at Garfrerick’s Cafe.
- As has been previously announced, the new approved F&A rate for grants is 35.1% of total direct costs of the grant. Please note that this is a potential source of additional revenue when you are developing grant proposals and budgets. If allowed by the Grantor and when at all possible, please include this F&A.
- The university’s annual financial audit by the state has been completed with no findings.

Information Technology

- To thwart phishing attempts and “spoofed” email accounts, be vigilant when managing your email account and do not give out passwords/usernames, click on any suspicious email link, and carefully review the “From” field in the email to make sure it is an email address you know is legitimate.
- The Telecommunications Department will be performing an upgrade of the software that controls the wireless network the afternoon of July 1, 2016. During this process, the network will be unavailable in phases, but should be fully functional within 24 hours.
- Beginning at 5:00pm on Friday, July 1, the Argos Enterprise Reporting System, IntelleCheck Application and the FormFusion Application will be unavailable during server upgrades. The systems should be functional by start of business on Tuesday, July 5.

Committee Updates

- Chaired by Dr. Jeff Ryan, The Business Continuity Planning Team continues to make progress. Business Impact Analysis have been developed for 35 essential business functions at the University. At the present time, Dr. Ryan is reviewing the input and will perform a roll-up of this information to assemble a draft plan. The team anticipates the plan will be ready for review and comment by the end of July.
- The CyberSecurity Task Force, chaired by Dr. Guillermo Francia reports that documents continue to evolve, and should be complete in September.

Miscellaneous Info Items

- Shred-It collection dates: July 11 and 25. All types of paper – magazines, newspapers, brochures, office paper, etc. – can be tossed in collections containers and recycled. No binder clips, batteries, plastic, cellophane, candy wrappers, or credit cards.
- Bibb Graves Hall employees successfully executed their first ever fire drill on June 7th. The building was “all clear” in 3:04. An unannounced drill will be conducted before the end of calendar year. All building managers are encouraged to contact UPD’s Michelle Page to schedule fire drills.