

JSU Bid # 18-06-20-0041
Issue Date: 6/06/2018

Return Original Bid To: Jacksonville State University
Room 324 Bibb Graves Hall
Jacksonville, AL 36265

Description: Installation of new data copper cable for various locations at the School of Business and Industry Complex (SBI Complex, former Kitty Stone Elementary)

Mandatory pre-bid meeting will be held at 10:00 a.m. Thursday, June 14, 2018 at the SBI Complex (in the old gym), 115 College St., Jacksonville, AL.

This bid will be opened at 10:00 AM CST on Wednesday, June 20, 2018.

Questions should be directed to Denise Hunt, Director of Procurement & Fixed Assets, at 256-782-5152.

1. Pursuant to the provisions of the State of Alabama Competitive Bid law, Jacksonville State University will receive sealed bids for the procurement of equipment, materials, or services described/specified on the attached documents. Jacksonville State University is exempt from Federal Excise and State Sales Tax.
2. **Bids should be sealed and have the bid number and opening date clearly marked on the outside of the bid package. Contractors must be licensed under provisions of Title 34, Chapter 8 Code of Alabama. Per Section 34-8-8 (b) All owners receiving bids pursuant to this chapter shall require the person, firm, or corporation to include his or her current license number on the bid. The owner shall reject all bids that do not contain the current license number of the general contractor submitting the bid. Bids should be typed or printed legibly in ink. Bids must be signed in ink.**
3. Bids must be received in the Office of Procurement by the date and time listed above. **Bids cannot be faxed or emailed. Bids received after the time listed above will not be accepted for any reason.**
4. **All bid prices must include shipping charges (FOB Jacksonville State University) unless bid is for services only.**
5. References to name brands are for design, quality, and identification purposes only and are not intended to exclude vendors or restrict bidding. If a substitution is offered, please indicate any differences.
6. Alabama law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting and remitting Alabama state and local sales, use and and/or lease tax on all taxable sales and leases into Alabama. **By submitting this bid, the bidder is hereby certifying that they are in full compliance with State of Alabama Act No. 2006-557 and acknowledges that the awarding authority may declare the contract void if the certification is false. Vendor should submit documentation of registration with the Federal E Verify system with bid response. Vendor should also submit the original State of Alabama Vendor Disclosure Statement with bid response. A bid cannot be awarded without these documents.**
7. Bidder certifies by submitting a response to this bid request that neither the company nor any of its employees who will provide or perform services under this contract have been debarred, suspended or otherwise declared ineligible from receiving Federal contracts and subcontracts.

Jacksonville State University reserves the right to accept or reject all bids or any portion thereof and unless specified by the bidder, to accept any or all items in the bid. In the event the University elects to award on an "all or "none Basis", this will be stated in the bid specifications.

By signing this contract, the contracting parties **affirm**, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Company Name _____ Telephone _____
Address _____ Fax _____
City _____ State _____ Zip Code _____
Email Address _____

Signature of Company Official _____ Date _____
Printed Name of Official _____

**JACKSONVILLE STATE UNIVERSITY
INVITATION TO BID**

INSTALLATION OF NEW DATA COPPER CABLE FOR THE FOLLOWING LOCATIONS AT THE SCHOOL OF BUSINESS AND INDUSTRY COMPLEX (SBI COMPLEX, FORMER KITTY STONE ELEMENTARY):

MAIN BUILDING, POD 1, OLD GYM (NOW A TEMPORARY STORAGE FACILITY), POD 3, POD 4, POD 5, POD 6 AND NEW GYM (CHEERLEADER PRACTICE FACILITY)

Sealed bids will be opened in Office of Procurement and Fixed Assets located in Room 324 Bibb Graves Hall at 10:00 am CST Wednesday, June 20, 2018. A mandatory pre-bid conference will be held at 10:00 am CST Thursday, June 14, 2018 at the SBI Complex (in the old gym), 115 College St, Jacksonville, AL.

Vendor must accept a purchase order as contract for the work to be performed. The State of Alabama Competitive Bid Law requires a performance bond (or cashier's check) for this bid. A bond or check in the amount of \$2,500 will be required from the **awarded vendor** prior to a purchase order being issued. The bond funds will be returned to the vendor upon the successful completion of the project.

Documentation to be submitted with bid response:

1. Original notarized State of Alabama Disclosure Statement
2. E Verify Memorandum of Understanding
3. Proof of State of Alabama General Contractors

These documents must be received prior to bid award.

**SECTION I
ADMINISTRATIVE AND CONTRACTUAL INFORMATION**

I.1. PURPOSE: The purpose of this Invitation to Bid (ITB) is to solicit bids which may result in the establishment of one or more contracts allowing Jacksonville State University, hereinafter referred to as University, the option to purchase the installation of copper data cabling. **Availability of products should be submitted with bid and may be a factor when awarding contract.**

I.2. CONTRACT PERIOD: Proposed contract will be valid for a period of one (1) year from the bidder's notification of award. Any contract resulting from this solicitation may be canceled by the University by giving thirty (30) days written notification to the bidder(s).

I.3. RESPONSE PREPARATION AND BID FORMAT: Each bid must be in the same format and sequence as the details presented in the ITB. The requirements stated

herein should be considered mandatory unless otherwise stated. It should be understood that any failure to respond to a specific requirement will be the basis for a bidder being eliminated from consideration. The University reserves the right to accept or reject any or all bids and any part thereof.

I.4. PRICE INCREASE/DECREASE: Price increases are **not permitted** during the term of the contract. In the event the general price schedule, or any item contained therein, decreases during the contract period, the University shall be granted the full benefits of the price reduction on any item to be purchased using this contract. The contractor shall notify the University, in writing, of any price decrease.

I.5. TECHNICAL LITERATURE: Product information, including technical and descriptive literature, may be submitted with the bid. Information submitted should be sufficiently detailed to substantiate that products offered meet or exceed the specifications.

I.6. TECHNICAL SUPPORT: The contractor must have well-trained technical support personnel available for consultation via telephone as well as on-site.

I.7. WARRANTY/SERVICE: Bidders should provide warranty information for all products and services included in this bid.

I.8. PRODUCT CHANGES: It is assumed that products bid will be new and will be available for the duration of the contract period. The contractor must advise the University in writing to delete an item no longer available. The University reserves the right to determine whether or not new equipment can or cannot replace any deleted items on the contract. Any increase in price or decrease in functionality of the new equipment would automatically preclude a new item from being placed on the contract.

I.9. INVOICE AND PAYMENT: Invoices shall be submitted by the contractor to the User and shall refer to the purchase order number, quantity, unit price, brief description of each item, and delivery date.

I.10. GUARANTEE AND LIABILITY: The contractor guarantees that the items delivered are free from defects in design and construction, and guarantees no changes or substitutions have been made in the items listed in the contract. Should any inadvertent change or substitution occur, the contractor will be required to replace such items and will be liable for any and all charges related to such replacement.

I.11. EDUCATION AND TRAINING: Bidders must describe education and training provided with the product(s). Bidders are encouraged to submit suggestions for additional education/training and associated costs.

I.12. BID RESULTS: All bidders are encouraged to attend the bid opening. No information or opinion concerning the ultimate outcome will be given while consideration of the award is in progress.

I.13. BID ACCEPTANCE AND CONTRACT AWARD: To be acceptable for contract award each bid must meet all mandatory conditions of paragraphs I.1 through I.12.

I.14. GENERAL REQUIREMENTS:

- A. All cable must be pulled and installed to meet all applicable codes.
- B. All work must be completed within 60 days of the contract signing.
- C. Cable specifications:
 - Berk-Tek Lanmark 1000 category 6, non-plenum.
 - Cable will be installed above the dropped ceiling in most locations. Some areas may require a sleeve or conduit where cable penetrates walls or floors or is exposed. Contractor will provide and install the sleeves and/or conduit.
 - Cable should be installed within walls where it is possible. If surface mount duct is required use Panduit gray latch duct with gray surface mount boxes and drop ceiling fittings.
 - Jacks are to be Allen Tel AT66-14. Patch panels are to be Allen Tel AT66-PNL series of appropriate size.
- D. All cabling should be tested after installation and termination according to industry category 6 standards. All cabling has to pass testing (it should meet or exceed category 6 industry standards). Results of the testing are to be provided.
- E. Unless otherwise specified, contractor will furnish all materials to complete this bid including, but not limited to, cables, outlets, patch panels, raceway, connectors, cabinets, and mounting hardware.

I.15. BID ACCEPTANCE AND CONTRACT AWARD: To be acceptable for contract award each bid must meet all mandatory conditions of paragraphs I.1 through I.14.

I.16. PRE-BID CONFERENCE: A mandatory pre-bid conference will be held on June 14 at 10:00 AM. The pre-bid conference will be held at the SBI Complex.

SECTION II BID SPECIFICATIONS

MAIN BUILDING

Classrooms 122, 121, 120,115, 208, 209, 211, 212, 213, 215, 217, 219, 218, 220, 221, 222 and 223 will each get 4 data drops. One will be left in the ceiling at the front center of the room (the front is where the whiteboards/chalkboards are), two in the center ceiling for an access point and one terminated 36" from the floor and 10" from the side of the whiteboard/chalkboard on the hallway side of the room.

Classrooms 101, 102, 103, 104, 201, 202, 203 and 204 will each get 4 data drops. One will be left in the ceiling at the front center of the room (the front is where the

whiteboards/chalkboards are), two in the center ceiling for an access point and one terminated 36" from the floor and 10" from the side of the whiteboard/chalkboard on the window side of the room.

Classroom/lab 117 will get 36 total cables. One will be left in the ceiling at the front center of the room (the front is where the whiteboards/chalkboards are), two in the center ceiling for an access point and one terminated 36" from the floor and 10" from the side of the whiteboard/chalkboard on the hallway side of the room. Each of two power poles (above the ceiling to floor type) will each get 16 cables.

Classroom 124 will get 4 data drops. One will be left in the ceiling at the front center of the room (the front is where the whiteboards/chalkboards are), two in the center ceiling for an access point and one terminated 36" from the floor and 10" from the side of the whiteboard/chalkboard on the left side of the room.

Classroom/lab 216 will get 28 data drops. We need six cables each to the four computer clusters. Two cables need to be terminated at the counter next to the power outlet. Two will need to be terminated in the center ceiling for an access point.

Classroom/lab 214 will get 62 data drops. We need 20 cables ran to each of three rows of computer tables. Two will need to be terminated in the center ceiling for an access point.

Office 110A will get two data drops. One will be for the desk computer and the other will be for the copier.

Office 111B will get four data drops. One each for two desk computers and 2 in the ceiling for an access point.

Office 111A will get one data drop for the desk computer.

Office 109A will get four data drops. One for the desk computer, one for the copier and 2 in the ceiling for an access point.

Office 109C will get one data drop for the desk computer.

Office 109D will get one data drop for the desk computer.

Office 109B will get one data drop for the desk computer.

Office 108 will get two data drops. One for the desk computer and one for the conference table.

The following rooms will have cabling terminate in the MDF in room 116: 115, 117, 120, 121, 122, 124, 214, 215, 217, 218, 219, 220, 221, 222 and 223.

The following rooms will have cabling terminate in the IDF in room 210: 101-104, 108-111, 201-204, 208-213.

POD 1

Office 101 will get three data drops: one by the desk computer, one by the copier and one on the left wall.

Copier room 102 will get one data drop by the copier.

The big open space will get two data drops in the center ceiling for an access point.

Office 104 will get three data drops: one by each desk computer and one on the back wall.

Office 105 will get three data drops: one by each desk computer and one on the back wall.

Office 106 will get three data drops: one by each desk computer and one on the back wall.

Office 107 will get three data drops: one by each desk computer and one on the back wall.

Office 108 will get three data drops: one by each desk computer and one on the back wall.

Office 109 will get three data drops: one by the desk computer, one on the left wall and one on the back wall.

POD 3

Office 101 will get three data drops: one on the right wall, one on the left wall and one on the back wall.

Copier room 102 will get one data drop by the power outlet.

The big open space will get two data drops in the center ceiling for an access point.

Office 104 will get three data drops: one on the right wall, one on the left wall and one on the back wall.

Office 105 will get three data drops: one on the right wall, one on the left wall and one on the back wall.

Office 106 will get three data drops: one on the right wall, one on the left wall and one on the back wall.

Office 107 will get three data drops: one on the right wall, one on the left wall and one on the back wall.

Office 108 will get four data drops: one by each desk computer, one on the left wall and one on the back wall.

Office 109 will get three data drops: one by the desk computer, one on the right wall and one on the back wall.

POD 4

Office 101 will get three data drops: one by the desk computer, one by the copier and one on the back wall.

Copier room 102 will get one data drop by the copier.

The big open space will get two data drops in the center ceiling for an access point.

Office 104 will get three data drops: one by the desk computer, one on the right wall and one on the back wall.

Office 105 will get three data drops: one by each desk computer and one on the back wall.

Office 106 will get three data drops: one by the desk computer, one on the right wall and one on the back wall.

Office 107 will get three data drops: one by each desk computer and one on the back wall.

Office 108 will get three data drops: one by each desk computer and one on the back wall.

Office 109 will get three data drops: one by each desk computer and one on the back wall.

POD 5

Office 101 will get three data drops: one by the desk computer, one by the printer and one on the left wall.

Copier room 102 will get one data drop by the power outlet.

The big open space will get two data drops in the center ceiling for an access point.

Office 104 will get three data drops: one by each desk computer and one on the back wall.

Office 105 will get three data drops: one by each desk computer and one on the back wall.

Office 106 will get three data drops: one by each desk computer and one on the back wall.

Office 107 will get three data drops: one by each desk computer and one on the back wall.

Office 108 will get three data drops: one by each desk computer and one on the back wall.

Office 109 will get three data drops: one by each desk computer and one on the back wall.

**SECTION III
BID PRICES**

Total Bid Price for All Cable Installation _____



State of Alabama Disclosure Statement

Required by Article 3B of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Article 3B of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.