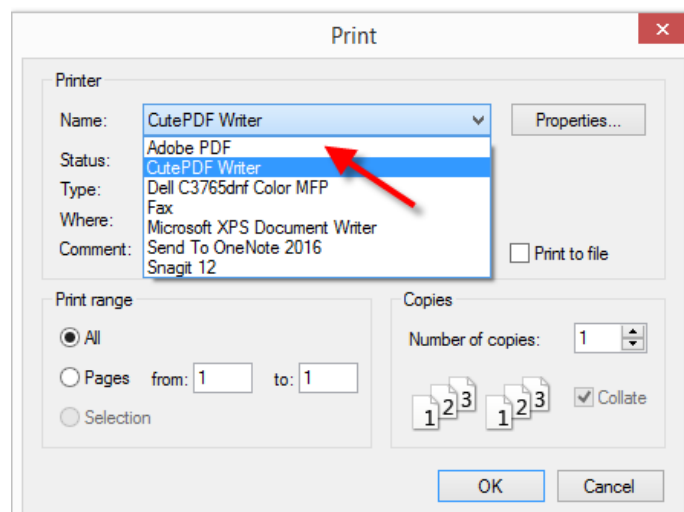
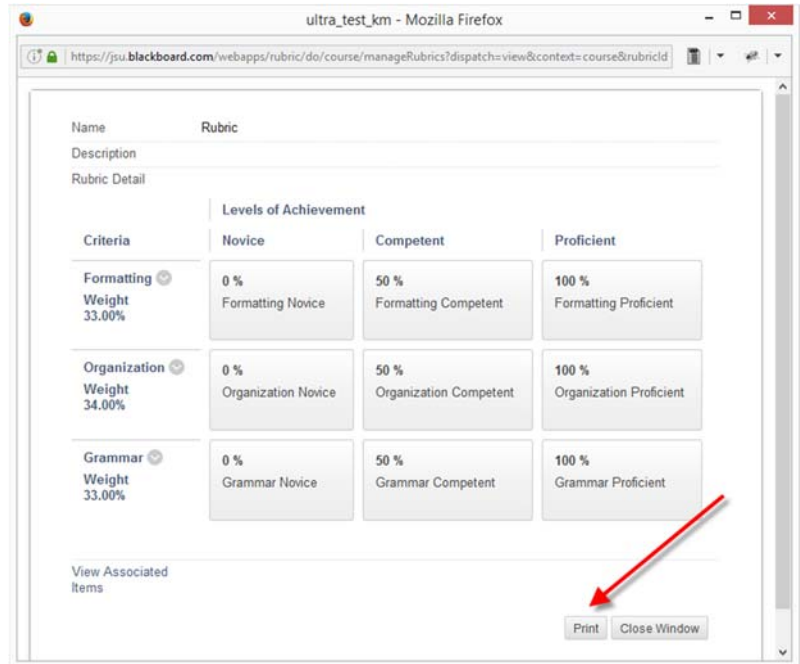
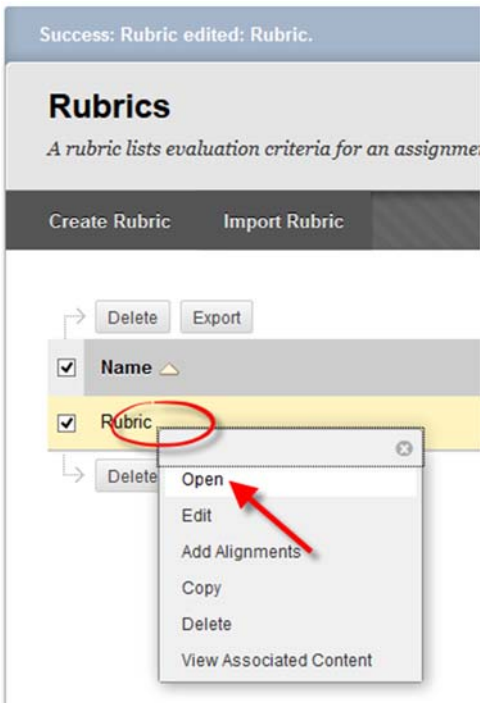


# Rubrics- Save and Print

There is no excellent fashion by which one can save rubrics in a text or standard format. Rubrics may be exported to be used with other Blackboard sections. See [Export Rubrics](#)

## Print Rubric

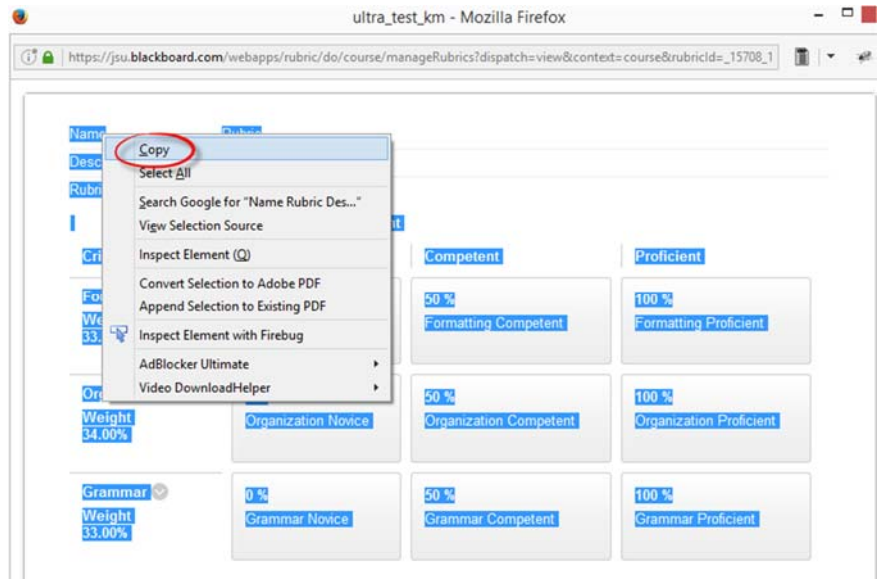
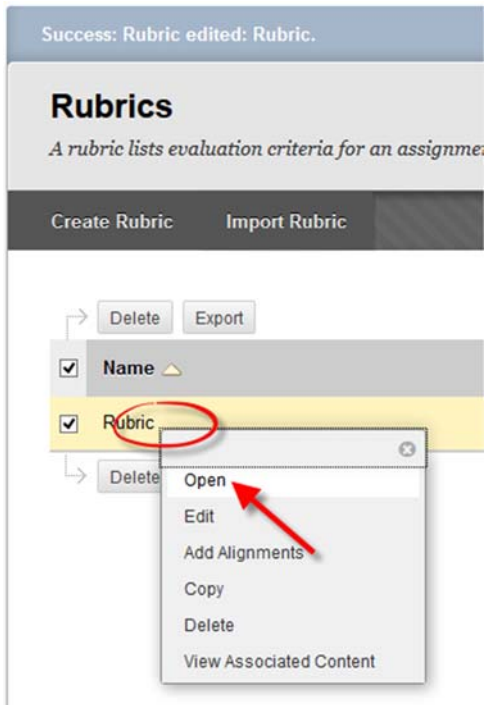
Open the Rubric for viewing. Choose print. Rubric may be printed on paper or to .pdf.



## Copy and Paste

The results of copy/paste a rubric from Blackboard will vary but may be useful and time saving. Select and copy the information from within Blackboard. Paste into Word.

While the formatting may be unwieldy, text will be available for further copying.



Criteria	Novice	Competent	Proficient
Formatting	0 %	50 %	100 %
Weight 33.00%	Formatting Novice	Formatting Competent	Formatting Proficient
Organization	0 %	50 %	100 %
Weight 34.00%	Organization Novice	Organization Competent	Organization Proficient
Grammar	0 %	50 %	100 %
Weight 33.00%	Grammar Novice	Grammar Competent	Grammar Proficient

**Paste Options:**

- Clipboard icon
- Clipboard with arrow icon
- Clipboard with 'A' icon

Word has several past options. Choose one which best fits your needs.