

**JACKSONVILLE STATE UNIVERSITY**  
**BOARD OF TRUSTEES**  
**MINUTES**

The Board of Trustees of **JACKSONVILLE STATE UNIVERSITY** held its spring meeting in Jacksonville, Alabama on **Monday, April 15, 2013 at 10:00 a.m. CDT.**

Mr. Jim Bennett, Chairman of the Board of Trustees, called the meeting to order and requested that Dr. William Meehan open the meeting with an invocation.

Roll call showed the following members of the Board of Trustees were:

**PRESENT:**

Mr. Jim Bennett  
Mr. Jim Coxwell  
Mr. Clarence W. Daugette, III  
Mr. Thomas Dedrick  
Senator Vivian Davis Figures  
Mr. Randall Jones  
Mrs. Gale Saxon Main  
Mr. Randy Owen  
Mr. Ronnie Smith  
Dr. Benji Blair, Faculty Senate President  
Mr. Jason Sumner, Student Government Association

**ABSENT:**

Governor Robert Bentley  
Dr. Thomas Bice

Chairman Bennett welcomed Mrs. Beth Meehan, First Lady of JSU, to the Board of Trustees meeting.

Chairman Bennett welcomed Dr. Benji Blair, Faculty Senate President, to the Board of Trustees meeting. This will be Dr. Blair's last meeting with the Board of Trustees. He introduced Dr. Teresa Gardner, and stated that she would be returning as Faculty Senate President and would be attending the next meeting.

Chairman Bennett welcomed Mr. Jason Sumner, President of the Student Government Association, to the Board of Trustees meeting. Mr. Sumner stated that this would be his last meeting of the Board of Trustees. He introduced Ms. Jade Wagner, who will take over as Student Government President at the next Board of Trustees meeting.

### **APPROVAL OF MINUTES**

Chairman Bennett asked that the minutes of the January 28, 2013 Board of Trustees meeting be reviewed. Senator Figures asked that all references to Board of Trustee in the minutes be changed to Board of Trustees to make the document consistent throughout.

**Senator Figures made a motion to approve the Board of Trustees minutes with this one correction. Mr. Clarence Daugette seconded and the minutes were approved unanimously.**

### **AD HOC COMMITTEE ON STUDENT HEALTH**

Mr. Jones stated that the details of the contract with Regional Medical Center are being worked out and that a final resolution will be presented to the Board for approval at the July meeting.

### **ACADEMIC AFFAIRS COMMITTEE**

Mr. Randy Owen, Chairman of the Academic Affairs Committee, stated that the Committee did not have any actionable items at this time. He thanked Dr. Blair and Mr. Sumner for their service to the Board during the past year and thanked the Senate for reappointing him to another term on the Board of Trustees.

### **BUILDING AND FINANCE COMMITTEE**

Mr. Ronnie Smith, Chair of the Building and Finance Committee, made a motion that the following resolution be approved by the Board of Trustees:

#### **RESOLUTION 551**

**WHEREAS**, this Board of Trustees is committed to keep tuition at its lowest possible cost while maintaining the highest quality education for our student body; and

**WHEREAS**, current tuition and fees at Jacksonville State University are 4.0% below the state median as reported by the Alabama Commission on Higher Education; and

**WHEREAS**, the Governor's proposed Education Trust Fund allocation to Jacksonville State University being considered by the Legislature reflects an allocation for FY 2013-14 that is 1.42% above the allocation for FY 2012-13 of \$35,315,802;

**THEREFORE BE IT RESOLVED** that this Board of Trustees sets the following tuition and residence costs beginning with the fall semester 2013:

#### **Undergraduate Student:**

- 1) Undergraduate tuition will be charged at the rate of \$283 (6.79%) (\$265/\$255/\$226/\$208) per credit hour for in-state students
- 2) Undergraduate tuition for out-of-state students will be two times the in-state rate or \$566 (6.79%) (\$530/\$510/\$452/\$416) per credit hour
- 3) Dual Enrollment tuition will be charged at one half of the undergraduate rate

Graduate /Doctoral Students:

- 4) Graduate tuition (including doctoral program) will be charged at the rate of \$349 (0%) (\$349/\$336/\$298/\$274) per credit hour for in-state students
- 5) Graduate tuition (including doctoral program) for out-of-state students will be two times the in-state rate or \$698 (0%) (\$698/\$672/\$596/\$548) per credit hour

Distance Learning:

- 6) Distance Learning undergraduate tuition will be charged at the rate of \$345 (5.50%) (\$327/\$315/\$280/\$258) per credit hour
- 7) Distance Learning graduate tuition will be charged at the rate of \$439 (0%) (\$439/\$423/\$353/\$324) per credit hour

**BE IT FURTHER RESOLVED** that this Board of Trustees authorizes the implementation of a University Fee of \$150 per semester to be charged to all enrolled students, except dual enrollment students, for fall and spring semesters. Scholarship waivers provided by Jacksonville State University will not be allowed to cover the University Fee.

**BE IT FURTHER RESOLVED** that the fall and spring per semester rates to residential housing shall be as follows:

<u>Apartments-</u>	<u>FY2014</u>	<u>FY2013</u>	<u>FY2012</u>
Campus Inn			
Efficiency	\$1,940	\$1,880	\$1,790
1 Bedroom	\$2,495	\$2,420	\$2,200
College	\$2,380	\$2,310	\$2,200
Colonial Arms	\$2,380	\$2,310	\$2,200
Jax			
1 Bedroom	\$2,380	\$2,310	\$2,200
2 Bedroom	\$2,380	\$2,310	\$2,310
Pannell			
Efficiency	\$2,260	\$2,195	\$2,090
1 Bedroom	\$2,380	\$2,310	\$2,200
Studio	\$2,260	\$2,195	\$2,090
Penn House	\$2,380	\$2,310	\$2,200
Stadium Housing			
Efficiency	\$2,815	\$2,730	\$2,600
4 Bedroom Pod	\$2,380	\$2,310	\$2,200
4 Bedroom Concourse	\$2,380	\$2,310	\$2,200
<u>Residence Halls-</u>			
Crow	\$1,830	\$1,775	\$1,690
Curtiss	\$1,830	\$1,775	\$1,690
Daugette	\$1,830	\$1,775	\$1,690
Dixon	\$1,830	\$1,775	\$1,690
Fitzpatrick	\$1,830	\$1,775	\$1,690
Logan	\$2,105	\$2,040	\$1,940
Patterson	\$2,105	\$2,040	\$1,940
Sparkman	\$2,360	\$2,290	\$2,180
<u>Specialty Halls</u>			
International House	\$1,360	\$1,320	\$1,320
Leadership House/Women	\$2,360	\$2,290	\$2,180
Pi Kappa Phi House	\$2,270	\$2,200	\$2,000
Sigma Phi			
Epsilon House	\$2,270	\$2,200	\$2,000

**BE IT FURTHER RESOLVED** that the application fee per student be increased from \$30 to \$35.

**BE IT FURTHER RESOLVED** should the Education Trust Fund allocation for FY 2013-14 be less than the current allocation, or if the institution is prorated in FY 2012-13 or FY 2013-14, then this Board of Trustees authorizes an increase in tuition necessary to offset the reduction in the Education Trust Fund allocation not to exceed the percentage of the allocation of proration.

**BE IT FURTHER RESOLVED** that should the legislature allocate and the Governor approve a raise higher than the anticipated 2% for the K-12 teachers, then this Board of Trustees authorizes an increase in tuition to offset the additional percentages not considered in this tuition projection.

**Coming from the Building and Finance Committee the motion did not require a second. After discussion the Board approved Resolution 551 unanimously.**

#### **ATHLETIC COMMITTEE**

Mr. Jim Coxwell, Chair of the Athletic Committee, stated that the Athletic Committee did not have any actionable items at this time. However, they did approve the following Resolution during their meeting:

#### **RESOLUTION FROM THE COMMITTEE ON ATHLETICS**

**WHEREAS**, the JSU Foundation has recommended and the Board of Trustees has endorsed a \$35.1 million capital campaign; and

**WHEREAS**, the JSU family is encouraged to solidly get behind and promote this vitally needed fundraising effort from the private sector; and

**WHEREAS**, a portion of the funds are designated for the Athletic Excellence Fund and improved athletic facilities on campus.

**NOW THEREFORE BE IT RESOLVED**, that the Committee on Athletics proposes to establish a community-wide support group, working closely with the Director of Athletics, to help promote the fundraising drive, improved sports venues on campus and programs of excellence in all sports.

#### **PRESIDENT'S REPORT**

##### **I. Capital Projects**

##### **Anders Hall (Round House)**

Dr. Meehan told the Board that Hale Building Company of Anniston was the low bidder when bids were opened on January 22, 2013. This project provides for additional rooms for the Art Department's graphic design program as well as remodeled general meeting space and will be completed by May 1.

##### **Bibb Graves HVAC Replacement**

Dr. Meehan stated that Eugene Turner General Contractor, Inc., of Anniston, Alabama was the successful low bidder on February 22, 2013. Work commenced on

March 2, 2013 with duct demolition occurring over the weekends and at night in order to provide minimum disruption to the building's occupants. The contractor is working very aggressively with two shifts per day in order to meet the completion schedule. Hopefully, air conditioning will be in operation on the second and third floors by the end of April.

### **Softball Field Press Box Project**

Dr. Meehan said that substantial completion of the softball field press box project occurred on February 19, 2013. Some minor punch list items remain to be corrected by the contractor. This project was a tremendous improvement to the softball complex.

### **Stephenson Hall Wellness Center**

Dr. Meehan told the Board that substantial completion of the Stephenson Hall Wellness Center occurred on February 13, 2012 and the Year End Inspection was held February 23, 2013. A final change order is still pending submission by the contractor, RFI. On April 1, 2013, the contractor requested a hearing before the Director of the State Building Commission concerning his claims for additional compensation.

### **Storm Roof Damages of March 22, 2013**

Dr. Meehan gave the following update on damages incurred during the storm on March 22<sup>nd</sup>:

Library - Bids were received on April 4, 2013 to replace the damaged flat roof (68' x 68') on top of the building. Alabama Roofing of Anniston was the low bidder and work will commence April 22. Cost will be \$306,000. All but \$500 will be covered by insurance. The project is expected to last four weeks.

Campus Inn Apartments – Bids were received on April 4, 2013 to replace the damaged flat roof. Alternate prices were also received to install a pitched roofing system on the building. Prime Contracting of Odenville, AL was the low bidder and work will commence May 6. The total cost of the project will be \$159,500 plus design fees for the pitched roof. Insurance will cover \$133,000 after a deductible of \$500. The project is expected to last 45 days.

## **II. University Update**

### **Reaffirmation of Accreditation**

Dr. Meehan told the Board that in the Fall Semester of 2013 Jacksonville State University's SACSCOC Off-Site Review will take place followed in Spring Semester of 2014 by the On-Site and Quality Enhancement Plan (QEP) Review. He asked Dr. Louise Clark and Dr. Alicia Simmons, Co-Chairs of the SACS Compliance Certification Committee to give a brief review of the reaffirmation process.

Dr. Simmons and Dr. Clark gave an update on the SACS accreditation process through a PowerPoint presentation. They explained that the offsite report is due to SACS in September. This will be a complete overall review of every aspect of the University. The Quality Enhancement Report (QEP) will be submitted in February of 2014. The On-site review team will be on campus in April of 2014. The Faculty Handbook is being updated in order to meet SACS criteria. A revised version of the Faculty Handbook will be presented to the Board for approval at the July Board of Trustees meeting. A draft will be mailed to each of the Board members for their review prior to the July 15th meeting. Dr. Meehan stated that a copy of the slides from this presentation had been placed in the Trustees binder under Tab 4.

#### **Board Requested Areas of Concentration**

Dr. Meehan stated that at the October Board meeting the Board identified three areas of concentration that should be given special attention in 2013. They include:

1. Growing the enrollment, undergraduate and graduate in a continuing effort to get to the 10,000 student objective which includes,
  - Retention of students
  - Quantity e.g. Increased numbers in head count and credit hour production
  - Quality e.g. Increased ACT score averages for new students
2. Expansion of on-line programs
  - Set goals to increase the number of courses and
  - Increase number of enrollments between 5-10 percent annually
3. External Funding
  - Increase contracts and grants activities
  - Increase outside revenues

Dr. Meehan said that he had placed under Tab 4 in the Trustees binder a University Update reflecting the current report on our activities toward achieving these goals. He called on Dr. Alicia Simmons, Executive Director of Planning and Research, Dr. Rebecca Turner, Provost and Vice President for Academic and Student Affairs, Dr. Joe Delap, Associate Vice President for Academic Affairs, Dr. Tim King, Associate Vice President for Student Affairs, and Mr. Andy Green, Director of Enrollment Management, to present the report.

Dr. King reported that 805 applications for Spring graduation had been received, with 711 students saying they will participate in the graduation ceremony. This is the largest graduation class in JSU's history.

Mr. Green stated that the new Customer Relationship Management (CRM) system which was recently purchased from Ellucian Recruiter will help us retain students through better customer service, exceptional service and an optimized website. This

program promises to take our enrollment to the next level by helping with recruitment and increasing the number of applicants to the University. The program is set to go live in August of 2013.

Dr. Simmons stated that to help with retention we are implementing an early warning system called Grades First. This program will offer supplemental instruction to students who need help improving their grades so that they can continue in their program of study.

Improvements have been made in the Distance Education website and a 24-hour helpline has been established to assist students taking online courses whenever they may need it. Every effort is being made to keep costs down in this highly competitive market.

### **University Advancement**

Dr. Meehan recognized Dr. Charles Lewis, Vice President for University Advancement, to present the following Resolutions from the JSU Foundation for the Board's consideration:

#### **RESOLUTION 552**

**WHEREAS**, the Jacksonville State University Foundation, Inc., has funded an Advancement Audit and Capital Campaign Feasibility Study to determine the University's readiness and the level of support for a campaign; and

**WHEREAS**, the Advancement Audit and Capital Campaign Feasibility Study has been completed by the J.F. Smith Group, Inc.; and

**WHEREAS**, the Advancement Audit and Feasibility Study identified both opportunities and challenges; and

**WHEREAS**, the JSU Foundation, Inc. recommends that the University approve a Capital Campaign with the initial goal of \$35,100,000; and

**WHEREAS**, the Board of Trustees wish to thank the Jacksonville State University Foundation, Inc., for their leadership and efforts in advancing the University.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Jacksonville State University give their full support for the Capital Campaign, and look forward to working in partnership with the Jacksonville State University Foundation, Inc. during the conduct of the Capital Campaign to assure the success of the Campaign.

This Resolution presented this 15<sup>th</sup> day of April 2013.

**After discussion among the Board, Mr. Dauge made a motion that the Resolution be approved. The motion was seconded by Mr. Coxwell and unanimously approved by the Board.**

#### **RESOLUTION 553**

**WHEREAS**, the Capital Campaign Feasibility Study identified an initial goal for the Campaign of \$35,100,000 ; and

**WHEREAS**, the JSU Foundation, Inc. recommends the initial Capital Campaign objectives be as follows: \$10,000,000 for a Music Performance Hall, \$4,000,000 for

Endowed Scholarships, \$2,500,000 for Innovation and Collaboration, \$1,500,000 for the University Excellence Fund, \$1,500,000 for the Athletic Excellence Fund, \$2,600,000 for Athletic Facilities, \$8,000,000 for Planned Giving and \$5,000,000 for the Annual Fund; and

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Jacksonville State University give their full support for the initial campaign objectives of the Capital Campaign, and look forward to working in partnership with the Jacksonville State University Foundation, Inc. during the conduct of the Capital Campaign to assure the success of the Campaign.

This Resolution presented this 15<sup>th</sup> day of April 2013.

**After discussion among the Board Mr. Daugette made a motion that the Resolution be approved. The motion was seconded by Mr. Coxwell and unanimously approved by the Board.**

Mr. Owen announced that he would donate \$10,000 to the Capital Campaign.

#### **Academic Affairs and Student Affairs**

Dr. Meehan stated that Dr. Rebecca Turner, Provost and Vice President for Academic and Student Affairs, had prepared a report which was placed under “Tab 4” of the Trustees binder. He asked that Dr. Turner give a brief review and emphasis in important areas from academic and student affairs.

Dr. Turner recognized Dr. Sarah Latham, Dean of the College of Nursing, who will be retiring on June 1<sup>st</sup>. The Board thanked Dr. Latham for her service to the University for over thirty years.

Dr. Turner told the Board that the MPA program was recently reviewed by NASPA in an effort to receive accreditation of the program. The results should be received by October. She also stated that the College of Commerce and Business Administration’s site visit by AACSB was successful and that they have been renewed for accreditation. The Department of Social Work will host an on-site review team in May.

Dr. Turner stated that on March 1<sup>st</sup> twenty-three faculty members were promoted to either full or associate professor rank and some received tenure. They will be recognized at a Faculty Awards Banquet to be held May 14<sup>th</sup> at 5:00 p.m. in the Houston Cole Library. She also stated that the two new faculty ranks of Distinguished Professor and Distinguished Lecturer that were approved by the Board at the April 16, 2012 meeting will be awarded to deserving faculty at the banquet.

#### **Athletics**

Dr. Meehan asked Mr. Warren Koegel, Director of Athletics, to provide an update on Spring Semester Sports and stated that Mr. Koegel’s full report had been placed in the Trustees binder under Tab 4.

Mr. Koegel reported that 4,000 people attended the J-Day game on April 12<sup>th</sup>. The suites were well attended and there was a lot of excitement about the upcoming season. Mr. Koegel introduced Coach Neal Macdonald as the new Head Soccer Coach.

**Executive Session**

Dr. Meehan presented a statement from Mr. Sam Monk, University Counsel, who certified the Executive Session necessary to discuss pending litigation and controversies not currently being litigated, but likely to be litigated if the Board takes a proposed course of action.

Dr. Meehan called roll for voting to approve the Executive Session. The following persons voted:

Chairman Jim Bennett, Aye  
 Mr. Jim Coxwell, Aye  
 Mr. Clarence W. Daugette, Aye  
 Mr. Thomas Dedrick, Aye  
 Senator Vivian Davis Figures, Aye  
 Mr. Randall Jones, Aye  
 Mrs. Gale Saxon Main, Aye  
 Mr. Ronnie Smith, Aye  
 Mr. Randy Owen, Aye

**Chairman Bennett reported a unanimous vote for the Executive Session and stated that the Board members would return for a public vote on any actionable items.**

Upon returning from Executive Session Mr. Bennett stated that there were no action items to report.

There being no further business, Chairman Bennett declared that the meeting was adjourned and stated that the next meeting of the Board of Trustees will be held on Monday, July 15, 2013 at 10:00 a.m. on the 11<sup>th</sup> Floor of the Houston Cole Library.

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 Secretary

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 President Pro Tempore