

Jacksonville State University

## David L. Walters Music Department

STUDENT HANDBOOK (2013)



### INTRODUCTION

Welcome to the David L. Walters Department of Music at Jacksonville State University. This handbook and the JSU Catalogue contain all the information music majors will need regarding policies, procedures and personnel. Please contact the Music Office with any questions regarding these policies. Call (256) 782-5559 or go to the office at 201 Mason Hall.

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## **MISSION STATEMENT**

Our mission is to develop musicians aware of the past, engaged in the present, anticipating the future, and capable of leading and making musical contributions in whatever community or walk of life they choose. We offer professional training and promote scholarship among students in the discipline of music, sharing the expertise of our faculty in the training of music educators and performers. We recognize the interdependence among performance studies, music education and the theoretical and historical aspects of musical study, and we strive to instill excellence in each of these areas. We provide leadership for the region and serve the musical needs of the University, the general college student, campus cultural goals and the larger surrounding community through ensembles, solo performances and curricular offerings.

## **VISION STATEMENT**

The David L. Walters Department of Music at Jacksonville State University will be the institution of choice for music students seeking to develop strong skills in all aspects of musicianship. These students will want to be challenged to acquire a well rounded musical education stressing high level performance standards and professional career preparation, especially in teacher education. Our students will develop leadership, organizational and entrepreneurial skills and will have the ability to continue their education at the graduate level. The Department will provide inspiration and opportunities for capable students to grow and mature as musicians and as leaders.

## ACADEMIC HONESTY

In a University community, true knowledge can be gained only through honest means. All academic dishonesty is expressly prohibited. This policy is applicable for campus and distance learning activities. Violations include BUT ARE NOT LIMITED TO, the following:

- A) The use of unauthorized materials or the receipt of unauthorized assistance during an examination or in the completion of any other assignment, exercise, experiment, or project for academic credit. Unauthorized materials may include, but are not limited to, notes, textbooks, previous examinations, exhibits, experiments, papers, or other supplementary items.
- B) Copying or utilizing information from a paper of another student during an examination.
- C) Rendering unauthorized assistance to another student by knowingly permitting him or her to copy an examination, project, paper, assignment, exhibit, exercise, or other material to be submitted for academic credit.
- D) Illegally obtaining or attempting to obtain unauthorized prior knowledge of an examination or test materials.
- E) Selling or giving to another student unauthorized copies of tests or examinations or research assignments.
- F) The use of commercially prepared term papers or research projects or the submission of a paper, project, or experiment completed by someone other than the student submitting any of the above for academic credit.
- G) Falsifying class attendance.
- H) Falsifying reasons why a student did not attend a required class or take a scheduled exam.
- I) Taking an examination in the place of another student.
- J) Making an unauthorized change in any reported grade or on an official academic report form.
- K) Unauthorized collaboration between two or more students on an examination, paper, or project.
- L) Plagiarism, which is the deliberate act of copying, writing, or presenting as one's own the information, ideas, or phrasing of another person without proper acknowledgement of their true source.
- M) Making use of computing facilities in an academically dishonest manner.

Note: Students may be found in violation of the Academic Honesty Policy through the academic grading procedure as long as notice and hearing are granted and appeal is available through the University Judicial Systems.

## ACCOMPANYING

Each student is responsible for finding an accompanist for each performance. This can be a teacher, student, or person outside the department. It is the student's responsibility to set up a rehearsal schedule and to pay the accompanist a fee that is agreed upon by both parties. Students needing to find a pianist may meet with Dr. Gail Steward or Dr. Wendy Freeland to find a suitable accompanist.

## ACCREDITATION

The David L. Walters Department of Music at Jacksonville State University is accredited by the National Association of Schools of Music (NASM). NASM is an organization of schools, colleges, and universities that offer music studies. Founded in 1924, it has 585 institutional members. It establishes threshold standards for undergraduate and graduate degrees and other credentials. Institutional membership is obtained and continued through the peer-review process of accreditation.

### PHILOSOPHY OF NASM

*Music is a profession requiring talent, knowledge, skill, and dedication. Employment depends almost entirely on demonstrated competence. Success is based primarily on work rather than on credentials. Experience tells us that music, though dependent on talent, inspiration, and creativity, requires much more to function as a significant spiritual and educational force. Talent without skills, inspiration without knowledge, and creativity without technique can account for little but lost potential. The primary purpose of schools of music is to help individual students turn talent, inspiration, creativity, and dedication into significant potential for service to the development of musical culture in its multiple dimensions. Therefore, the focus of NASM's work is on issues of musical content and educational substance as applied to the preparation of music professionals.*

## ADMINISTRATION – College of Arts & Sciences

DEAN – Dr. J. Earl Wade  
227 Stone Center  
(256) 782-5690

ASSOCIATE DEAN  
Lisa Williams  
246 Martin Hall  
(256) 782-5225

HEAD, DEPARTMENT OF MUSIC  
Dr. W. Legare McIntosh, Jr.  
201 Mason Hall  
(256) 782-5559  
[mcintosh@jsu.edu](mailto:mcintosh@jsu.edu)

CERTIFICATION SECRETARY  
Karen Gregg  
114 Martin Hall  
(256) 782-5231

## ADMISSION

### Admission Procedures Checklist for Incoming Freshmen and Transfer Students

1. Apply for admission to the University.  
Freshmen follow this path: <http://www.jsu.edu/ready/traditional.html>  
Transfer students follow this path: <http://www.jsu.edu/ready/transfer.html>
2. Complete the online music theory survey: [http://www.jsu.edu/music/Guide\\_MusicTheory.html](http://www.jsu.edu/music/Guide_MusicTheory.html).
3. Audition for entry to music degree programs. See the article below on Admission to Music Degree Programs.
4. Scholarship information can be found here: <http://www.jsu.edu/music/scholarships/index.html>. To apply for music scholarships, students must have an ACT score of at least 20, or the SAT equivalent, which is 950.

### Admission to Music Degree Programs

Admission to music major and music minor degree programs can be granted during scholarship auditions, during jury exams, or by an ad hoc committee of three faculty members. Students will be judged on solo material, exercises, or scales appropriate to their instrument or voice. They also will be asked to sight read a musical example.

Placement exams are administered for music theory and keyboard skills courses.

Students who have not been accepted into a music degree program may not sign up for primary applied courses, music theory, or any other professional music courses without prior approval of the appropriate faculty member.

Non music majors may participate in any of the music ensembles. Acceptance into many of the ensembles is by audition.

### Admission to the Teacher Education Program

Students usually apply for admission to the College of Education after completing at least 60 hours of coursework. A minimum 2.5 GPA for all coursework attempted is required for entrance into the College of Education. See "PROCEDURES FOR ADMISSION TO TEACHER EDUCATION PROGRAM AND ALABAMA TEACHER CERTIFICATION" for more information.

### Admission to the University

See the JSU Catalogue for information regarding admission policies:

<http://www.jsu.edu/catalogue/current/admissions.pdf>

## ADVISEMENT/ADVISORS

All new JSU students are required to attend an orientation session. Freshman and transfer students receive information on a wide range of topics at these one-day orientation sessions, and are assisted with their first semester registration by orientation faculty advisors and peer student advisors. A first semester trial schedule for entering freshman music major should include the following:

- LS 100 (Orientation)
- STU 101 (First Year Experience)
- MU 104 (Concerts and Recitals)
- MU 134 (Primary Applied)
- An ensemble course (Band, Orchestra, or Chorus)
- MU 169 or 170 (Class Piano)
- MU 101 (Music Theory)
- MU 111 (Aural Skills)
- A Class Methods Applied Course (Class Voice, etc.)
- A Math course (determined by ACT or SAT scores)
- An English course (determined by ACT or SAT scores)

If scheduling and the student's abilities permit adding another course, then PSY 201 (Intro. to Psychology) would be a good choice.

After the music major is accepted into a degree program and registered for classes, his/her applied music teacher takes over the role of faculty advisor.

Course requirements for music major and music minor degree programs, as well as course descriptions and plans of study can be found in the JSU Catalogue. The Department of Music is covered on pages 119-131.

<http://www.jsu.edu/catalogue/index.html>

### Reasons to see your faculty advisor:

- To address any problems which affect your academic performance.
- To select courses for the upcoming semester.
- To discuss academic performance.
- To explore academic and professional issues.
- To discuss departmental requirements and course sequences.
- To discuss elective course work in the major or in other departments.

**How to see your faculty advisor:**

Check your advisor's posted schedule. Try to come at a time when your advisor has office hours scheduled. If your advisor's office hours won't work for you, call or email to schedule an appointment. It may be possible to take some time shortly before or after your lesson time. If your applied teacher is adjunct faculty, contact the Music Office to find out who should be advising you.

Faculty members are assigned to help with advisement throughout the open registration period. Check the bulletin board in the Music Office to find out who is on duty and at what times.

Do your own homework. Be prepared with a Trial Schedule and a Course Schedule. Have courses selected, as well as alternative choices for your advisor to see. Your advisor must sign your trial schedule before the Music Office will unlock your account for registration (flip your flag), so that you can actually register for those classes. A couple of degree check lists may be useful for your planning. The Department of Education has a check list posted at their web site under Links to Degree Programs. The Music Department has check lists for all degree programs posted on the Student Resources web page.

[http://www.jsu.edu/music/docs/General\\_Music\\_Checksheet\\_11-09.doc](http://www.jsu.edu/music/docs/General_Music_Checksheet_11-09.doc)

[http://www.jsu.edu/music/docs/InstrumentalMusEdChecksheet\\_0708.doc](http://www.jsu.edu/music/docs/InstrumentalMusEdChecksheet_0708.doc)

[http://www.jsu.edu/music/docs/VocalMusEdChecksheet\\_0708.doc](http://www.jsu.edu/music/docs/VocalMusEdChecksheet_0708.doc)

See your advisor at least 2 weeks prior to pre-registration.

**Registration Tips:**

Having trouble contacting your advisor?

Send an e-mail message.

Leave a voice mail message on his/her telephone.

Leave a handwritten note on the office door or in your advisor's faculty mailbox.

Music faculty and staff contact information can be found here:

[http://www.jsu.edu/music/faculty\\_staff/index.html](http://www.jsu.edu/music/faculty_staff/index.html)

If all else fails, call the Music Office (256-782-5559).

**IMPORTANT:** When adding or dropping courses, remember to drop the undesired course **BEFORE** adding an additional course. If you find that you have to drop a course, be sure to officially process the drop – don't just stop going to class.

During the OPEN REGISTRATION period, you may revise your schedule by adding or dropping courses. After classes begin, there is a period of approximately one week during which courses may still be added to your schedule. Classes may be dropped without academic penalty until approximately one week after mid-term grades are due from the faculty.

Students who register after classes begin are charged a late registration fee.

Auditions for certain ensembles within the Music Department will be held early to ensure that students have time to have the particular ensemble added to their schedule **BEFORE THE LAST DAY TO ADD**.



## **ANNUAL AWARDS AND COMPETITIONS**

### Outstanding Freshman Award / Outstanding Graduating Senior Award

The Department of Music announces two significant annual awards to music students. They are the Outstanding Freshman Award and the Outstanding Graduating Senior Award. Both awards are voted on by the entire music faculty. These awards are the highest honor that the music faculty can bestow on our students. Winners of these awards are announced at the annual Honors Recital, and their names are inscribed on a plaque which hangs in the Music Office.

### Orchestral Excerpts Competition

The Brass Faculty sponsors an annual Orchestral Excerpts Competition for brass students. Lists of excerpts and solos from symphonic literature are chosen for each of the brass instruments. Students compete by performing these excerpts from behind a screen for a panel of brass faculty judges. Results of this competition are announced at the annual Honors Recital, and the winner's name is inscribed on a plaque which hangs in the Music Office.

### Annual Honors Recital

The Annual Honors Recital is a program given to showcase the talents of our best music students. Participants are chosen by their applied discipline faculty. Two vocalists, two pianists, two woodwind performers, two brass performers, two string instrument performers, and two percussionists are chosen to perform. The program is scheduled near the end of the Spring semester.

### Concerto Competition

The JSU University Bands sponsor a yearly concerto competition open to all student instrumentalists. Winners perform with the band in the spring as well as receive a monetary prize. To apply, students must provide a \$25 application fee and a recording of the student playing a solo that has available band accompaniment. The application deadline is posted in the Southerners summer newsletter. The solo does not need to be memorized. Winners will be announced at the end of the Fall semester.

## APPLIED MUSIC CALL NUMBERS

To obtain the correct call numbers for individual applied music courses, do the following:

1. Click on this link: [https://lpar2.jsu.edu/DADNormalPRO8/bwckschd.p\\_disp\\_dyn\\_sched](https://lpar2.jsu.edu/DADNormalPRO8/bwckschd.p_disp_dyn_sched)
2. On that page, select the term (i.e. Spring, 2013) from the drop-down list.
3. Click the **Submit** button.
4. From the **Subject** drop-down list, select **Music**.
5. In the **Course Number** box, type in the course number.
  - a. For Primary Applied (134, 135, 234, 235, 334, 335, 434, 435)
  - b. For Secondary Applied (113, 114, 213, 214, 313, 314, 413, 414)
6. Scroll down to the bottom and click the **Class Search** button.
7. You will find listed all the section numbers, call numbers, and other information for all faculty who teach that course.

## ATTENDANCE AND ABSENCES POLICY

### ACADEMIC CLASSES

The attendance policy for each academic class will be clearly communicated to the student via the course syllabus. Students will receive this syllabus on the first or second class meeting. Attendance policies may differ from faculty member to faculty member, however, the basic rule enforced by the music department is that students are allowed a semester total of 1 absence for each time during the week that the class meets plus 1 additional absence. For example, if a class meets on Monday, Wednesday, and Friday, a student could miss four class meetings for the semester. If a class meets only on Tuesday the student could miss two class meetings for the semester. If a student misses more than this number of classes for any reason the instructor may fail the student at his/her discretion.

Note: If a student fails a class due to absences, the student will receive an FA (Failure due to Absences).

Number of Class Meetings Per Week	Number of Allowed Absences
1	2
2	3
3	4

### APPLIED LESSONS

The one-on-one interaction provided through applied lessons is an extremely important part of an education in music and is to be taken very seriously. Absences are not tolerated except in extreme circumstances. Any anticipated absence must be discussed with the applied teacher no later than 24 hours in advance, but preferably as far in advance as possible. Teachers are not expected to make up lessons due to unexcused absences. Attendance at studio master classes and studio required events such as guest master classes and/or recitals will be factored into the final grade.

### ENSEMBLES

Each ensemble director sets the attendance policy for their particular ensemble, however, the music department enforces this rule: a grade of F will be given to any student who has an unexcused absence for a dress rehearsal, a concert, or a scheduled performance.

## **B A N D**

### The Marching Southerners

The Southerners feature the Marching Ballerinas, the Southerners Colorguard, and hundreds of outstanding wind and percussion instrumentalists. Members of the Southerners receive university course credit toward their academic degree by enrolling during the fall semester registration period. In addition, the university provides for the cost of on-the-road performance travel expenses.

The band holds its annual pre-season band camp two weeks prior to the beginning of fall classes. Band camp is required of all prospective members and includes training and preparations for the season. Rehearsals during the semester are designed to accommodate academic schedules while providing students with a break from daily study and classroom work.

### The Marching Ballerinas

Traditions since 1956, the Ballerinas are a precision kick-line. Members usually have dance, cheerleading, majorette or some other experience that lends itself to the skills required. Tryouts and training sessions are held during each spring semester for the following marching season.

### The Southerners Colorguard

Members usually have high school colorguard experience. However, students with dance, baton, cheerleading, or other similar experiences usually have the basic skills to become a member of the Southerners Colorguard. Since prospective members are offered training prior to tryouts and are provided additional help as needed, students from a wide range of experience levels succeed as members of this dynamic unit.

### The Chamber Winds

The Chamber Winds is the elite wind organization on the JSU campus. The Chamber Winds performs both on and off campus, tours annually, and performs regularly at professional music conferences. Students are selected for membership each Fall semester by audition.

### The Wind Ensemble

The Wind Ensemble is another premier wind organization at JSU. The Wind Ensemble, like the Chamber Winds, utilizes the practice of flexible instrumentation, performing the most difficult wind literature available. The Wind Ensemble also tours annually and performs on-campus concerts. Students are selected for membership each Spring semester by audition.

### The Symphonic Band

Also among JSU's outstanding wind band organizations is the Symphonic Band which is active during the Spring semester. Exploring traditional as well as contemporary works for band, this ensemble is known for its high level performances of quality literature. Membership is selected each semester by audition. Symphonic Band Director: Mr. Clint Gillespie (782-5630).

### Pep Band – "Hardcorps"

Hardcorps, the JSU Pep Band, is a select ensemble of performers that provides spirited musical entertainment at JSU home and away basketball games, and at University and community events throughout the academic year. In 2001, the Sporting News magazine named Hardcorps "The Nation's Best Pep Band." The repertoire is varied and exciting, from Swing-era classics, to Motown anthems, to rock, funk, and disco fare. Personnel consist of saxophones, brass, and a full rhythm section, complimented by the hip moves of the Hardcorps Go-Go Dancers.

Hardcorps auditions are held in late August and early September, usually starting the last day of Southerners band camp. Musicians and dancers are awarded scholarships for their participation. Hardcorps is a fall/spring commitment, from September through March, and remains one of the most popular, unique, and "in-demand" ensembles on the JSU campus.

For more information about any aspect of the Band program, please contact University Bands (782-5562).

## **BUILDING HOURS FOR MASON HALL**

Mason Hall is open for student activities from 7:00 a.m. until 11:00 p.m. Monday through Thursday, 7:00 a.m. until 7:00 p.m. on Friday, 9:00 a.m. until 7:00 p.m. on Saturday, and 11:00 a.m. until 10:30 p.m. on Sunday. Hours of operation during the summer months are subject to change.

## **BULLETIN BOARDS**

All information placed on the Mason Hall bulletin boards must be pre-approved. The Music Department reserves the right to remove any articles that are not appropriate to be posted in this department and are not related to music at JSU. Job postings for Jacksonville State University are located in a three-ring binder in the Music Office. A Graduate Assistantship Notebook listing the numerous assistantships that we get regularly through the mail from universities throughout the nation is maintained in the Music Office. For those who are interested in master's level or doctoral level jobs, the Music Department also keeps nationwide job postings in a separate three-ring binder which is available upon request.

## **CALENDAR OF EVENTS**

A "Concert Scheduling" notebook is maintained in the Music Office to provide individuals or groups with the opportunity to schedule events through the Music Department. Concert Scheduling forms are located at the front of this binder and should be filled out prior to scheduling a recital, concert or performance. This notebook is used not only to reserve the Performance Center, but it also contains any other concerts or performances sponsored by the music department held on- or off-campus. Having all of these dates together in one place ensures that events will not be double-booked, thus dividing our audiences. Once the Events Calendar for the semester is set, the Music Office must be notified in writing of ANY CHANGE (e.g. time, location, cancellation, etc.), so that proper notice may be given to the webmaster as well as other administrative staff. This is important not only for the department's publicity but to potential attendees of concerts. Remember, our website is available to everyone via the web—we want each event to be publicized correctly. Students and faculty are encouraged to view our website at <http://music.jsu.edu> to get information about upcoming events.

## CLASS PIANO INFORMATION

Students who have no piano experience should enroll in MU169, Basic Piano Skills.

Students who have prior piano experience may enroll in MU170, Class Piano I, and plan to take the Piano Diagnostic Exam during the first class session.

### Class Piano Curriculum

The courses MU169 Basic Piano Skills, MU170 Class Piano I, MU171 Class Piano II, and Piano Proficiency MU299 comprise the class piano curriculum. The class piano curriculum is a requirement of all students pursuing the music education concentration, piano majors excepted. The student must first pass MU169 Basic Piano Skills, or successfully pass the MU169 Diagnostic Exam to enroll in MU170 Class Piano I. Students may self-assess and enroll in MU169 Basic Piano Skills, or register for MU170 and take the MU169 Diagnostic Exam during the first class meeting. The MU169 Diagnostic Exam Preparation Guide is available online at [www.jsu.edu/music](http://www.jsu.edu/music), under Student Resources. MU171 Class Piano II follows MU170 Class Piano I; students are encouraged to enroll in MU299 Piano Proficiency concurrently with MU171, Class Piano II.

### Piano Proficiency Exam

The Piano Proficiency Exam is a test of basic piano skills required for all music majors, both music education and general music. The exam covers information learned in Class Piano I (MU 170) and Class Piano II (MU 171). Test areas include: scales, chords, cadences; harmonization; transposition; score reading; melody improvisation; Star-Spangled Banner.

Students should register for Piano Proficiency class, MU 299, in the same semester as MU 171. MU 299 is a review course (0 hours credit) with an attendance requirement for those students not concurrently registered in MU 171.

The exam will be administered toward the close of the semester, with a single retake possible. If all areas are not passed at the retake time, the student must take the re-register for the course and take the entire exam the next semester.

The Piano Proficiency Exam must be passed before the Junior Qualifying Exam can be attempted on the student's major performing instrument.

Further details are available from Dr. Steward in Room 103.

## COMPUTER LAB

The music department has a computer lab in Room 104 Mason Hall. Hours of operation are posted on the door. Music software (Finale, Sibelius and Pyware 3D Java) is available for use by music students. Internet access is also available in the computer lab. Students must always SIGN IN and OUT of the lab. No food or drinks are allowed in the lab.

## COURSES NOT OFFERED EVERY SEMESTER

Courses below are taught only in the semester listed:

Fall	Spring	May
	MU 102 (Theory)	
	MU 112 (AurSkls)	
MU 201 (Theory)	MU 202 (Theory)	
MU 211 (AurSkls)	MU 212 (AurSkls)	
MU 301 (20 <sup>th</sup> c. theory)	MU 302 (Cptpoint)	
MU 411 (Mus Hist)	MU 412 (Mus Hist)	
MU 444 (Choral Conduct)	MU 443 (Instru Conduct)	
MU 482 (Sec Instr Meth)	MU 471 (Elem Meth)	
MU 483 (Sec Choral Meth)		



## CONCERTS & RECITALS

(MU 104, 105, 204, 205, 304, 305)

*Procedures for Scheduling Performances on Friday C & R:* - Students may visit the C & R Bulletin Board to obtain the required form to schedule a performance on Concerts & Recitals. The form should be fully completed (including composer's dates), signed by the applied instructor and returned to the Music Office by noon on the Wednesday prior to the scheduled Student Performance Hour. Information on the form is necessary for the printed program and must be complete and accurate.

Instructor: Dr. Legare McIntosh

Office: Mason Hall, Room 201

Office Hours: As posted on office door; additional times may be scheduled with instructor.

Office Phone: 782-5559; 782-5560

## Syllabus

Catalogue description: Applied students must attend a specified number of department-sponsored concerts or recitals each semester. Off-campus performances may be substituted for department-sponsored outside concerts only with the approval of the applied instructor. The applied instructor must sign the printed program turned in.

Purpose: This course is designed to assist the applied music student in hearing a larger portion of the musical repertoire than is possible through personal performance; to help the student learn proper etiquette for formal musical presentations both as a performer and as a listener; to help the student become a more informed and appreciative musician.

Learning objectives: At the conclusion of each semester's study, the student should:

- *Be able to articulate knowledge of musical literature for his/her own instrument as well as for other instruments.*
- *Be able to discuss concert etiquette both as a listener and as a performer.*
- *Be able to discuss in writing relevant criteria for evaluating public musical performances.*
- *Experience a wide variety of formal musical performances both on and off-campus during the time as a student.*

**Course requirements:**

I. Attendance at **Ten (10)** concerts during the semester Submit one (1) short essay. These include:

- (I) On-campus Friday Student Performance Hour recitals - 1:45 p.m. Friday Afternoon.
- (II) On and off-campus formal concerts: These may include JSU Ensemble Concerts and/or Junior Recitals. You may obtain permission from your applied instructor to attend concerts sponsored outside the JSU Music Department, but his/her SIGNATURE must be obtained on the program prior to turning it in to the Music Office.

**Procedures:**

I. O n C a m p u s C O N C E R T S

(1) Friday Student Performance Hour Submit one (1) short essay. Sign the roster by your name **at the conclusion of the program.** No credit is given for early departure.

(2) Formal departmentally approved concerts. Rosters listing those in C & R will be available at the conclusion of the recital. Please sign the roster by your name to verify your attendance.

II. A P P R O V E D O F F C A M P U S C O N C E R T S

(3) Off Campus concerts. Submit a copy of the program to Dr. McIntosh/ Music Office within two weeks of the event. Include your name (printed), your signature and signature of your applied teacher. Also include e-mail address.

II. Submit one (1) short essay.

The topic is: **What are some of the qualities you think are necessary (and that you are developing) to be a successful musician and/or music educator?**

(This essay should not be *more than ONE typewritten page*).

Essay (a narrative prose discussion): Your essay should follow the accepted standards of correct grammatical usage and express your thoughts in clear, concise prose language.

Grading Chart:	A	Attend 10 total programs.	*Submit essay.
	B	Attend 9 total programs.	*Submit essay.
	C	Attend 8 total programs.	*Submit essay.
	D	Attend 7 total programs.	*Submit essay.
	F	Attendance at less than 7 programs will result in a failing grade.	
Failure to submit the required Essay will result in dropping one letter grade.			

If a program is not “departmentally approved” (if it is not on the schedule addendum), it requires approval by course instructor or applied music instructor PRIOR to your attendance if you plan to use it for attendance credit. The instructor is required to put his/her signature on the program before it is turned in to the Music Office.

## **DEGREES IN MUSIC OFFERED AT JSU (UNDERGRADUATE)**

The Department of Music offers a Bachelor of Arts degree in Music with two concentrations. Concentration One in Music Education (Instrumental or Vocal/Choral) fulfills the requirements for the professional certificate to teach music in Alabama public schools on both the elementary and secondary levels. Concentration Two in General Music offers a program designed for the study of music within a liberal arts curriculum and requires a non-music minor.

## **DEGREE CHECK LISTS**

Degree check lists for undergraduate degrees in music at JSU can be found at the following links:

[http://www.jsu.edu/music/docs/General\\_Music\\_Checksheet\\_11-09.doc](http://www.jsu.edu/music/docs/General_Music_Checksheet_11-09.doc)

[http://www.jsu.edu/music/docs/InstrumentalMusEdChecksheet\\_0708.doc](http://www.jsu.edu/music/docs/InstrumentalMusEdChecksheet_0708.doc)

[http://www.jsu.edu/music/docs/VocalMusEdChecksheet\\_0708.doc](http://www.jsu.edu/music/docs/VocalMusEdChecksheet_0708.doc)

## **ENSEMBLE REQUIREMENTS**

All music students are encouraged to participate in ensembles, each for one hour's credit, since practical experience of this kind will be invaluable in future teaching careers. Students may participate in multiple ensembles per semester. Each student is required to participate in a large ensemble representing his or her certification area (instrumental or vocal/choral). This selection includes Marching Southerners, Chamber Winds, Wind Ensemble, A Cappella Choir, and Chorus. Any change in the selection of requirement ensembles must have the written approval of the head of the Music Department. Both Instrumental and Vocal Music Education degrees require six large ensemble credits, and the General Music degree requires eight ensemble credits (four large, four small).

## **FACULTY/STAFF CONTACT INFORMATION**

Music faculty and staff contact information can be found at the following link:

[http://www.jsu.edu/music/faculty\\_staff/index.html](http://www.jsu.edu/music/faculty_staff/index.html)

## **GRADUATE STUDY**

Information concerning graduate programs in Music can be obtained from the College of Graduate Studies (256) 782-5329.

The current Graduate Bulletin can be found at this link:

<http://www.jsu.edu/graduate/programs/index.html>

## **JAZZ STUDIES AT JSU**

Dr. Andy Nevala, Director

It is the goal of the JSU Jazz Studies Program to provide students with a demanding yet enjoyable environment for the learning of improvisation, theory, jazz styles, and ensemble performance concepts. The Jazz Program offers all JSU students, music majors, non-music majors and students enrolled through the office of Continuing Education the opportunity to perform in jazz ensembles of recognized excellence. Because of the improvisatory element basic to jazz, participation in JSU Jazz Ensembles offer an important and unique opportunity for all students to develop their creative process.

The Jazz Ensembles at Jacksonville State University are active in performing a wide variety of styles, and combo students are encouraged to perform their own compositions and arrangements. Both large and small group ensembles perform regular concerts on campus and at top local, regional and international jazz festivals, including the Mobile Jazz Festival, the Alabama Jazz Hall of Fame Festival, and the JSU Jazz Festival. Ensembles frequently perform with guest artists from around the country in both concerts and masterclasses. Placement auditions for all JSU Jazz groups are held the first day of classes each semester; placement in JSU Jazz ensembles is by audition only.

## **JURY EXAMINATIONS**

### **Who takes juries?**

All students registered for an individual applied music course are required to play a jury examination.

Students who are registered in the secondary level are not required to take a jury. However, student studying in the secondary level may be requested to play a jury by the applied teacher as part of the final grade.

### **Applied Music Final Examination Grade**

A student must complete the Applied Music Final Examination Grade form (Jury Sheets can be found here: [http://www.jsu.edu/music/student\\_resources.html](http://www.jsu.edu/music/student_resources.html) ) and have the form approved by his/her private teacher prior to the jury examination.

Copies of the Applied Music Final Examination Grade form will be provided by the student to each of the jury members of the jury examination. The Music Office will not make copies of jury sheets for students.

### **Incompletes**

If a student is given an Incomplete grade in an applied course because of a failure to take a jury examinations, a special jury examination may be given at the discretion of the jury members.

### **Format**

Each applied music area determines the jury requirements for that area.

### **Exceptions**

Students may be exempt from jury performances during the semester in which they perform their junior recitals (MU 335/MU 300). Exception decisions are to be determined by the applied instructor.

### **Jury Grading**

The duration of the jury examination should be not less than 10 minutes, including time for jury discussion.

The jury grade will be based on the jury performance only.

The teacher will determine the semester grade taking into consideration the jury grade, semester performances and general progress during the semester in question.

The semester grade given by the teacher may not differ from the jury grade by more than one letter except that a failing grade given by the jury must be officially recorded as the final grade.

The jury members will decide whether the student will remain at the present level of study, advance to a higher level, or be placed into a lower level.

## BRASS JURIES

The scale requirements for each brass studio are determined by the instructor, and are tested at mid-term.

The Jury Exam at the end of each semester carries the weight of 50% of the final grade. Juries will be ten minutes in length, and jury selections will be drawn from the material that has been assigned during the semester – two contrasting pieces, one of which is an accompanied solo. The accompaniment may be with a live accompanist, or Smart Music may be used, at least through the third semester (MU234).

## BRASS JUNIOR QUALIFYING EXAM

**Policy:** Affecting all JSU brass majors who are registered for Applied, a comprehensive, **Junior Qualifying Exam** will be required at the end of the fourth (MU235) semester of study. Students will be required to pass the following courses before being allowed to take this exam: MU 202, MU 212, MU 299, EH 101, EH 102, MS 112 or MS 110. Students must also have a GPA of at least 2.5 in all courses taken. The **Junior Qualifying Exam** will be administered during the regular end-of-term brass juries for students who are registered for MU235. To be allowed to proceed in the degree curriculum, a student must perform at an appropriate level of musical artistry, as determined by the brass faculty; guidelines for this exam include the following:

1. Appropriate musical artistry (encompassing technical competence and musical sensitivity), as determined by the brass faculty.
2. The performance of at least one Multi-movement work, plus one etude or solo of contrasting style (era and/or style), as required by the student's applied instructor.
3. Sight-reading. You will be given a piece of music for sight-reading purposes.
4. Presentation of a Comprehensive listing of all materials studied during the preceding four semesters of applied music, with all public performances appropriately highlighted.
5. Must have accompaniment and accompanist with Solo(s) (No Smart Music).
6. A 20 minute block of time – 2 consecutive jury slots.

If the first **Junior Qualifying Exam** attempt is unsuccessful, the student may make one additional attempt the following semester. A third attempt cannot be taken, but a student can petition the faculty in writing to be allowed one additional time. An unsatisfactory **Junior Qualifying Exam** will result in the student being placed on **probationary status**. While on probationary status, the student will be required to register for continuous and consecutive semesters of study under **secondary applied music**. If, following an initial unsuccessful **Junior Qualifying Exam** the student passes the **Junior Qualifying Exam** on a second try, his/her probationary status will be removed, and he/she may continue in the progress toward the degree recital with registration in Applied Music MU334. Responsibility for notifying the student of the results of the **Junior Qualifying Exam** rests with the applied instructor. After two unsuccessful hearings, the student will not be allowed to continue in the music degree program.

## **JURY REQUIREMENTS FOR PRIMARY APPLIED GUITAR**

End of the semester juries will be no longer than 10 minutes. Students will be expected to play major scales (assigned in private lessons) in all seven positions, major/minor/diminished/augmented triad arpeggios, and maj7/dom7/min7/min7b5 and dim7 chords in two different places.

In addition each student must play one solo transcription (assigned in private lessons) by memory and play one approved (by private teacher) solo piece.

## **JUNIOR QUALIFYING JURY REQUIREMENT FOR PRIMARY APPLIED GUITAR**

Junior Qualifying juries will be no longer than 25 minutes. Students will be expected to play any major scale or melodic minor scale in all seven positions, maj7/dom7/min7/min7b5/dim7 arpeggios in two octaves, and maj7b5/maj7#5/dom7b5/dom7#5/dom7sus4/min(maj)7/min6 and maj6 chords in two different places.

In addition each student must play one solo transcription (assigned in private lessons) by memory, one approved (by private teacher) solo piece, and three pieces in contrasting styles with a minimum of one additional musician.

## PIANO JURIES

Students taking applied piano lessons will be responsible for completion of a jury during finals week. Details of literature and technique will be set by the instructor. Piano juries will be 10 minutes in length and will be held in the Performance Center.

## PIANO JUNIOR QUALIFYING

The Junior Qualifying Exam for piano majors will include the following:

All major and harmonic minor scales, 4 octaves in 16<sup>th</sup> notes, mm=88

Three contrasting style works to be performed by memory:

1. A classical period work, e.g. sonata movement.
2. A romantic period work, e.g. Chopin Nocturne, Waltz
3. A modern period work, e.g. Khatchaturian Toccata, Gershwin Prelude

OR

An impressionistic period work, e.g. Debussy Arabesque, Prelude

The Junior Qualifying Exam will be at the time of the student's jury, usually in the second semester sophomore year. The student should reserve a double jury time.

Evaluation will be made as to the student's ability to successfully prepare a junior recital and continue as a piano major.



## **PERCUSSION JURIES**

Please see your primary applied Percussion Instructor for details.

## **PERCUSSION JUNIOR QUALIFYING**

Please see your primary applied Percussion Instructor for details.

## **STRING INSTRUMENT JURIES**

Please see your primary applied String Instructor for details.

## **STRING INSTRUMENT JUNIOR QUALIFYING**

Please see your primary applied String Instructor for details.

## **VOICE JURIES**

Students taking primary applied voice lessons will be responsible for completion of a jury during finals week.

Vocal juries will be 10 minutes in length and will be held in the Performance Center.

## **VOICE JUNIOR QUALIFYING**

The Junior Qualifying Exam for voice majors will include the following:

- \*Representative selections from English, French, Italian, and German determined by the instructor
- \*Sight reading exam administered during the mid semester jury.

Evaluation will be made as to the student's ability to successfully prepare a junior recital and continue as a voice major.

## WOODWIND JURIES

The scale requirements for each woodwind studio are determined by the instructor, are tested at mid-term and worth 25% of the final grade.

The Jury Exam at the end of each semester carries the weight of 25% of the final grade. Juries will be ten minutes in length, and jury selections will be drawn from the material that has been assigned during the semester – it is encouraged for students to perform an accompanied solo. The accompaniment may be with a live accompanist, or Smart Music may be used, at least through the third semester (MU234).

## WOODWIND JUNIOR QUALIFYING

**Policy:** Affecting all JSU woodwind majors who are registered for Applied, a comprehensive, **Junior Qualifying Exam** will be required at the end of the fourth (MU235) semester of study. Students will be required to pass the following courses before being allowed to take this exam: MU 202, MU 212, MU 299, EH 101, EH 102, MS 112 or MS 110. Students must also have a GPA of at least 2.5 cumulative GPA. The **Junior Qualifying Exam** is administered during the regular end-of-term woodwind juries for students who are registered for MU235. To be allowed to proceed in the degree curriculum, a student must perform at an appropriate level of musical artistry, as determined by the woodwind faculty; guidelines for this exam include the following:

1. Appropriate musical artistry (encompassing technical competence and musical sensitivity), as determined by the woodwind faculty.
2. The performance of at least one Multi-movement work of standard repertoire, as assigned by the student's applied instructor.
3. Sight-reading. You will be given a piece of music for sight-reading purposes.
4. Presentation of a Comprehensive listing of all materials studied during the preceding four semesters of applied music, with all public performances appropriately highlighted.
5. Must have accompaniment and accompanist with Solo(s) (No Smart Music).
6. A 20 minute block of time – 2 consecutive jury slots.

If the first **Junior Qualifying Exam** attempt is unsuccessful, the student may make one additional attempt the following semester. A third attempt cannot be taken, but a student can petition the faculty in writing to be allowed one additional

## LOCKERS

Lockers in Mason Hall are available through the Band Office (Room 304 MH). Lockers will be checked out for each academic school year (August-April). Any locks remaining after the end of the academic school year or the summer term will be cut off. The University is not responsible for any loss or damage of property from the lockers. It is the student's responsibility to see that all materials are secure and that lockers are cleaned out prior to the end of the academic year and/or summer term.

## MUSIC LIBRARY

Musical scores, recordings, periodicals, and books are available in the Music Library and Listening Lab located on the sixth floor of the Houston Cole Library. A valid JSU ID is required to check out materials. Undergraduate students may check out these materials for two weeks. Graduate students may check these items out for four weeks. (Check out periods vary with audio/visual items depending on the type of material).

Students may also utilize several online databases including audio and text resources by going to [www.jsu.edu/library](http://www.jsu.edu/library).

Hours:	
Mon.-Thurs.	7:30 a.m. – 11:00 p.m.
Friday	7:30 a.m. – 4:30 p.m.
Saturday	9:00 a.m. – 5:00 p.m.
Sunday	3:00 p.m. – 11:00 p.m.

Special hours will be posted for holidays, periods between semesters, May Term and summer terms. Contact the music librarian, Carly Knight (x5246 / esknight@jsu.edu), for more information about your available library resources.

## **MUSIC OFFICE**

The Music Office is located in Room 201, Mason Hall. The office handles departmental business for students and faculty. Students may handle registration, drop/adds, scholarship inquiries and other business through the Music Office. The Music Office does not make photocopies for students. Office hours are from 8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 Monday through Friday.

## **ORCHESTRA**

The JSU Symphony Orchestra meets on Tuesday nights from 7-9 p.m. in the Band Room. The symphony is open to any JSU students or community members. The ensemble performs two concerts in both fall and spring terms. For more information contact Mike Gagliardo at (256) 543-2787 at the Gadsden Cultural Arts Center or by e-mail at [mikegagliardo@culturalarts.org](mailto:mikegagliardo@culturalarts.org).

## **PRACTICE PIANOS**

The JSU practice pianos are reserved for use by music majors and minors. At the beginning of each semester, piano majors may reserve time in a practice room through the Music Office. If the pianos are not in use by music students, non-music students may be allowed to practice on these instruments. In using the practice facilities, please remember that pianos are costly instruments and should not be abused. If you are aware that instruments are not being cared for properly, please report the situation to the Music Office.

## PERFORMANCE CENTER USE, ORDERLINESS & ARRANGEMENT

The Performance Center (PC) is used for a wide variety of purposes including rehearsals, performances and classes. It is important that the room look as nice as possible for performances. It is also important that it be neat and tidy when not in use.

For Performances: Chairs may be arranged in any manner desired so long as a professional appearance is achieved. It is the user's responsibility to set up chairs, etc. It is also the user's responsibility to "strike" the arrangement and return the room to the "all clear" or "default" arrangement at the conclusion of the performance activity.

### "All Clear" or "default" setting:

When not in use for performance or rehearsal, the room should be arranged as follows:

- Semi-concert setup with one side of the audience chairs in place, leaving room to move the grand piano next to the risers in the back.
- Steinway concert grand returned to the "garage" and locked.
- All black cloth-covered flies neatly stacked in the behind-stage area.
- All music stands placed on racks.
- All red band rehearsal chairs stacked on racks and returned to Band Room.
- All instruments and percussion equipment returned to Band Room.
- Acoustical shell folded and individual sections stored in rear or behind stage.
- All metal choral risers up-end and placed in rear of the room.
- All electronic equipment secured and safely locked.

### Reservations:

The PC must be reserved for all events. The PC Reservation Book is maintained in the Music Office, and use of facility is made in the following priorities:

- Scheduled classes/rehearsals
- Performances by faculty and department ensembles
- Department-sponsored events
- Student degree recitals
- Student-sponsored events
- Individual reservation by music students
- Other requests for reservations.

Scheduling of the Performance Center for any recital, concert, or rehearsal is done through the Music Department Office. The key for the Steinway piano locker is available through the Music Office. Only faculty members may check out this key and they must be present during any use of the Steinway.

## **PERFORMANCE CENTER AND MASON HALL CLASSROOMS**

### **AFTER HOURS**

The Performance Center in Mason Hall will be kept locked at all times and may be unlocked and used for performances, rehearsals, private practice, class meetings, or meetings of approved student groups if a faculty member is present.

Classrooms in Mason Hall will be locked after the last class of the day by the faculty member teaching the class. They may be unlocked and used for private practice or meetings of approved student groups if a faculty member is present or in the building.

If the set-up in the Performance Center or in any classroom is changed from the default set-up by anyone or any group for any reason, the set-up should be changed back to the default set-up by the person or group using the room. Failure to do so will result in loss of privilege.

The technology or electronics in the classrooms and Performance Center are reserved for the use of the faculty, and may not be used unless a faculty member is present.

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## PROCEDURES FOR ADMISSION TO TEACHER EDUCATION PROGRAM AND ALABAMA TEACHER CERTIFICATION

### Admission Requirements for the JSU College of Education and Professional Studies Teacher Education Program (Initial Level)

Students are required to follow the admissions procedure described below in order to be admitted to the Teacher Education Program. Refer to the JSU undergraduate and graduate catalogues (Academic Regulations) for other university requirements. *It is recommended that students retain a copy of all admission paperwork.*

**Freshmen, Transfer and Alternative 5th year students should apply to Jacksonville State University (JSU) six months prior to enrollment.**

If you have not already applied to JSU, an application for admission can be obtained online:

- [Undergraduate](#)
- [Graduate](#)

*(THESE ITEMS DO NOT HAVE TO BE COMPLETED IN SEQUENTIAL ORDER)*

**ITEM ONE:** Complete the "Request Form for Admission to the JSU Teacher Education Program" and return to the Teacher Service Center.

**Request Form for Admission to the JSU Teacher Education Program**  
[Online Form](#)   [Printable PDF Form](#)

**ITEM TWO:** Successfully complete all three components of the Alabama Educator Certification Testing Program (AECTP). TEP candidates may register [online](#). The AECTP is offered only four or five times per year. At the time of registration, TEP candidates must request for scores to be sent to JSU and the Alabama State Department of Education.

**ITEM THREE:** Successfully complete the Teacher Education Program Orientation Course (ED 300). This course is offered fall and spring semesters only and includes 30 hours of classroom observation.

**ITEM FOUR:** Provide background clearance from Cogent Systems. Fingerprints are processed by appointment. Please go to [www.cogentid.com/alabama](http://www.cogentid.com/alabama) for registration and fingerprinting locations. A valid, government-issued photo ID must be presented at the time of the appointment.

Proof of background clearance must be provided to the Teacher Service Center. Previous clearance (substitute license, teacher's aide, or school staff) may be acceptable. Please contact the Teacher Service Center for more information.

**ITEM FIVE: Secure three recommendations. Undergraduate students must secure recommendations from three professors in the general studies coursework area.** You must supply each of the three professors with a form and a stamped, addressed envelope.

This form is available in the Teacher Service Center or [online](#).

**Alternative 5th Year students must submit to Office of Graduate Studies three "Graduate Reference Forms" according to the requirements set forth in the Graduate Bulletin.**

This form is available in the Office of Graduate Studies [\(256-782-5329\)](#) or [online](#).

**ITEM SIX: Complete a minimum of 60 semester hours in which at least 48 semester hours are in the general studies area OR Complete an Alternative 5th year Undergraduate Deficiency Evaluation. Evaluations must be scheduled with the Teacher Service Center after application to Graduate Studies has been made.**

**ITEM SEVEN: Earn an overall Grade Point Average of 2.50 on a 4.00 scale.**

**ITEM EIGHT: Read and sign the " [Statement of Understanding](#)."** Return the signed "Statement of Understanding" to the Teacher Service Center.

**ITEM NINE: Satisfactorily complete an Interview Session.**

#### **Interview Request Form**

- Completion of ED 300 is required for admission, but not required for an interview.
- Interview request forms are collected in the Teacher Service Center until the first of every month at which time requests are sent to the appropriate department.
- The interview is scheduled by the appropriate department during the first ten working days of each month.
- Please check with the appropriate department to verify the interview schedule:

Curriculum and Instruction [256-782-5091](#)  
(Early Childhood, Elementary, Collaborative Education)

Secondary Education [256-782-5848](#)

Health, Physical Education and Recreation [256-782-5515](#)

Music [256-782-5877](#)

Family and Consumer Sciences [256-782-5054](#)

*Successful completion of the requirements described in Items 1-9 admits you to the Teacher Education Program and entitles you to enroll in education courses. Refer to the university undergraduate and graduate catalogues for academic and graduation requirements not discussed in this document.*

**Teacher Education Programs may be altered to meet changes in institutional, federal and Alabama State Department of Education regulations.**

The College of Education and Professional Studies reserves the right to correct, alter, amend, or modify any item contained in this document. The most current requirements and regulations are described herein. These are requirements for admission to Teacher Education only.

The Alabama State Department of Education requires an applicant for certification to be fingerprinted and pass a background check. All certification decisions are the authority of the Alabama State Department of Education.

## **PROFESSIONAL ORGANIZATIONS, FRATERNITIES & STUDENT-INTEREST GROUPS**

### **PHI MU ALPHA**

Phi Mu Alpha is a professional fraternity for men in music. Requirements include at least one hour credit in a music class and a 2.25 GPA. Membership drives occur in the fall and the spring semesters. Prospective members must go through a probationary period before becoming a member. The faculty advisor to Phi Mu Alpha is Dr. Ken Bodiford.



### **SIGMA ALPHA IOTA**

Sigma Alpha Iota is a professional fraternity for women in music. Requirements include at least one hour credit in a music class and a 2.5 GPA. Membership drives occur in the fall and the spring semesters. Prospective members must go through a probationary period before becoming a member. The faculty advisor to SAI is Dr. Gail Steward.



### **KAPPA KAPPA PSI**

Kappa Kappa Psi is a National Honorary Fraternity for College Bandmembers. It is a Coed organization whose primary focus is on student service and leadership recognition geared towards assisting the Director of Bands in developing the leadership and enthusiasm that is required of his/her band. Requirements include at least one hour credit in a music ensemble and a 2.25 GPA. Membership drives occur in the fall and the spring semesters. Prospective members must go through a Membership Candidate Process before becoming a member. The faculty advisor to Kappa Kappa Psi is Mr. Jeremy Stovall.

### **NAfME (National Association for Music Education)**

NAfME is a collegiate affiliate of the Music Educator's National Conference. Membership is open to anyone interested and a membership drive occurs in the fall. The faculty advisor for CMENC is Dr. Renee Baptiste.



### **ACDA (American Choral Director's Association)**

In the fall 2012 semester the David L. Walters Department of Music reactivated its student chapter of the American Choral Directors Association (ACDA) with Dr. Patricia Corbin, JSU Director of Choral Activities as its advisor. ACDA is a national organization for people interested in fostering the choral art. All JSU vocal music education students are required to join this organization when they enroll in MU 441 - Advanced Choral Conducting.

The mission of the JSU student chapter is:

1. To support the choral art at JSU and throughout our community
2. To expose our JSU choral students to a wide and rich range of choral/vocal music by attending ACDA National & Regional conventions
3. To establish a legitimate student run organization that will facilitate fund raising for community outreach and attendance at National and Regional conferences.

## RECITALS

### PROGRAMS

The size of MUSIC PROGRAMS should conform to the JSU Music Department Program Book, which is 8 ½ x 7 inches, folded (legal size before fold). Forty (40) copies of the music program should be reserved for the Program Book. An approximate number of programs are 110 to 120 programs, plus the additional 40 copies for the Music Office. Ensemble directors should order enough programs so that students enrolled in Concerts & Recitals can have a copy of the program to be turned in for credit. The JSU Print Shop is relatively inexpensive and is located in the basement of Theron Montgomery Building (Student Commons Bldg.).

### REQUEST FOR CALENDAR OF EVENTS LISTING

Students planning to perform a JUNIOR or SENIOR RECITAL should fill out the *“Request for Calendar of Events Listing”* form, available in the Music Office. The top portion must be completed and signed by the requestor as well as the student’s applied instructor. The bottom portion should be filled out if the event is to be held in Mason Hall. **Recitals are not allowed anytime during the final exam period.** Scheduling of events at other locations on or off campus does not require the bottom portion of the form be filled out. Upon approval, the form is placed on file in the Music Office and an e-mail is sent by the secretary to the 1) *webmaster* for posting on the official calendar of events, 2) the *department head*, 3) the *University Bands Office*, and 4) the *applied instructor or ensemble director* in charge of scheduling the event. It is also posted on the entrance bulletin board.

For scheduling other activities such as pre-recital hearings, dress rehearsals, etc., the bottom portion of the form must be filled out. These activities are not posted to the official events calendar. Scheduling for the use of the Performance Center as well as any classroom space in Mason Hall is done through the Music Office. Scheduling the Band Room is done through the University Bands Office.

### GRADING FORMS

Students planning to perform a junior or senior recital should obtain three (3) copies of the Recital Grading Form. These can be downloaded from the Student Resources page of the Music Department, and will be given to the faculty members on the recital committee. The recital committee will be comprised of the student’s applied professor and two other music faculty members, one of whom **MUST** teach in the student’s applied area. Fill out the top portion of the sheets and distribute them to the committee members at least one week prior to the planned program. If a music faculty member chosen to grade the recital is unable to attend the recital, he/she may grade the recording made at the recital (if the performer is planning to record the program).

### RECITAL PREVIEW HEARING

The Recital Preview Hearing will be held no less than two weeks before the recital. Most applied areas are now conducting these hearings four weeks before the recital. Check with your applied professor for your area's requirements. The recital preview hearing will determine whether or not a music student is sufficiently prepared to proceed with his/her program. The decision to cancel a recital and the notification of all parties involved are the responsibilities of the applied teacher. A DRAFT OF THE PROGRAM is required at the preview (not the program notes [for vocalists] unless the notes are to be printed on the program). For voice recitals, program notes or word translations are required and may be printed on the program. If there is not sufficient room on the program, a separate sheet may be typed by the student or printed at the print shop and included with the program.

### FEE

The accompanist's fee is to be paid by the student. Music should be provided to the accompanist well in advance of rehearsals. Please consult with your accompanist for rehearsal schedule and fee payment details.

### ATTIRE

Recitalists are expected to wear appropriate performance attire.

## **SECURITY**

### **Emergency telephone numbers:**

**University Police: (256) 782-6000**

**Jacksonville Police/Fire/Emergency: 911**

### **Non-emergency telephone numbers:**

**University Police: (256) 782-5050**

**Jacksonville police: (256) 435-6448**

## **TRANSIENT COURSEWORK**

Students who plan to take a course during the summer at an institution other than JSU and want the credit transferred to their JSU degree must obtain prior permission from the Office of the Registrar (Bibb Graves Hall). The registrar's office will review the proposed course and decide whether to grant the transfer credit. This must be done prior to starting the class.

## **TRANSFER STUDENT INFORMATION**

Students may transfer at any time in their academic career, but must be academically eligible to return to their previously attended college. New students will need to submit an application for admission to JSU, along with a \$30.00 application fee, and must send official transcripts from all previously attended institutions. For further information, see page 10 of the online JSU Catalogue (Application Procedures, section II-A) or contact the Office of Admissions at (256)782-5268.

## VOCAL ENSEMBLES

### A Cappella Choir (MU 218/418)

The A Cappella Choir is the premier vocal ensemble at JSU. With a wide base of participants, it is the perfect chance for anyone at JSU to enjoy choral music. With concerts in the fall and spring, it is a wonderful opportunity for a student to perform classical choral repertoire. Performing major classical works along with other styles, the A Cappella choir enjoys a rich history as a highly respected vocal ensemble. In addition, students in the A Cappella choir have the opportunity to perform in the Madrigal Dinner, which occurs in the first part of December. Students may participate in A Cappella choir by audition. Scholarships are available by audition. Contact Dr. Patricia Corbin, Director of Choral Activities, (256) 782-5544.

### Chamber Singers (MU 162/362)

As a select performing group, the JSU Chamber Singers is the premiere vocal ensemble at JSU. With a wide base of participants, it is the perfect chance for anyone at JSU to enjoy choral music. With concerts in the fall and spring, it is a wonderful opportunity for a student to perform classical choral repertoire. Performing major classical works along with other styles, the A Cappella choir enjoys a rich history as a highly respected vocal ensemble. In addition, students in the A Cappella choir have the opportunity to perform in the Madrigal Dinner, which occurs in the first part of December. Students may participate in A Cappella choir by audition. Scholarships are available by audition. Contact Dr. Patricia Corbin, (256) 782-5544.

### The Calhoun County Civic Chorale (MU196/396)

Including members of the local community as well as students from JSU, this vocal ensemble performs major classical choral works along the same lines as A Cappella choir. With concerts in the fall and spring, this ensemble is known as the premiere mass choir at JSU. Scholarships are available by audition. Contact Dr. Corbin for further information concerning audition and participation in the Calhoun County Civic Chorale, (256) 782-5544.



#### Encore! Vocal Ensemble (MU 295/495)

With a repertoire of classic and modern jazz, show tunes, classic pop, and their own brand of a cappella “fireworks,” *Encore!* strives to provide the best in collegiate entertainment. Acting as goodwill ambassadors for JSU, *Encore!* performs throughout the community, from civic events to high schools, inspiring and entertaining audiences of all ages. Students are asked to demonstrate vocal and movement skills through competitive auditions. Scholarships are available. Contact Dr. Renee Baptiste, Director, (256) 782-5873.

#### Jacksonville Opera Theatre

Jacksonville Opera Theatre produces fully staged opera and operetta, which are usually presented in original language with super titles when necessary. JOT has received awards from the National Opera Association for its excellence in production values. The ensemble is open to majors and non majors who has a desire to perform.

#### JSU Gospel Choir (MU 138/338)

Performing inspirational music in the African-American tradition, the JSU Gospel choir enjoys large numbers as well as a dedicated church following. The Gospel Choir has toured all over the nation and has appeared on the Bobby Jones Gospel Hour several times. The Gospel Choir has been known to inspire and move audiences everywhere in the USA. Scholarships are available by audition. Contact Dr. Myrtice Collins for audition information, (256) 782-5545.

## VOCAL POLICIES

### Primary Applied Requirements

#### MU 134

- 4 pieces representing English and Italian

#### MU 135

- 5 pieces representing English, Italian and German

#### MU 234

- 6 pieces representing English, Italian, German and French

#### MU 235

- 6 pieces representing English, Italian, German and French

#### MU 334-MU435

- Recital preparation

### Secondary Applied Requirements (*Repertoire and Jury at the discretion of the instructor.*)

#### Minor Applied Requirements

##### Drama Major/Music Minor

#### MU 134

- An up-tempo or ballad music theater selection from a show that premiered before 1965.
- A music theater selection from a show that premiered in 1965 or later, in a contrasting style from that selected for #1 above.
- One additional music theater selection (any period) at the discretion of the teacher.
- One Art Song

#### MU 135

- A music theater selection from a show that premiered before 1965.
- A music theater selection from a show that premiered in 1965 or later.
- An up-tempo music theater selection (any period.)
- A ballad music theater selection (any period.)
- One Art Song

#### MU 234

- A music theater selection from a show that premiered before 1965.
- A music theater selection from a show that premiered in 1965 or later.
- An up-tempo music theater selection (any period.)
- A ballad music theater selection (any period.)
- One Art Song
- An additional selection from one of the above

Other Majors/Music Minor - follow requirements for primary applied.

#### Junior Recital Requirements

- Representative art songs in English, Italian, German and French
- At least one aria (oratorio or opera) No more than one Operatic aria
- Representative repertoire from Baroque, Classical, Romantic, and Modern periods
- Length – 30-40 minutes

*Requirements may be augmented upon the recommendation of the applied instructor.*

#### Senior Recital Requirements

- Representative art songs in English, Italian, German and French
- Recitative
- Operatic Aria
- Oratorio
- One piece of Chamber music
- Representative repertoire from Baroque, Classical, Romantic, and Modern periods
- Length – 40-50 minutes

*Requirements may be augmented upon the recommendation of the applied instructor.*