INTRODUCTION

The *Houston Cole Library Policy Manual* is an essential governing document for Jacksonville State University's (JSU's) Houston Cole Library. It is a dynamic, working document, and as such, is under continuous revision. The *Policy Manual* serves several purposes: it is a statement of the Library's mission; an interpretive guide for library faculty, staff, and students; and an informational document for library patrons concerning the Library's services, programs, and policies.

As library technologies evolve and new university programs are introduced, the ability of the Library to adapt and implement new services, programs, and policies is critical. Thus, the *Policy Manual* is updated regularly to address changes affecting the Library. The Library Policy Committee is open to suggestions and comments concerning library policies and procedures; these may be addressed to either the Dean of Library Services or the chair of the Library Policy Committee.

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