LIBRARY INCIDENT REPORTS

Please complete a detailed Library Incident Report Form for the reporting of the following incidents:

- Unauthorized removal of materials or theft
- Vandalism
- Mutilation of library materials
- Violent or Disruptive Patrons
- Sexual harassment
- Fire
- Injury/Illness
- Major maintenance problems

Give the report to your supervisor to pass on to the Dean of Library Services. A sample of the Library Incident Report Form can be found in Appendix D.