

**JACKSONVILLE STATE UNIVERSITY**  
**Pre-paid College Tuition Plans (PCTP)**

Dear JSU Student / Parent:

We require a copy of the pre-paid college tuition plans (PCTP) eligibility letter be on file with the Office of Student Accounts. If you have not provided a copy you can send it via mail, email at [studentaccounts@jsu.edu](mailto:studentaccounts@jsu.edu), fax (256)782-8067 or in person to room 245, Bibb Graves Hall. A copy of the eligibility letter can be obtained by contacting the AL PACT program manager.

**Alabama PACT:** Actions taken by the Alabama Courts and Legislation rulings have resulted in changes to the Alabama Pre-paid College Tuition Plan Program (PACT). Effective Fall 2017, students will be required to pay tuition charges in excess of \$266.49 per hour. Detailed information concerning the policy can be found on the AL PACT website at <http://www.treasury.alabama.gov/pact/>

Your account balance is available on your MyJSU account by accessing the View Account/Make Payment tab. We will bill PCTP sometime near the end of the semester. That way it will include your completed schedule.

1. Each semester (Fall, Spring and Summer), it is your responsibility to email the number of hours you are registered ([www.jsu.edu/bursar](http://www.jsu.edu/bursar), click on Contact Us, enter information, click on drop down arrow, select PACT, submit). Your student account will be credited for the number of hours registered times the \$266.49 pre-approved PACT tuition rate. Any changes in your enrollment must also be provided by email. Failure to make timely notification may result in your entire class schedule being dropped for non-payment. Please include your full name and your JSU Student ID number in the email. The subject line should be labeled as AL PACT.

3. AL PACT will pay up to the approved traditional classroom tuition charge or \$266.49. If you enroll in anything other than traditional classes you will be billed for the Distance Learning Tuition difference per hour. PCTP's pays a percentage of the tuition and the student will be responsible for payment of the tuition balance.

4. If you receive notice that you have an outstanding tuition balance, please contact [studentaccounts@jsu.edu](mailto:studentaccounts@jsu.edu) immediately. Your account balance can be checked by logging on to your MyJSU account. Your failure to contact us may result in your classes being dropped. We will not be able to reinstate those classes if you fail to contact us in a timely manner.

5. Refunds for excess tuition payment resulting from excess financial assistance (loans, grants and/or scholarships) are processed in accordance with university refund policy. Refund schedule dates are announced on the Office of Student Accounts homepage [www.jsu.edu/bursar](http://www.jsu.edu/bursar).

6. If you skip a term at JSU you will be removed from our listing and you will have to contact us again to repost your student account. You will not be required to bring another eligibility letter, just notification that you have returned.

I hope this has explained how JSU processes your PCTP. If you have any additional questions please contact us at (256) 782-8321.

Thank you  
Mary Watkins  
Assistant Director/Bursar  
Office of Student Accounts

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