REAL TEACHING GRANTS

Description: REAL Teaching Grants encourage good teaching by promoting research on teaching and learning, raising awareness across campus of best practices, and providing incentives for collaboration and pedagogical experimentation.

Deadline: September 31, 2015

Award: Up to $2,000. Up to 4 will be awarded.

Eligibility: All full-time faculty members. Faculty are welcome to apply as teams of two or more; however, teams are eligible for stipends of no more than $2,000 per team.

Projects Funded: Projects suitable for funding might include but are not limited to:

- developing a new course or new materials for an existing course
- converting a face-to-face course to online format
- converting existing lecture class to inquiry- or problem-based format
- incorporating technology
- developing innovative pedagogies (e.g., Games-based learning, service learning, experiential learning, etc.)
- collaborating across disciplines in team-taught or linked courses
- designing new approaches to communication in the digital age

Use of Funds: Stipends may be used to arrange for release time (one course); travel to conferences, workshops, teaching centers, etc; purchase books, materials, software, and/or equipment; pay a research assistant; and other appropriate uses. Note: Applicants seeking release time will need approval from their department chair and dean.

Application Review: The Faculty Commons Advisory Board evaluates all proposals and makes recommendations to the Director of the Faculty Commons. The Director will then send forward proposals to the Associate Vice President for Educational Technology and Support and the Provost for their approval. Preference is given to projects that promote effective teaching practices and are likely to have an impact on campus, although the potential for publication in peer-reviewed venues may also be considered.

Recipient Commitments: Recipients of University Teaching Grants are expected to disseminate their findings on campus through a channel or channels of their choice, which might include conducting workshops, leading brown-bag discussions, demonstrating classroom methods or practices, opening their classroom to their colleagues, and so on. Note: A well-thought out dissemination plan is an important part of the application.

Auditing: All funds must be expended during the fiscal year in which grant approval is made. Auditing of funds granted and general oversight of the appropriate use of the funds is the responsibility of Administrative and Business Affairs. Any equipment purchased with grant money remains the property of the university.
APPLICATION REQUIREMENTS

The application package should include the following:

1. Completed REAL Teaching Grant Application form (see below).

2. Project Narrative. Limit to two pages, single-spaced, with one-inch margins and a font size no smaller than 11-point. The narrative should address the following areas:
   a. *Nature, scope, and objectives of proposed project*. Should include a statement of the significance of the project, of the basic ideas, problems, and/or practices to be researched, and the implications for teaching and learning at Jacksonville State University.
   b. *Methodology and timeline*. Some may prefer to present a timeline in tabular form. It is generally expected that the project can be completed by the end of the academic year.
   c. *Dissemination Plan*. Should include a plan for transmitting findings to the university community in the form of workshops, faculty seminars, brown-bag lunches, and so on. Support for these activities will be provided by the Faculty Commons.

3. Itemized, detailed project budget.

4. Current CV(s).

5. Applicants seeking release time will need a memo of endorsement from their department chair and dean.

Considerations:

- Keep in mind that applications are reviewed by faculty from each college. Limit use of jargon and discipline-specific terminology (insofar as possible).

- Reviewers will take into account the clarity, coherence, and completeness of the application. Be as specific as possible.

- Reviewers will want to see evidence that the project can be completed within the stated timeline.

- Reviewers will want to see a thoughtful and realistic dissemination plan.

SUBMISSION PROCEDURE

Submit entire package electronically in a PDF or Word file to genac@jsu.edu by 4:30 p.m., September 31, 2015. Include the phrase “grant application” in the subject line. Do not consider the application process complete until you receive acknowledgement from Gena Christopher. Or, deliver your packet directly to the Faculty Commons, 216 Self Hall, by 4:30 p.m., September 31, 2015. Direct questions to Gena Christopher at genac@jsu.edu or 5856.
REAL TEACHING GRANT APPLICATION

Note: This application form may be completed, printed, and saved electronically using your word processor.

Date of Submission: ____________________________________________________________

Name(s) of Applicant(s): _______________________________________________________

Name of Project: ______________________________________________________________

College: _______________________________ Department: __________________________

Amount requested: ____________________________________________________________

Primary Applicant’s Signature: _______________________________ Date:______________

Immediate Supervisor’s Signature: _______________________________ Date:______________

Amount approved: _______________________________

Name: ___________________________________________ Date: ______________

Director, Faculty Commons

Name: ___________________________________________ Date: ______________

Associate Vice President, Educational Technology and Support