Dear Student:

I am sorry to tell you that your English Competency Examination (ECE) was judged as failing. A copy of the exam will be on file in the office of Learning Services, located in the basement of Houston Cole Library. Learning Services, which is where most students choose to complete remediation, will review the failed essay with you during the remediation process. You may contact them immediately to begin remediation with a tutor or to register for the LS300M (1) class for remediation. Completing your remediation this spring will clear you for the summer ECE. There is no remediation during the summer after May. If you do not complete remediation before the end of May, you will have to wait until fall semester, and then you must sign up within the first seven class days of the beginning of fall semester in order to receive remediation for that semester and to be eligible to attempt the fall exam in October. If you choose an option other than Learning Services, you should contact me to discuss and to approve your arrangements for remediation. I can be reached by phone at by email at ssellers@jsu.edu.

You must pass the examination before you can graduate from Jacksonville State University. Also, effective January 1, 1995, students must pass the ECE before filing an application for graduation; therefore, they must take (and pass) the exam no later than the semester prior to the one in which they plan to graduate. To prepare you to retake the exam, the University offers several remediation programs:

(ALL forms of remediation are only valid for two semesters after completion.)

1. Take for credit or audit LS300M (1), Writing Competency Skills. Contact Learning Services
3. Successfully complete the tutorial program offered by Learning Services.
   For additional information on the remedial services that are provided by Learning Services go to http://www.jsu.edu/learningservices/ece.html.
4. Earn a grade of “C” or better in an upper-level (300 or above) writing course. The courses that count for remediation are EH322 (Technical Writing), EH344 (Advanced Composition), EH348 (Composition and Speech for Education Majors), and EH415 (Advanced Expository Writing). The course must begin after the semester of the most recently taken ECE. Be sure to advise the instructor at the beginning of the class that you are taking the class for remediation. If you choose to use one of these classes for remediation, you must call and let me know after you have completed the class so that I can clear your remediation for you to be eligible to attempt the exam again.
5. If you need information concerning off-campus remediation, please contact me at the email address above in the first paragraph.
6. Distance Education students who take 100% of their classes online can contact Courtney Peppers-Owen in Learning Services at cpeppers@jsu.edu, or (256)782-5575 to discuss online remediation options. Only Distance Education students are eligible for this option.

As soon as you complete one of these programs, you will again be eligible for the English Competency Examination. The English Department is informed by Learning Services when a student is cleared to retake the ECE. You must complete an approved form of remediation to be eligible to retake the exam. Good luck to you.

Sincerely,

Susan Sellers
Director of the ECE