

## TUITION AND FEES FINANCIAL POLICIES

Jacksonville State University's fees have remained lower than those charged by most other quality institutions in the state and nation. Small increases are required as costs rise; however, every effort is made to keep fees and charges at a minimum.

### PAYMENTS

In order to confirm registration, students must pay all tuition and fees by the published due date. Students may view their tuition and fees at <http://my.jsu.edu>. Payment may be made by one of the following ways: At the Bursar's Office cashier window, 2<sup>nd</sup> floor of Bibb Graves Hall, via the web at <http://my.jsu.edu>, by credit card (Visa, MasterCard or Discover), or by mail with a check or money order (must be RECEIVED in the Bursar's Office by the published due date). Each student is responsible for knowing all registration and fee payment dates.

Long distance telephone charges, traffic fines, library fines, etc., are due when the charge is applied to the student account.

Students are expected to meet all financial obligations to the University. The University reserves the right to deny admission and withhold transcripts of any student who fails to meet their financial obligations. Any collection costs or attorney fees necessary for the collection of any debt of JSU will be charged to and paid by the debtor. Questions about charges and refunds should be addressed to the Bursar's Office.

### CHECKS

In the event a student presents a check which is not honored by the drawee's bank, JSU will charge the current maximum returned check fee allowed by law for each returned check. Enforced withdrawal from the University may result if a returned check is in payment of tuition and/or fees. After having two (2) checks returned, privilege of paying by check is forfeited. No counter checks will be accepted. The University is unable to cash personal checks, but will cash money orders or cashiers checks up to \$100.00.

### INTERNATIONAL STUDENTS

International students are required each semester to pay tuition, fees and residence hall charges in U.S. dollars to confirm registration. International students must conform to United States Customs and Immigration Services (USCIS) regulations concerning the USCIS Form I-20, section 8, for financial assurance. All international students are also required to carry health and repatriation insurance.

### FEES

The following fees and charges are in effect at this time. However, since the catalogue must be published well in advance of the next school year, it is not always possible to anticipate changes. Thus the Fees and Tuition rates may have to be revised. Every effort will be made to publicize changes as far in advance as possible.

### AVERAGE COST PER STUDENT PER FALL OR SPRING SEMESTER

The estimated costs listed below are intended only to aid the student in approximating his/her needs for one semester. This schedule does not include deposits, special services, or materials that the student may require; nor for allowance for books and supplies which may be needed.

Tuition Cost (12 hours)	\$ 2,028.00
Room and meals per semester (estimated)	<u>1,629.00</u>
ESTIMATED TOTAL	<u>\$ 3,657.00</u>

## TUITION RATES

**Traditional Courses:** Courses that are held in a classroom on the main JSU campus and Joe Ford Center in Gadsden.

**Distance Learning Courses:** On-Line Courses, Videoconferencing Courses (classes not held on the main JSU campus or Joe Ford Center in Gadsden), Emergency Management Courses, Step On-Line Courses (Nursing), Video Based Courses and Dual Enrollment Courses.

### TUITION FOR TRADITIONAL CLASSES:

#### **Undergraduate tuition for traditional hours:**

In-State Traditional Hours .....	\$ 169.00 per hour
Out-Of-State Traditional Hours .....	\$ 338.00 per hour

#### **Graduate tuition for traditional hours:**

In-State Traditional Hours .....	\$ 225.00 per hour
Out-Of-State Traditional Hours .....	\$ 450.00 per hour

### TUITION FOR DISTANCE LEARNING CLASSES:

#### **In-State or Out-Of-State Tuition Rates for Distance Learning classes:**

On-Line Courses, Videoconferencing Courses (classes not held on the main JSU campus or Joe Ford Center in Gadsden), Emergency Management Courses, Step On-Line Courses (Nursing), and Video Based Courses (300 level and above)

Undergraduate Distance Learning Hours .....	\$ 169.00 per hour
Graduate Distance Learning Hours.....	\$ 225.00 per hour

Video Based Courses (100-200 level), and Dual Enrollment Courses

In-State Undergraduate Distance Learning Hours.....	\$ 90.00 per hour
Out-Of-State Undergraduate Distance Learning Hours....	\$ 180.00 per hour

### AUDIT FEE:

Per Hour.....	\$ 25.00
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\*\*\*\*\***IMPORTANT NOTICE**\*\*\*\*\*

IT IS THE STUDENT'S RESPONSIBILITY TO PAY ALL TUITION AND FEES  
BY THE DUE DATE. IF NOT PAID BY THE DUE DATE, THE STUDENT'S  
REGISTRATION WILL BE CANCELLED.

Tuition and Fees can be viewed at <http://my.jsu.edu>

***ALL TUITION AND FEES ARE SUBJECT TO CHANGE***

## DINING SERVICE

The university dining service provides a variety of resident meal plans to meet the needs of JSU students. There are multiple choices for entrees and vegetables, plus salad, deli, grill, dessert and beverage bars on an all-you-can-eat basis. Also, meals may be purchased individually.

The following plans are available for both residents and commuters. All plans are purchased for the semester, but meals are issued on a Monday through Sunday week. The following prices are subject to change.

- Carte Blanche will be \$1,155.00.
- 18 meals per week w/ \$75 flex will be \$985.00.
- 14 meals per week w/ \$100 flex will be \$895.00.
- 10 meals per week w/ \$100 flex will be \$805.00.
- 7 meals per week w/ \$125 flex will be \$715.00.
- 5 meals per week w/ \$125 flex will be \$600.00.

The meal portion of the plan must be used at Jack Hopper Dining Hall, while the flex dollar portion of the plan can be used to purchase additional meals at Hopper Dining Hall, the Montgomery Food Court or Domino's Pizza. Additional flex dollars can be purchased at any time in \$25 increments.

Meal plans can be purchased throughout the school year at the food service office located in Hopper Dining Hall. Meal plans can be paid in full with check, cash, money order, MasterCard, Visa or Discover. We also accept payments on an installment program, which requires a \$300 down payment with the balance split into two equal payments (there will be a \$10 service fee added to each payment). We also accept payments through financial aid, loans, scholarships, etc., but this must be taken care of in person.

For further information call our customer service number at 256-782-7242, or you can write Sodexo Campus Services, 700 Pelham Road North, Jacksonville, Alabama 36265.

## OTHER FEES AND DEPOSITS

(Required of students only when applicable)

### Initial Application for Admission

Fee (non-refundable)	\$ 20.00 per student
Degree Fee (non-refundable)	\$ 20.00 undergraduate/graduate charged each time a student applies to graduate

Graduation apparel (cap, gown, etc.) is available through the University Bookstore. Students will be requested to place their orders at the beginning of their final semester (or 8 weeks minimum prior to graduation). Exact date will be posted in the University Bookstore. Costs will vary based on degree.

Identification Card Fee	\$ 10.00 per student
Identification Card Replacement Fee	\$ 15.00 per processing
Late Registration Fee	\$100.00 per student
Teaching Certificate Fee	\$ 20.00 per student
Transcript of Records	\$ 5.00 per transcript
Audit Fee	\$ 25.00 per semester hour
Motor Vehicle Registration Fee	\$ 25.00 per academic year per decal prorated charge
Short terms only	
Pre-School Center Program	\$ 500.00 per child per full semester
	\$ 180.00 per child per short semester (May, Summer I, Summer II)
Returned check fee	current maximum allowed by law
Residence Hall Deposit	\$ 100.00 per student

## OUT-OF-STATE-FEES

Residency determination and the application of out-of-state fees and tuition will be made in accordance with the laws of the State of Alabama. Undergraduates should contact the Registrar's Office with any questions. Graduate students should contact the Office

of the Dean, College of Graduate Studies and Continuing Education. Petitions for residency that are granted prior to the start of any semester will be effective the first day of the semester. Once classes start, residency determination will apply to the next academic term. Determination of residency is not retroactive.

## **WITHHOLDING OF CREDITS**

Any student who is indebted to the University for any reason may have his/her complete academic record withheld until the student's account is settled through the Bursar's Office.

## **REFUNDS OR CHARGE ADJUSTMENTS**

### **I. WITHDRAWAL:\***

Any student who has registered and has paid but does not wish to attend must notify the Registrar's Office in person or in writing (certified mail suggested) by the last day to register for the semester to receive a full refund of tuition charged. Failure to assure this notification may result in academic and financial penalty. Refund of residence hall charges will be processed according to JSU's tuition refund policy.

Students scheduled to receive financial aid who do not plan to attend a semester for which they have registered must notify the Financial Aid Office and the Registrar's Office in writing (certified mail suggested) by the last day to register for the semester to cancel their registration and financial aid. Students who fail to notify the Financial Aid Office will be enrolled and subject to academic and financial penalty.

Tuition will be refunded as follows for withdrawals:

For Fall and Spring Semesters, one hundred (100%) of total tuition charged if withdrawal from the semester occurs by the last day to register for the semester. Eighty percent (80%) of total tuition charged if withdrawal from semester occurs within one (1) week after the close of the registration period. Fifty percent (50%) of total tuition charged if withdrawal from classes occurs within two (2) weeks after the close of registration. No adjustment if withdrawal occurs thereafter. Please refer to the Bursar's web site at [www.jsu.edu](http://www.jsu.edu) for details on the summer semester(s) refund policy.

Students who withdraw while on financial aid may have to repay a proportionate amount of aid received and may owe the University money. Please check with the Financial Aid office or the Bursar's office for more details.

### **II. CHANGE OF COURSE(S) (DROP):**

Tuition will be refunded as follows for Dropped Courses: For Fall and Spring semesters, one hundred percent (100%) of total tuition charged for the dropped course if the drop occurs by the last day to register. There is no refund for dropping of a course after the last day to register for the semester. Please refer to Bursar's web site at [www.jsu.edu](http://www.jsu.edu) for details on the summer semester(s) dropped course refund policy.

All refunds will be made in the same manner as the original payment (cash payments will be refunded by check). All remaining charges are due and payable upon withdrawal or dropping of a course.

### **III. CHANGE OF COURSE(S):**

Tuition for courses added after the original due date is due no later than the last day to register for the semester to retain the course.

## **UNIVERSITY BOOKSTORE**

The University Campus Bookstore is located on the second floor of the Theron Montgomery Building. Students may purchase books and supplies at the University Bookstore including new and used books, school and office supplies, clothing and gifts, and study guides. Textbook buyback days are scheduled for the week of finals at the end of Fall, Spring, and Summer II semesters. Extended operating hours are offered for the convenience of evening students.