

**ADMISSION REQUIREMENTS FOR THE
JACKSONVILLE STATE UNIVERSITY (JSU)
COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES
TEACHER EDUCATION PROGRAM (INITIAL LEVEL)**

Students are required to follow the admissions procedure described below in order to be admitted to the Teacher Education Program. Refer to the JSU undergraduate and graduate catalogues (Academic Regulations) for other university requirements. *It is recommended that students retain a copy of all admission paperwork.*

Freshmen, Transfer and Alternative 5th year students should apply to Jacksonville State University (JSU) six months prior to enrollment.

- If you have not already applied to JSU, an application for admission can be obtained online at <http://my.jsu.edu>.

STEP ONE:

Return the “Request Form for Admission to the JSU Teacher Education Program” to the Teacher Service Center. All forms required for admission to the Teacher Education Program are available online at <http://www.jsu.edu/depart/edprof/tsc/#adm>.

Teacher Service Center 207 Ramona Wood Building College of Education and Professional Studies Jacksonville State University 700 Pelham Road North Jacksonville, AL 36265

STEP TWO:

Successfully complete all three components of the Alabama Prospective Teacher Test (APTT). TEP candidates may register online at www.act.org/alabamaptt. The APTT is only offered four to five times per year. At the time of registration, TEP candidates must request for scores to be sent to JSU and the Alabama State Department of Education.

STEP THREE:

Successfully complete the following education courses:

- **Teacher Education Program Orientation Course (ED 300).** This course is offered Fall and Spring semesters only and includes 30 hours of classroom observation.
- **Survey of Exceptional Children and Youth (SPE 300)**
- **Introduction to Educational Technology (EIM 300)**

**All forms required for admission to the Teacher Education Program are available online at
<http://www.jsu.edu/depart/edprof/tsc/#adm>.**

STEP FOUR:

Provide background clearance from the Alabama State Department of Education. Fingerprints are processed in the Teacher Service Center by appointment. A fee of \$49 made payable to the Alabama State Department of Education is required (money order or receipt of online payment). A valid, government-issued photo id must be presented at the time of the appointment.

Proof of previous prints (substitute license, teacher's aide, or school staff) may be acceptable. Please contact the Teacher Service Center for more information.

STEP FIVE:

Secure three recommendations.

Undergraduate students must secure recommendations from three professors in the general studies coursework area. You must supply each of the three professors with a form and a stamped, addressed envelope.

Alternative 5th Year students must submit to Office of Graduate Studies three "Graduate Reference Forms" according to the requirements set forth in the Graduate Bulletin. This form is available in the Office of Graduate Studies (256-782-5329) or online at www.jsu.edu/depart/graduate/forms.htm.

STEP SIX:

Complete a minimum of 60 semester hours in which at least 48 semester hours are in the general studies area.

OR

Complete an Alternative 5th year Undergraduate Deficiency Evaluation. Evaluations must be scheduled with the Teacher Service Center after application to Graduate Studies has been made.

STEP SEVEN:

Earn an overall Grade Point Average of 2.50 on a 4.00 scale.

STEP EIGHT:

Read and sign the "Statement of Understanding". Return the signed "Statement of Understanding" to the Teacher Service Center.

STEP NINE:

Satisfactorily complete an Interview Session.

- Interview request forms are collected in the TSC until the first of every month at which time requests are sent to the appropriate department.
- The interview is scheduled by the appropriate department during the first ten working days of each month.

- Please check with the appropriate department to verify the interview schedule:

Curriculum and Instruction (Early Childhood, Elementary, Collaborative Education) – 256-782-5091

Secondary Education – 256-782-5848

Health, Physical Education and Recreation – 256-782-5515

Music – 256-782-5877

Family and Consumer Sciences – 256-782-5054

Successful completion of the requirements described in Steps 1-8 admits you to the Teacher Education Program and entitles you to enroll in education courses. Refer to the university undergraduate and graduate catalogues for academic and graduation requirements not discussed in this document.

Teacher Education Programs may be altered to meet changes in institutional, federal and Alabama State Department of Education regulations.

The College of Education and Professional Studies reserves the right to correct, alter, amend, or modify any item contained in this document. The most current requirements and regulations are described herein. These are requirements for admission to Teacher Education only.

The Alabama State Department of Education requires an applicant for certification to be fingerprinted and pass a background check. All certification decisions are the authority of the Alabama State Department of Education.

Contact Us:

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