

**FACULTY SENATE  
JACKSONVILLE STATE UNIVERSITY**

**Memorandum**

TO: All Faculty and Administrative Staff

FROM: Ms. Laurie Charnigo Phillips  
Faculty Honors Committee

DATE: February 19, 2009

SUBJECT: Nominations for the Cleo and Carla Thomas Award for Outstanding Community Education/Service

The Thomas Award for Outstanding Community Education/Service, established in the Spring of 1999, is a faculty administered program designed to honor an outstanding faculty member in his or her achievements in the area of education or service to the civic community in the Jacksonville State University area. The person selected for this honor will receive an honorarium of \$500 and a framed certificate that recognizes this accomplishment.

The Faculty Senate is pleased to announce that nominations are sought for the Thomas Award for Outstanding Community Education/Service. All full-time faculty members are eligible. Nominations by self, students, colleagues, or department heads are encouraged.

Only research activity accomplished during the 2008 calendar year will be considered for this award. Achievements shall be exemplified by letters of recommendation or other supporting documentation describing the individual's accomplishments from the following areas:

- Devising programs or workshops for the community
- Volunteer activities
- Developing outreach programs
- Involving students in service activities
- Utilizing University resources for the benefit of the community
- Promoting multicultural awareness

If you would like to nominate someone, please send:

- Letter of recommendation describing the individual's accomplishments
- Updated résumé or vita
- Other supporting documentation, that may include peer assessment from outside JSU

**Nominations should be received by March 24, 2009 and should be addressed as follows:**

**Committee of Faculty Honors  
c/o Ms. Laurie Charnigo Phillips  
Houston Cole Library**

If you have any questions, please do not hesitate to call me at extension 5245.