

**FACULTY SENATE
JACKSONVILLE STATE UNIVERSITY**

Memorandum

TO: All Faculty and Administrative Staff

FROM: Ms. Laurie Charnigo Phillips
Faculty Honors Committee

DATE: February 19, 2009

SUBJECT: Nominations for Outstanding Teacher Award

The Outstanding Teacher Award, established in 1993, is a faculty administered program designed to honor an outstanding faculty member in his or her efforts in teaching. The person selected for this honor will receive an honorarium of \$500 and a budget of \$500 for expenses, and a framed certificate that recognizes this accomplishment.

The Faculty Senate is pleased to announce that nominations are sought for the Outstanding Teacher Award. All full-time faculty members are eligible. Nominations by self, students, colleagues, or department heads are encouraged.

Only teaching accomplishments during the 2008 calendar year will be considered for this award. If you would like to nominate someone, please send:

- Letter of recommendation describing the individual's accomplishments
- Updated résumé or vita
- Other supporting documentation, that may include peer assessment from outside JSU

Nominations should be received by March 24, 2009 and should be addressed as follows:

**Committee of Faculty Honors
c/o Ms. Laurie Charnigo Phillips
Houston Cole Library**

If you have any questions, please do not hesitate to call me at extension 5245.