

# TUITION AND FEES FINANCIAL POLICIES

Jacksonville State University's fees have remained lower than those charged by most other quality institutions in the state and nation. Small increases are required, however, as our costs rise.

## Tuition and Fee Rates

**As a student at JSU, it is your responsibility to pay all tuition and fees by the published due date. Not doing so will result in your registration being cancelled.**

**Current tuition and fees can be found at [www.jsu.edu/bursar/tuition.html](http://www.jsu.edu/bursar/tuition.html).**

**ALL TUITION AND FEES ARE SUBJECT TO CHANGE.**

### Payments

Payment may be made by one of the following ways: The Bursar's Office cashier window, 2nd floor of Bibb Graves Hall; via the web at <http://my.jsu.edu>; by a valid checking or savings account; by credit card or by mail with a check or money order, which must be **received** in the Bursar's Office by the published due date. Students are responsible for knowing all registration and fee payment dates.

Any parking decals, traffic fines, I.D. reprint charges, etc., are due when the charge is applied to the student account.

### Payment Plan

Jacksonville State University offers students an installment plan to budget the costs of tuition and university housing and other fees. The details for the payment plan can be found at [www.jsu.edu/bursar/PaymentPlan.html](http://www.jsu.edu/bursar/PaymentPlan.html).

### Checks

When paying by check, Jacksonville State University is authorized to either use the information from the check to make a one-time electronic fund transfer from your account or to process the payment as a check. In the event a check presented is not honored by the bank, JSU will charge the current maximum fee allowed by the State of Alabama for each return. Administrative withdrawal from the University could result if a returned check is in payment for tuition and/or fees. After two (2) returned checks, the privilege of paying by check will be forfeited. No Counter checks will be accepted. The University is unable to cash personal checks.

### International Students

International students are required each semester to pay tuition, fees and residence hall charges in U.S. dollars to confirm registration. International students must conform to United States Customs and Immigration Services (USCIS) regulations concerning the USCIS Form I-20, section 8, for financial assurance. All international students are required to carry health and repatriation insurance.

### University Housing

For information on room rates and facilities, please visit the Department of University Housing and Residence Life [www.jsu.edu/housing](http://www.jsu.edu/housing).

### Out-of-State Fees

Residency determination and the application of out-of-state fees and tuition will be made in accordance with the laws of the State of Alabama. Undergraduates should contact the Registrar's Office with any questions. Graduate students should contact the Office of the Dean, College of Graduate Studies. Petitions for in state tuition that are granted prior to the last day of the drop/add period will be effective that semester. After the last day of the drop/add period, in state tuition determination will apply to the next academic semester. Determination of in state tuition is not retroactive.

### Withholding of Credits

Students are expected to meet all financial obligations to JSU. Registration and/or transcripts may be withheld if a student fails to meet their financial obligations.

In the event a student fails to satisfy a financial obligation to the University and the debt is referred to an outside attorney or agency for collection, in addition to the debt (principal plus applicable interest), the student will be responsible for all costs, charges and expenses incurred by the University, including attorney's fees and/or collection agency fees and expenses, not to exceed thirty-three and 1/3 percent (33.3%) of the debt, plus litigation expenses and court costs, if applicable. Debts owed the University may be referred out for collection as accounts or, where litigation has concluded, as judgments. Delinquent accounts may accrue interest at the contract rate or, where none is stated, at the maximum rate allowed by Alabama law. Any judgment obtained in favor of the University will accrue interest at the rate set by Alabama law for unpaid judgments. By providing your telephone number to JSU, you agree and give express consent that the University or anyone working on their behalf, including third party vendors, may contact you at the number provided by manually dialing the number or by using automated dialing technology.

Questions about charges and refunds should be addressed to the Bursar's Office.

Any student will have his or her complete academic record withheld until their account balance is paid in full.

## Refunds or Charge Adjustments

**I. Withdrawal:** Tuition will be refunded as follows for Fall and Spring Semesters:

- 100% of total tuition charged if withdrawal from all courses from the semester occurs by the last day to register for the semester.
- 80% of total tuition charged if withdrawal from all courses from semester occurs within one (1) week after the close of the registration period.
- 50% of total tuition charged if withdrawal from classes occurs within three (3) weeks after the close of registration.
- No adjustment if withdrawal occurs thereafter.

Tuition will be refunded as follows for Summer semesters:

- 100% of total tuition charged if withdrawal from the summer semester occurs by the last day to register for that semester.
- 80% of total tuition charged if withdrawal from a summer semester occurs within one (1) day after the close of the registration period for that semester.
- 50% of total tuition charged if withdrawal from a summer semester occurs within two (2) days after the close of registration.
- No adjustment if withdrawal occurs thereafter.

Note: Withdrawal refers to ending enrollment in all classes at JSU for the semester.

*Students who withdraw while on financial aid may have to repay a proportionate amount of aid received, and may owe the University money. Please check with the Office of Student Financial Services or the Bursar's Office for more details. If you live in university housing, please contact the Department of University Housing and Residence Life for the housing refund policy.*

**II. Change of Course(s) or Drop:**

Tuition will be refunded as follows for Dropped Courses during all semesters:

- 100% of total tuition charged for the dropped course if the drop occurs by the last day to register.
- No refund for dropping of a course after the last day to register for the semester.

Note: Drop refers to dropping one or more courses and still enrolled in any other course(s) for the semester.