

# TUITION AND FEES FINANCIAL POLICIES

Jacksonville State University's fees have remained lower than those charged by most other quality institutions in the state and nation. Small increases are required, however, as our costs rise.

## Tuition and Fee Rates

**As a student at JSU, it is your responsibility to pay all tuition and fees by the published due date.  
Not doing so will result in your registration being cancelled.  
Current tuition and fees can be found at [www.jsu.edu/bursar/fees/index.html](http://www.jsu.edu/bursar/fees/index.html).  
ALL TUITION AND FEES ARE SUBJECT TO CHANGE.**

### Payments

Payment may be made by one of the following ways: The Office of Student Accounts cashier window, 2nd floor of Bibb Graves Hall; via the web at <http://my.jsu.edu>; by a valid checking or savings account; by credit card or by mail with a check or money order, which must be **received** in the Office of Student Accounts by the published due date. Students are responsible for knowing all registration and fee payment dates.

Any parking decals, ID reprint charges, or other miscellaneous charges are due upon the charge appearing on the student account.

### Payment Plan

Jacksonville State University offers students an installment plan to budget the costs of tuition and university housing and other fees. The details for the payment plan can be found at [www.jsu.edu/bursar/PaymentPlan.html](http://www.jsu.edu/bursar/PaymentPlan.html).

### Checks

When paying by check, Jacksonville State University is authorized to either use the information from the check to make a one-time electronic fund transfer from your account or to process the payment as a check. In the event a check presented is not honored by the bank, JSU will charge the current maximum fee allowed by the State of Alabama for each return. Administrative withdrawal from the university could result if a returned check is in payment for tuition and/or fees. After two (2) returned checks, the privilege of paying by check will be forfeited. No counter checks will be accepted. The university is unable to cash personal checks.

### International Students

International students are required each semester to pay tuition, fees and residence hall charges in U.S. dollars to confirm registration. International students must conform to United States Customs and Immigration Services (USCIS) regulations concerning the USCIS Form I-20, section 8, for financial assurance. All international students are required to carry JSU approved health and repatriation insurance.

### University Housing

For information on room rates and facilities, please visit the Office of Housing Operations and Residence Life [www.jsu.edu/housing](http://www.jsu.edu/housing).

### Out-of-State Fees

Residency determination and the application of out-of-state fees and tuition will be made in accordance with the laws of the State of Alabama. Undergraduates and graduates should contact the Registrar's Office with any questions. Petitions for in-state tuition that are granted prior to the last day of the drop/add period will be effective that semester. After the last day of the drop/add period, in-state tuition determination will apply to the next academic semester. Determination of in-state tuition is not retroactive.

### In-State Tuition Policy for Out-of-State Students

In accordance with §16-64-2, Code of Alabama 1975, the Jacksonville State University may allow in-state tuition status to out-of-state students who meet the requirements of law as follows:

- **One who, at the time of registration, is not a minor and satisfies one of the following:**
  - Is a full-time permanent employee of the institution at which the student is registering or is the spouse of such an employee.
  - Can verify full-time permanent employment within the State of Alabama or is the spouse of such an employee and will commence the employment within 90 days of registration with the institution.
  - Is employed as a graduate assistant or fellow by the institution at which the student is registering.
  - Is an accredited member of or the spouse of an accredited member of a consular staff assigned to duties in Alabama.

- Is in a program or takes courses within an interstate consortium of colleges or universities that either offers reciprocal resident student tuition to residents of Alabama in the program or courses offered by colleges or universities not within Alabama, or is enrolled in a program or courses through an interstate consortium of colleges or universities that assesses tuition at a uniform rate for all students enrolled in that course or program.
- Is a member or the spouse of a member of the United States military on full-time active duty stationed in Alabama under orders other than attending school.
- Has been a member of the Alabama National Guard for a period of at least two years immediately preceding the student qualifying for resident tuition and continues to be a member of the Alabama National Guard while enrolled at the public institution of higher education.
- Is a veteran of the Armed Forces of the United States, provided that the veteran has become a resident of Alabama and satisfies at least one of the following conditions:
  - The veteran has served on active duty for a continuous period of time, not less than two years, and has received an honorable discharge as verified by a United States Department of Defense Form 214 within five years of enrolling in an Alabama public institution of higher education.
  - The veteran is currently serving in a reserve component of the Armed Forces of the United States, as verified by a memorandum from the commanding officer of the veteran student.
  - The veteran has been assigned a service-connected disability by the United States Department of Veterans Affairs.
  - Is an out-of-state veteran who resides within 90 miles of a campus located in Alabama and has enrolled at an institution whose board of trustees has voted to allow nonresident in-state tuition for active and retired military.
- **As of July 1, 2017, is receiving or entitled to receive benefits under the Post-9/11 GI-Bill or Montgomery GI-Bill programs, or other federal law authorizing veterans' educational benefits, and satisfies as least one of the following conditions<sup>1</sup>:**
  - A veteran using educational assistance under either Chapter 30 (Montgomery GI Bill-Active Duty Program) or Chapter 33 (Post-9/11 GI Bill), of Title 38, United States Code, who lives in Alabama while attending a school located in Alabama (regardless of his/her formal state of residence) and enrolls in the school within three years of discharge or release from a period of active duty service of 90 days or more.
  - Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. 3319) who lives in Alabama while attending a school located in Alabama (regardless of his/her release from a period of active duty service of 90 days or more).
  - Anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38. U.S.C. 3311 (b)(9)) who lives in Alabama while attending a school located in Alabama (regardless of his/her formal state of residence).
  - Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. 3319) who lives in Alabama while attending a school located in Alabama (regardless of his/her formal state of residence) and the transferor is a member of the uniformed service who is serving on active duty.
  - A Veteran who is physically present in the state of Alabama (as evidenced by documentation of one's physical address in Alabama while enrolled) and enrolls within 3 years of receiving an honorable discharge, as verified by a United States Department of Defense Form 214, from a period of active duty service of 90 days or more.
  - A spouse or dependent child using transferred benefits who is physically present in the state of Alabama (as evidenced by documentation of one's physical address in Alabama while enrolled) and enrolls within 3 years of the transferor's honorable discharge, as verified by a United States Department of Defense Form 214, from a period of active duty service of 90 days or more.
  - A spouse or dependent child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship who is physically present in the state of Alabama (as evidenced by documentation of one's physical address in Alabama while enrolled) and enrolls within 3 years of the Service member's death in the line of duty following a period of active duty service of 90 days or more
- **One who, at the time of registration, is a minor and whose supporting person satisfies one of the following:**
  - Is a full-time permanent employee of the institution at which the student is registering.

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<sup>1</sup> 38 U.S.C. 3679 requires that students meeting the following requirements be charged tuition at a rate not to exceed in-state rates. An addendum to the official university catalog and statement of institutional compliance is attached. Where there is a conflict between the policy language as stated and federal law, the provisions of federal law will apply.

- Can verify full-time permanent employment within the State of Alabama and will commence the employment within 90 days of registration with the institution.
- Is an accredited member of a consular staff assigned to duties in Alabama.
- is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- **One who, at the time of registration, is a full-time undergraduate student receiving a partial or full JSU or JSU Foundation funded scholarship award in recognition of a demonstrated academic or particular non-academic talent or ability, provided such student possesses the talent or ability at the time of initial enrollment and maintains continuous scholarship eligibility at the University.**
- **INTERNATIONAL STUDENTS - International students must have the ability to remain indefinitely in the United States and otherwise meet the requirements of the Alabama law.**
  - A person must be a Permanent Resident Alien, Political Asylee, Political Refugee, or who hold an A, E, G, H, I, L, O, P, R, TC, TD or TN visa to be considered as an in-state resident or one for tuition purposes.
  - Students who hold a B, F, J, or M visa are not eligible to establish Alabama residency unless their supporting person meets the criteria in this policy for residency for tuition purposes. Full-time employees of a company party to an Alabama Free Trade Agreement may be eligible to establish residency based on that employment.

### **Withholding of Credits**

Students are expected to meet all financial obligations to JSU. Registration and/or transcripts may be withheld if a student fails to meet their financial obligations.

In the event a student fails to satisfy a financial obligation to the university and the debt is referred to an outside attorney or agency for collection, in addition to the debt (principal plus applicable interest), the student will be responsible for all costs, charges and expenses incurred by the university, including attorney's fees and/or collection agency fees and expenses, not to exceed thirty-three and 1/3 percent (33.3%) of the debt, plus litigation expenses and court costs, if applicable. Debts owed the university may be referred out for collection as accounts or, where litigation has concluded, as judgments. Delinquent accounts may accrue interest at the contract rate or, where none is stated, at the maximum rate allowed by Alabama law. Any judgment obtained in favor of the university will accrue interest at the rate set by Alabama law for unpaid judgments. By providing your telephone number to JSU, you agree and give express consent that the university or anyone working on their behalf, including third party vendors, may contact you at the number provided by manually dialing the number or by using automated dialing technology.

Questions about charges and refunds should be addressed to the Office of Student Accounts, 256-782-5458.

### **Refunds or Charge Adjustments**

**I. Withdrawal:** Tuition will be refunded as follows for fall and spring semesters:

- 100% of total tuition charged if withdrawal from all courses from the semester occurs by the last day to register for the semester.
- 80% of total tuition charged if withdrawal from all courses from semester occurs within one (1) week after the close of the registration period.
- 50% of total tuition charged if withdrawal from classes occurs within three (3) weeks after the close of registration.
- No adjustment if withdrawal occurs thereafter.

Tuition will be refunded as follows for summer semesters:

- 100% of total tuition charged if withdrawal from the summer semester occurs by the last day to register for that semester.
- 80% of total tuition charged if withdrawal from a summer semester occurs within one (1) day after the close of the registration period for that semester.
- 50% of total tuition charged if withdrawal from a summer semester occurs within two (2) days after the close of registration.
- No adjustment if withdrawal occurs thereafter.

Note: Withdrawal refers to ending enrollment in all classes at JSU for the semester.

*Students who withdraw while on financial aid may have to repay any or all aid received and may owe the university money. Please check with the Office of Student Financial Services or the Office of Student Accounts for more details. If you live in university housing, please contact the Offices of Housing Operations and Residence Life for the housing refund policy.*

**II. Change of Course(s) or Drop:**

Tuition will be refunded as follows for dropped courses during all semesters:

- 100% of total tuition charged for the dropped course if the drop occurs by the last day to register.
- No refund for dropping of a course after the last day to register for the semester.

Note: Drop refers to dropping one or more courses while still enrolled in any other course(s) for the semester.

## **Fee Refunds or Charge Adjustments**

### **I. Withdrawal**

University Fees, Program Fees, and Course Fees will be refunded as follows for fall and spring semesters:

- 100% of total university fees, program fees, and course fees charged if withdrawal from all courses from the semester occurs by the last day to register for the semester.
- No adjustments to fees if withdrawal occurs thereafter.

University Fees, Program Fees, and Course Fees will be refunded as follows for summer semesters:

- 100% of total university fees, program fees, and course fees charged if withdrawal from all courses from the semester occurs by the last day to register for the semester.
- No adjustments to fees if withdrawal occurs thereafter.

Note: Withdrawal refers to ending enrollment in all classes at JSU for the semester.

### **II. Change of Course(s) or Drop**

University Fees, Program Fees, and Course Fees will be refunded as follows for all semesters:

- 100% of total university fees that are charged by the credit hour, program fees, and course fees for the dropped course if the drop occurs by the last day to register for the semester.
- No refund of fees for dropping a course after the last day to register for the semester.