

GENERAL INFORMATION

POLICY ON PRIVACY RIGHTS OF STUDENTS

NOTIFICATION BY THE UNIVERSITY

At least annually the University shall notify its eligible students of its policy on privacy rights of a student as follows:

1. Access to records.
 - (a) Subject to the limitations contained in (b) which follows, the education records of an eligible student shall be accessible to such students. Such right of access shall include: The right to be provided a list of the types of education records which are maintained by the institution and are directly related to students; the right to inspect and review the content of those records; the right to obtain copies of those records, which may be at the expense of the eligible student (but not to exceed actual cost to the institution of reproducing such copies), the right to a response from the institution to reasonable requests for explanations and interpretations of those records; the right to an opportunity for a hearing to challenge the content of those records; if any material or document in the education records of the student includes information on more than one student, the right to inspect and review only such part of such material or document as related to such student or to be informed of the specific information contained in such part of such material.
 - (b) The following materials will not be available to an eligible student: Financial records of the parents of the student or any information contained therein; confidential letters and statements of recommendations, which were placed in the education records prior to January 1, 1975, if such letters or statements are not used for purposes other than those for which they were specifically intended; if the student has signed a waiver of the student's right of access, confidential recommendations (1) respecting admission to any education agency or institution, (2) respecting an application for employment and (3) respecting the receipt of an honor or honorary recognition.
2. Procedures for granting access.
 - (a) An eligible student desiring access to his/her education records shall make a request in writing to the appropriate office. Requests concerning: (1) Admissions should be made to the Office of Admissions. (2) Student records should be made to the University Registrar; (3) Financial records should be made to the Vice President of Business Affairs; (4) Financial aid records should be made to the Director of Financial Aid; (5) Placement, counseling, disciplinary, health and security records should be made to the Associate Vice President for Enrollment Management & Student Affairs; (6) school and departmental records should be made to the Dean of the appropriate school; (7) employment records should be made to the Director of Human Resources.
 - (b) In the event the records are not produced for inspection as set out above, or there is some question as to the right or duty of the office to produce them for inspection, the matter shall forthwith be submitted to the head of the office involved for determination. An appeal of his decision may be made immediately to the President of the University, who may notify the Records Grievance Committee, if appropriate.
3. Challenges of the content of records.
 - (a) Any dispute with an eligible student regarding the content of his/her education records will be settled if possible through an informal meeting and discussion with the student.
 - (b) If the dispute is not settled through informal meeting and discussion referred to above, either the student or the appropriate official of the University may request a formal hearing on the matter. The hearing shall be conducted and the decision rendered by the Records Grievance Committee appointed by the President. At said hearing the eligible student shall be afforded a full and fair opportunity to present evidence relevant to the issues involved. A decision shall be rendered in writing by the Committee within a reasonable period of time after the conclusion of the hearing, in no case to be more than 15 days.

4. Release of personally identifiable records.
 - (a) An eligible student may request in writing that directory information not be made accessible to any party except those set forth in (b) below. Any such request shall be made within seven days after the formal registration period ends; this request may not be withdrawn during the semester in which made. Directory information includes the student's name, mailing address, telephone listing, JSU email address, enrollment status: full time, part-time; currently enrolled or not, major field of study; participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received. The University reserves the right to deny directory information.
 - (b) Without the written consent of an eligible student, other education records shall not be made accessible to any party other than the following: Other University officials and teachers who have a legitimate education interest in such records; officials of other schools in which the student seeks and intends to enroll; the Comptroller General of the United States; the Secretary of the Office of Education; the U.S. Commissioner of Education; the Director of the National Institute of Education; the Assistant Secretary for Education; authorized state educational authorities; the appropriate authorities in connection with the student's application for, or receipt of, financial aid; state and local officials or authorities to which such information is specifically required to be reported or disclosed by state law adopted prior to November 19, 1974; organizations conducting studies for, or on behalf of, educational agencies of institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations, and such information will be destroyed when no longer needed for the purpose for which it is conducted, accrediting organizations in order to carry out their accrediting functions; parents of a dependent student or such parents, as defined in section 152 of the Internal Revenue Code of 1954; or in compliance with judicial order, or pursuant of any lawfully issued subpoena, upon condition that the students are notified of all such orders or subpoenas in advance of the compliance there-with by the educational institution.
 - (c) The written consent of the eligible student referred to in (3b) above must be signed by the student, must be dated, shall include a specification of the records to be released, the reason for such release and the names of the parties to whom such records will be released shall be provided to the eligible student upon payment of the reproduction cost.
 - (d) The restriction on the release of education records or personally identifiable information contained therein, as set out in (3b) above, shall not prohibit the release of information from the education records of an eligible student to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student. The factors which should be taken into account in determining whether records may be released under this section include the following: The seriousness of the threat to the health or safety of the student or other persons; the need for such records to meet the emergency; whether the persons to whom such records are released are in a position to deal with the emergency; and the extent to which time is of the essence in dealing with the emergency.
 - (e) No personal information on a student will be released without a written statement from the University to the party receiving the information that no other party is to have access to such information without the consent in writing of the eligible student.
5. The USA Patriot Act (USAP) amends the Family Educational Rights and Privacy Act (FERPA) to permit education institutions to disclose education records to federal law enforcement officials without student consent as follows:
 - (a) By certifying that "specific and articulable facts" support the request, a U.S. Assistant Attorney General or higher-ranking official may obtain an *ex parte*

court order that requires an educational institution to turn over education records considered relevant to a terrorism investigation.

- (1) Institutions do not violate FERPA by responding to such an order without student consent.
- (2) The institution need not make a record of the disclosure, as FERPA ordinarily requires.
- (3) A College or university "shall not be liable to any person; for good faith disclosure of education records in response to such an *ex parte* order.

6. Release of Student Transcript:

In accordance with the Buckley/Pell Amendment to the Family Educational Rights and Privacy Act, 1974, Jacksonville State University requires a signed letter of authorization or a signed JSU Transcript Request Form, with the original signature of the student making the request, in order to release that student's transcript(s). Additionally, the signed request must include the name and address of the institution or individual who is to receive the transcript(s), and the appropriate payment for the transcript(s). Fax requests will be accepted with the inclusion of a Visa/Mastercard, or Discover number along with expiration date of card and the V code in addition to the aforementioned information. Transcripts may only be faxed to other institutions or potential employers. Transcripts may not be faxed to an individual due to the many questions of legal validity and real identity of the recipient of the Fax message. A transcript cannot be released to another individual without written authorization from the student. Telephone requests will not be accepted. Transcripts may be mailed directly to an institution or individual from the JSU Registrar's Office, issued directly to the student (stamped "ISSUED TO STUDENT"), or sealed in a JSU envelope "UNOFFICIAL IF ENVELOPE SEAL IS BROKEN"). Transcripts may NOT be released if the student account currently has a balance or special HOLD at the time the transcript request is processed. All accounts in the office of Student Accounts must be clear. Transcript requests received in the Registrar's Office will be processed in a timely manner. Any request that is held until semester grades are posted or until degrees are confirmed will be processed on the next business day after such occurrence. Payment must be made upon request, however, and all accounts must be clear at the time the transcript request is processed. Any transcript request received in the Registrar's Office without a proper signature or without appropriate payment or with a Record "HOLD" will be returned to the student with instructions to resubmit the request with the appropriate inclusions. JSU reserves the right to alter, amend, or modify this policy at any time and will publish at least annually its policy on release and costs of student transcripts.

Permanent Educational Record

The permanent educational record of the student consists of all classes the student has taken at JSU, the grades earned for those classes, all classes transferred to JSU from other institutions of higher education, the grades earned for those classes and all non-traditional credit that has been granted by JSU to the student: CLEP, AP, Military Service Schools or Work Experience.

SOCIAL SECURITY NUMBER

The student's social security number is confidential. However, the Federal Taxpayer Relief Act of 1997 requires all institutions to report certain data using the social security number. Therefore, the social security number must be provided to Jacksonville State University in accordance with the legislation. Federal law requires that students who apply for financial aid must use their social security number.

Authority for requesting the disclosure of a student's social security number is in Section 7(a)(2) of the Privacy Act 1974 (5 U.S.C. 522a).

Section 504/American With Disabilities Act (ADA) Compliance

Jacksonville State University has filed with the Federal Government an Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973 as amended. The University does not discriminate on the basis of disability and no qualified disabled person

shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity.

The coordinator of Section 504 and compliance officer for ADA is Don Killingsworth, (256) 782-5278. Students seeking accommodations may call Disability Support Services at (256)782-8380.

UNIVERSITY DRUG FREE WORKPLACE POLICY

Jacksonville State University hereby affirms its policy of providing a drug-free work place for its employees. In furtherance of this policy, the following guidelines and sanctions have been adopted.

A. Drug Use Policy

Federal law prohibits the illegal manufacture, distribution, dispensing, possession, or use of a controlled substance in the work place. (The "work place" is defined as Jacksonville State University property, vehicles, or participation in a JSU sponsored activity away from campus.) It is the policy of JSU to comply totally with this law and in compliance will: 1) Provide each student and employee a copy of this policy; 2) Require any student convicted of any criminal drug statute violation which has occurred in the work place to notify the University Judicial Coordinator within five (5) days of the conviction; 3) Require any faculty or staff member convicted of any criminal drug statute violation which has occurred in the work place to notify the Director of Human Resources within five (5) days of the conviction.

B. Legal Sanctions

Legal sanctions for possession, use or distribution of illicit drugs and alcohol may include imprisonment for periods ranging from less than one year (for first offense) up to life imprisonment without parole (for multiple convictions) and fines ranging up to \$500,000.

C. Health Risks

Marijuana:

- 1) Use of marijuana reduces short term memory, motivation, concentration and attention span;
- 2) Infertility may be caused by the use of marijuana in both males and females;
- 3) Lung damage may result from use of marijuana.

Cocaine:

- 1) Use of cocaine may lead to addiction;
- 2) Use of cocaine may cause permanent damage to the lungs, liver, and nose;
- 3) Chest pain, heart attack, heart failure, stroke, and seizures may result from the use of cocaine.

Alcohol:

- 1) Uses of alcohol may lead to addiction;
- 2) Damage to the liver, brain, heart, and other organs may result from long-term drinking;
- 3) Harm may occur to babies whose mothers use/abuse alcohol during pregnancy (Fetal Alcohol Syndrome);
- 4) Abuse of alcohol can lead to overdose and death;
- 5) Mixing alcohol with other drugs (legal and illicit) may intensify the effects of either, making overdose more likely.

Use of drugs and/or alcohol causes impairment of judgment and motor skills which greatly increases the risks of injury or death due to accidents.

D. Drug Awareness, Counseling, and Treatment

Counseling Services offers counseling to all students, faculty, and staff at Jacksonville State University. These services are without charge. These services may include intervention and other methods of therapy. Referrals may also be made to a facility approved under our health insurance plan. These services are conducted under the strictest confidence.

E. Institutional Sanctions

- 1) Students who violate this policy will be subject to disciplinary action up to and including dismissal from the University.
- 2) Employees who violate this policy will be subject to disciplinary action up to and including discharge. If you are charged by your immediate supervisor

with an offense which may result in discharge, your case will be referred to the next level of supervision and your immediate discharge may be recommended or effected immediately. If discharged, you will not be entitled to accrued annual leave, and this action will become a part of your employment record.

DINING FACILITIES

Dining facilities are available, on an optional basis to all students, faculty, and staff. The dining hall is not open during a holiday recess or between semesters. The last meal at the end of the semester is served following the last scheduled final examination. The first meal served at the end of the holidays or vacations will be breakfast on the day classes resume.

A food court is located in the Theron Montgomery Building.

Meal plans are available from Hopper Dining Hall. See Fee Listing.

MY JSU ELECTRONIC MAIL

All JSU students are assigned a JSU e-mail address when they are accepted for admission. Access to e-mail is through an easy to use web-based interface. For more information, visit the Academic Computing and Network Support e-mail web page at <http://www.jsu.edu/dit/acns/email/index.html> or call (256) 782-5381.

ID CARD

JSU ID cards are made in the office adjacent to the Montgomery Food Court in TMB. Hours are 8:00 a.m.-4:00 p.m. Monday-Thursday and 8:00 a.m.-2:00 p.m. on Friday. Closed Saturday and Sunday. The office also closes 12:00 noon-1:00 p.m. for lunch Monday-Friday. Anyone wishing to acquire a JSU ID card must be currently enrolled at the University and present proof of identification before the card can be issued.

INSURANCE

The Office of Student Life sponsors a health, injury, and major medical insurance program underwritten by Mid-West National Life Insurance Company of Tennessee. All registered students and their dependents are eligible to enroll in this insurance plan. For further information, contact the Office of Student Life, Room 402, Theron Montgomery Building, (256) 782-5491.

MAIL CENTER

Each student enrolled at JSU is encouraged to obtain a campus post office box. All correspondence from the University, including financial aid checks and mid-term grade reports, will be sent to the post office box unless the student elects the home mailing option. By paying a non-refundable fee per semester, students may have all correspondence sent to their off-campus mailing address.

The Mail Center is located on the 4th Floor, TMB and is open from 8:00 a.m.-4:30 p.m. Monday through Friday. Mail is delivered Monday through Friday. No Saturday delivery is offered.

MOTOR VEHICLES

Jacksonville State University Police Department has the authority to promulgate and enforce rules and regulations for the operation of motor vehicles on campus. The responsibility of obtaining knowledge of parking and traffic regulations rests with the motor vehicle operator. These rules and regulations are subject to enforcement on a year-round basis regardless of whether or not school is in session.

These regulations are provided and enforced to insure the safety of drivers, pedestrians and property, as well as provide adequate parking facilities for all who drive a vehicle on the Jacksonville State University campus. A parking and traffic plan can be successful only when all faculty, staff, students and visitors abide by the governing regulations.

Each faculty, staff, and student of Jacksonville State University who operates a vehicle on campus must register their vehicle with the University Police Department. Registration is available online at police.jsu.edu. Parking rules and regulations are available online at police.jsu.edu/traffic.htm

PUBLIC SAFETY

The University provides a wide-range of public safety services to include law enforcement, security, parking, traffic enforcement, and crime prevention. Students and employees may report criminal incidents, accidents, and/or emergencies to the University Police.

**UNIVERSITY POLICE DEPARTMENT
CRIME STATISTICS**

Criminal Incidents	2005	2006	2006	2007	2008
Murder	0	0	0	0	0
Manslaughter	0	0	0	0	0
Sex Offenses, forcible	0	0	0	0	1
Sex Offenses, non-enforceable	0	0	0	1	1
Robbery	0	2	2	1	0
Aggravated Assault	1	5	5	0	0
Burglary	13	35	35	33	19
Arson	0	0	0	1	0
Hate Crimes	0	0	0	0	0
Motor Vehicle Theft	0	4	4	3	2
Thefts	75	103	103	102	120
Arrest	2005	2006	2006	2007	2008
Liquor Law Violations	17	11	11	23	17
Drug Abuse Violations	14	19	19	16	10
Weapons Possession	1	0	0	3	0

THE FCS CHILD DEVELOPMENT CENTER AT JSU

The FCS Child Development Center at JSU is operated by the Department of Family and Consumer Sciences and supports the instructional goals of the Department. The Center provides students and faculty opportunities for study and research related to the child. The Center provides students enrolled in University courses opportunities to work with children in the preschool setting and provides children enrolled in the Center an environment which promotes optimum development.

Applications are accepted for children ages three to four years. Fees are due before classes begin and are paid directly to the JSU Bursar's Office. Fees per child are \$500.00 for the Fall Semester, \$500.00 for the Spring Semester, and \$180.00 for the May Term. The Center is open from 7:15 a.m. to noon, Monday through Friday when JSU classes are in session. Application forms may be obtained from the Department of Family and Consumer Sciences.

CAREER SERVICES

Career Services provides cooperative education to undergraduate and graduate students as well as employment assistance to graduating seniors and alumni. These services consist of employability skills workshops, on-campus interviews, job listings at <http://jsu-csm.symplicity.com>, career fairs, corporate information, and individual counseling concerning job search strategies.

COUNSELING AND DISABILITY SUPPORT SERVICES

Counseling Services offers personal counseling for JSU students. Personal counseling is conducted in a private setting under the strictest confidence. Counselors are available on an individual or group basis. Counseling Services is the registration site for CLEP, ACT, MAT, C-Base and other examinations.

Counseling Services coordinates and advises the Peer Educators student group.

Disability Support Services (DSS) provides academic support services to all qualifying individuals as delineated by Section 504/ADA. It is the student's responsibility to self-disclose and provide appropriate documentation to DSS. DSS works with faculty and staff to facilitate the student's integration into the academic community.

MULTICULTURAL SERVICES — SGA

Multicultural Services promotes cultural diversity within the University community. The office enhances the University environment through programs and activities to develop leadership and awareness, as well as to increase understanding of diverse cultures and backgrounds.

LEARNING SERVICES

Learning Services supports academic achievement computer-assisted practice on basic and advanced skills, and ExSEL (Experiencing Success in Education and Life), a summer bridge between high school and college. Learning assistance is provided in study skills, as well as remediation for the English Competency Exam.

TUTORING SERVICES

Tutoring Services provides an extra boost to JSU students who anticipate they will have academic difficulty in general education courses. Peer tutors work individually or in small group study sessions with students to enhance and assist in academic progress. Tutorial services are free to all JSU students.

STUDENT HEALTH CENTER

The Williams Student Health Center is a primary health care facility providing outpatient medical services as well as promoting preventive health measures to currently enrolled students who have a validated ID card. Patients are seen by appointment, with the exception of emergencies. Services include health education, health screening, treatment of short-term illnesses, emergency first-aid, physical examinations, allergy injections, and family planning. Medications are available through physicians dispensing. There is no charge for consultation with the nurses or the physician; however, there are minimal charges for lab procedures and medications that are charged to the student's account. The Student Health Center does not accept monies from students.

The Student Health Center is located between Sparkman Hall and Mason Hall. Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. A physician is available to see patients Mondays and Wednesdays 1:30-5:30 p.m. and Fridays, 8:00-12:00 noon during the Fall and Spring Semesters. During May Term, Summer I, and Summer II, a physician is available on Mondays, and Fridays 8:00-10:00 a.m. Wednesdays 1:00-3:00 p.m. A gynecologist is available Fall and Spring Semesters on Tuesdays 12:30-4:30 p.m. Call for an appointment at (256) 782-5310.

*Excuses — The Health Center does not routinely provide class absence excuses. Documentation of Health Center visits is provided by an attendance slip given to each student upon request.

INSTRUCTIONAL SERVICES UNIT

The Instructional Services Unit (ISU) is a division within the College of Education and Professional Studies that provides a variety of support services. It consists of the Teaching/Learning Center (T/LC), <http://www.jsu.edu/depart/edprof/isu/tlc.html>> Learning Resource Center (LRC), <http://www.jsu.edu/depart/edprof/isu/lrc.html>> Multimedia Instructional Laboratory (MIL) <http://www.jsu.edu/depart/edprof/isu/mil.html>>

The T/LC is an on-campus, free tutorial service to city and county school students in grades K-12. The ISU offers teachers-in-training an opportunity to gain practicum experience through the T/LC in-house laboratory tutoring program. Preservice teachers and children are exposed to the latest technology and strategies including the Internet.

The LRC provides educational materials and equipment to teachers currently employed in the public schools, undergraduate and graduate students in education and JSU faculty. The materials include: instructional games, kits, books, computer programs and audiovisuals. A wide variety of subjects are represented in the Center including: reading, language, mathematics, social studies, science, health, perceptual motor, special education, and social-emotional development. Most of the items are available for short-term check-out. Additionally, the Center offers media preparation services such

as laminating, copying, duplicating, letter cutting, and transparency making. Word processing, on-line and Internet access are available to students, faculty and the community through the LRC.

The MIL is also associated with the ISU. Multimedia computers utilizing a wide variety of formats including videodisks, DVDs and CD-ROMs help to insure that students are exposed to the latest technologies available.

The ISU reflects goals and objectives that maximize the effective use of facilities, staff and resources in the College of Education and Professional Studies.

HOUSTON COLE LIBRARY

The twelve-story Houston Cole Library contains most of the University library collections. The collections, which consist of over 700,000 bound volumes plus numerous periodicals, electronic books and full-text periodical databases, microforms and audio-visual materials, meet the research and curriculum needs of the University community. Materials are available on all reading and interest levels. The library is a depository for government publications and United States Geological Survey maps. The maps are located in Martin Hall. Through cooperative inter-library arrangements, the library makes its holdings available and has access to the resources of libraries throughout Alabama, the nation, and the world. The library web page which provides access to the catalog, periodical data-bases and many other electronic resources can be found at www.jsu.edu/library.

The library is arranged by subject on individual floors served by subject specialist librarians. Library faculty and staff on these floors provide reference service and instruction in how to use library materials and search bibliographic databases. Library books and reserve materials may be checked-out in the lobby.

A computer lab is located on the 10th floor and each subject floor provides public access computers hardwired to the internet. Laptop computers can be checked out from the 6th floor Listening Lab for in-house use on the library's wireless networks.

The Instructional Media Center, on the ground floor of the library, contains the audio-visual collection. These materials, which cover many subjects, can be previewed in the Center. Students who wish to use audio-visual materials for presentations in class may check out select materials and, with the instructor's approval, equipment. Production services include assistance in creating transparencies, slides, audio tapes, slide/tape and power point presentations, and video recordings.

Houston Cole Library is open eighty-seven hours per week when classes are in session.

ATHLETICS

Jacksonville State University is a NCAA Division I member of the Ohio Valley Conference. Since joining the OVC prior to the 2003 season, the Gamecocks have won Conference Championships in Football, Volleyball, Rifle, Men's Tennis, Men's Golf, Women's Golf, Baseball, and Softball.

The University offers 16 varsity sports, which all compete in the Ohio Valley Conference:

MEN – Baseball, Basketball, Cross Country, Football, Golf, Rifle and Tennis

WOMEN – Basketball, Cross Country, Golf, Soccer, Softball, Tennis, Indoor and Outdoor Track and Volleyball

In addition to the numerous Ohio Valley Conference Championships, JSU also has claimed the OVC Women's All-Sports Trophy and finished as high as third in the Men's All-Sports standings. The All-Sports trophy is a symbol of overall athletic excellence in conference-sponsored championships.

Gamecock student-athletes also excelled in the classroom as 74 student-athletes were named to the OVC Commissioner Honor Roll and 106 student-athletes posted a 3.0 grade point average or higher during the last academic year.

JSU also won the OVC's most prestigious honor – the OVC Academic Achievement Banner for 2004. During that same year, Jacksonville State's student-athletes posted the highest graduation rate of any four-year institution in the State of Alabama.

Along with JSU's successful traditions come impressive notables, such as being the only school in the history of NCAA competition, on any level, to have national champ-

ionships in football, basketball, and baseball. Only six other NCAA schools have won a national championship in basketball and football (Michigan, Michigan State, Ohio State, Florida, North Alabama, and Wittenberg).

JSU also has the distinction of having the first-ever female to play and score a point in a NCAA Division I football game. Kicker Ashley Martin connected on all three of her extra-point attempts, with her first coming at the 8:31 mark of the first quarter in the Cumberland game on August 30, 2001.

THE INTERNATIONAL HOUSE PROGRAM

The International House program is a Department of State approved cultural exchange program with emphasis on cultural understanding. International students for this program are selected by the International Endowment Foundation, Inc., which guides the JSU International House Program. International students in this program are considered Cultural Exchange Students. These students must provide official transcripts or documents proving graduation from high school before they may enroll in classes. These documents must be mailed directly from the school to the Office of Admissions at JSU or must be placed in a sealed envelope from the school and presented unopened to the Office of Admissions.

Cultural Exchange Students who wish to be considered degree-seeking from the beginning of their enrollment at JSU should meet the following admission requirements:

- A. International students who have never attended college in the United States must present a minimum score of 500 or above on the paper-based, 173 on the computer-based, or 61 on the Internet based TOEFL (Test of English as a Foreign Language), taken within the last two years or a minimum score of 5.0 on the IELTS (International English Language Testing System). In lieu of the TOEFL or IELTS, an international student may present a minimum composite score of 19 on the ACT or a minimum combined critical reading and math score of 900 on the SAT for unconditional admission or a minimum composite score of 16 on the ACT or a minimum combined critical reading and math score of 750 on the SAT for conditional admission. These test scores should be sent to JSU directly from the testing agency. The minimum ACT and SAT score requirement will increase for the 2010 fall applicants to an ACT score of 20 or SAT score of 950 for unconditional admission and an ACT score of 17 or SAT score of 830 for conditional admission). **Students who have not attended secondary school in eight or more years or are 25 years of age are exempt from this test score requirement.**
- B. International students who have attended a regionally accredited institution in the United States must present official transcripts from each institution attended. Test score requirements may be waived if the student has at least 24 acceptable semester hours. Students who do not meet the 24 hour requirement must meet the requirements listed above in (A).

Cultural Exchange Students who do not choose to be degree-seeking students before enrolling at JSU must meet requirements if they wish to remain at JSU after completion of the cultural exchange program. These students may do so by meeting A or B listed above or by completing 24 college level semester hours at JSU.

Each year forty undergraduate students are accepted as members of this unique undertaking. Approximately one-half of the members are foreign students and the remainder are Americans. Members of the International House Program must be enrolled as full-time students in the University. Although not mandatory, foreign language study is encouraged. All members reside at the International House. Each foreign student has an American student for a roommate. There are no special fees charged for participation.

In addition to the academic pursuits, members take part in a series of forums, seminars and social events designed to provide opportunities for information, understanding and appreciation of the cultures represented. Students also appear before many school, church, community and civic organizations to share the details of their cultures as well as impressions of Alabama and the United States.

The program places special emphasis on:

- a. Knowledge of the cultures of countries of the world.
- b. Understanding and appreciation of different cultural values and systems.

- c. Coordinating the activities of the students, American and foreign, into the total academic and social life of the University and community.
- d. Providing opportunities for dialogue and discussion among the members concerning topics related to the political, social, economic, spiritual and human relations aspects of the countries represented.

Persons interested in applying for membership are encouraged to call (256) 782-5303; e-mail jkettere@jsu.edu or write: Director, International House Program, 700 Pelham Road North, Jacksonville State University, Jacksonville, AL 36265.

INTERNATIONAL PROGRAMS AND SERVICES

The Office of International Services and Programs provides support to international and American students. Services are provided to international students who attend or plan on attending the university. These services include: assistance in making the adjustment to life in the United States; orientation to the university and the JSU community; proper maintenance and renewal of student immigration status; and promotion of opportunities available to experience and enjoy American culture and the unique traits of JSU.

This office provides support to JSU students who study abroad and faculty seeking research or exchange programs. Students interested in studying abroad are given information on opportunities and assistance in their study plans. University faculty interested in participating in exchange programs are also provided with information and assistance by this office. During their stay on the JSU campus, visiting faculty from universities abroad are provided with support.

International activities at the university are also supported through this office, including the oversight of international content in the curriculum. Cultural activities, student organizations, and student activities with international relevance are also under the guidance of this office.

Persons wishing additional information about the Office of International Programs and Services are encouraged to call (256) 782-5674, or visit the office on the second floor of the International House.

THE ENGLISH LANGUAGE INSTITUTE

The English Language Institute (ELI) teaches English to people whose first language is not English. The program prepares students for academic success on an American campus, both in terms of English language and cultural awareness. The ultimate goal for most ELI students will be to gain entry into JSU or another post-secondary institution in the United States. The ELI curriculum covers five areas of study: reading/writing, listening/speaking, language structure, oral communication, and cultural study electives. Please consult the English Language Institute's website at www.jsu.edu/eli for more information concerning the program.