Eligibility:
Placement Services are available to all Jacksonville State University students and alumni. There is no charge for services rendered. To be eligible for on-campus interviews, students and alumni must complete a registration packet which includes the following:

1. Candidate Data Sheet;
2. Three (3) Letters of Reference;
3. Resume (NOTE: Not required for education majors);

Campus Interviews:
Interviews by employers are posted on a master calendar located in the Placement Office. Schedules are published in the Chanticleer, the Jacksonville State University student newspaper. In addition, schedule information is made available to the deans of each college.

Sign-Up Procedures:
Sign-up sheets for Campus interviews are posted in the Placement Office two weeks prior to an employer's visit. Eligible students and alumni may sign-up in person only and are on a first-come, first-served basis. To cancel an appointment, a call should be made to the Placement Office at least (2) days prior to the scheduled interview.