

**JACKSONVILLE STATE UNIVERSITY
CONSTRUCTION, SPECIAL AND ORDINARY MAINTENANCE, AND RENOVATION PROJECTS
(Form 40)**

List only one project per form. Use additional forms as necessary.

Description of Project: _____

Estimated cost: _____

PRIORITY

The above request should be ranked by the department according to priority. For example, if there are six (6) separate projects, rate the highest priority #1 and lowest priority.

The Dean/Director will accumulate and rank all projects within his/her areas, beginning with highest priority as #1 and on through until all projects are prioritized.

The Vice President will accumulate and rank all projects in the division beginning with highest priority #1 on through the lowest. For example, if the division has thirty (30) project forms, the ranking will be 1 - 30.

	RANK	SIGNATURE
Department Budget Manager:	_____	_____
Dean/Director	_____	_____
Vice President:	_____	_____