JACKSONVILLE STATE UNIVERSITY
CONSTRUCTION, SPECIAL AND ORDINARY MAINTENANCE, AND RENOVATION PROJECTS
(Form 40)

List only one project per form. Use additional forms as necessary.

Description of Project:

Estimated cost:

PRIORITY
The above request should be ranked by the department according to priority. For example, if there are six (6) separate projects, rate the highest priority #1 and lowest priority.

The Dean/Director will accumulate and rank all projects within his/her areas, beginning with highest priority as #1 and on through until all projects are prioritized.

The Vice President will accumulate and rank all projects in the division beginning with highest priority #1 on through the lowest. For example, if the division has thirty (30) project forms, the ranking will be 1 - 30.

RANK                                SIGNATURE

Department Budget Manager: ______________________  ______________________
Dean/Director: ______________________  ______________________
Vice President: ______________________  ______________________

BA Form #40

Ref: BA Procedure IV:11:01