

**Academic Council Minutes**  
**Gold Room – Bibb Graves Hall**  
**June 1, 2011**

**Present:**

Dr. Rebecca Turner, Vice President for Academic and Student Affairs  
Dr. Debra Goodwin, College of Education and Professional Studies  
Dean Earl Wade, College of Arts and Sciences  
Dean John-Bauer Graham, Library Services  
Dean Sarah Latham, College of Nursing and Health Sciences  
Dr. Louise Clark, Associate Dean, College of Commerce & Business Administration  
Dr. Teresa Gardner, Faculty Senate President  
Dean Bill Fielding, College of Commerce and Business Administration  
Mr. Vinson Houston, Acting Vice President for Information Technology  
Dr. Joe Delap, Associate Vice President for Academic Affairs  
Dean Bill Carr, College of Graduate Studies and Continuing Education  
Dr. Alicia Simmons, Director, Institutional Research and Assessment  
Dr. Frank King, Associate VP for Distance Education  
Dr. Tim King, Associate VP for Enrollment Management and Student Affairs  
Ms. Kelly Osterbind, Registrar  
Mr. Bryant Whaley, SGA President  
Mrs. Melanie Delap, Acting Vice President for Institutional Advancement  
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs  
Mr. Tim Garner, Executive Director, Marketing and Communications

**Absent:**

Mr. Don Killingsworth, Director of Government Relations  
Mr. Clint Carlson, Vice President for Business Affairs  
Mr. Tony Bennett, University Auditor

**Guest:**

Ms. Rosalynn Martin, Director of Human Resources was introduced to Academic Council.

**Old Business:**

1. Minutes of the May 18, 2011 meeting were submitted. Dr. Louise Clark noted that she was absent from the May 18<sup>th</sup> meeting. Minutes were corrected and approved.
2. Dr. Turner asked committee to discuss and take action regarding the Externally Funded Sponsored Projects. The following corrections were requested: change last page under Responsibility from Associate Vice President for Academic Affairs to the Office of Institutional Research and Assessment; change page four, #4, Submission and Review of Proposal from “at least ten (10) days” to “normally ten (10) days.” Committee adopted policy with two amendments.
3. Committee reviewed and deferred the Policy on Consulting and Extra Compensation policy

**New Business:**

1. Dr. Teresa Gardner, Faculty Senate President expressed concerns regarding the Board of Trustees actions from the April meeting. Dr. Gardner is drafting a letter from Faculty Senate to submit to the Board of Trustees.
2. Mr. Bryant Whaley shared some information regarding the survey on Facebook regarding student health care. Also, SGA and Distance Education are working together with Blackboard Connect to get students cell phone numbers so that text messages can be sent to students regarding events. Finally, SGA is participating in the tornado cleanup efforts in Alabama.
3. Academic Council approved recommendation that a travel policy for non-employees be adopted and that current travel policy be modified to include the non-employee travel.
4. Academic Council approved recommendation to change Spring Break 2012 dates from March 19 – 23 to March 26 – 30 to be consistent with Calhoun County Schools and Jacksonville City Schools.
5. Vice President of Institutional Advancement Search Committee has invited two candidates to campus.
6. Academic Council approved recommendations by Dr. Fielding regarding a four-day work week in the summer and encouraging all faculty and staff (were feasible) to turn off all lights and electrical equipment overnight and over the weekend.
7. Fall application count was reviewed.
8. Mr. Vinson Houston addressed the issue of a need for procedural changes to allow faculty access to Blackboard. Information Technology assists with providing technical support but procedures need to be developed by the departments and Human Resources.

**Announcements:**

Mr. Houston discussed parking process for visitors. Dr. Turner recommended that these concerns be taken to the Transportation Committee chaired by Joe Whitmore.

Mr. Garner discussed marketing for JSU and distribution of publications.

Mr. Whaley announced that the Transportation Committee is working on surveys to assist with parking issues and making students aware of parking areas.

Dr. Simmons announced the research related to the storms in this area. Survey has been very encouraging.

Dr. Turner announced that applications for the doctorate program have exceeded expectations.