

Academic Council Minutes
Gold Room – Bibb Graves Hall

March 4, 2009

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Dr. Joe Delap, Associate Vice President for Academic Affairs
Dr. Frank King, Associate Vice President for Distance Education
Dr. Tim King, Associate Vice President for Enrollment Management and Student Affairs
Mr. Vinson Houston, Acting Vice President for Information Technology
Dean Bill Fielding, College of Commerce & Business Administration
Dean John-Bauer Graham, Library Services
Dean John Hammett, College of Education and Professional Studies
Dean Sarah Latham, College of Nursing and Health Sciences
Dean Earl Wade, College of Arts and Sciences (and for Dean Bill Carr)
Dr. Louise Clark, Assoc. Dean, College of Commerce & Business Administration
Ms. Kelly Osterbind, Registrar
Mr. Joe Whitmore, Director, Institutional Support Services
Mr. Tim Garner for Patty Hobbs, Director Public Relations
Mr. Greg Bonds, Assistant Director, Athletics, Compliance
Mr. Tyrone Smiley for Ms. Jennifer Nix, SGA President

Absent:

Dean Bill Carr, College of Graduate Studies & Contin. Education (covered by Dr. Wade)
Dr. Brent Cunningham, Faculty Senate President
Mr. Don Killingsworth, Director of Government Relations
Dr. Alicia Simmons, Director, Institutional Research and Assessment
Dr. Jay Ketterer, Director, International House and Programs

Old Business:

1. Minutes of the February 18, 2009 meeting were approved as submitted.
2. Mr. Houston reported that tuition/ fees have been added to the main web page under “Guide to JSU.” A News Digest story outlines the addition. Administrative Council recently addressed SFAREGS access issues, with no set timeline for a solution. Pressure is needed on Sungard to address screen access issues. Mr. Alan Wallace will speak with Deans about their Banner access needs. Mr. Graham reported that the Luminis team continues module migration.
3. Dr. Turner provided booklets describing the Federal projects presented to Alabama’s Washington delegates for 2010. Items 7 and 8, one of which goes

toward renovation of the Victoria property, have commitments already for funding. Mr. Garner reported that the Victoria would also soon be getting a general manager, among other positive developments there.

4. Dr. Turner provided a memorandum from Dr. Meehan concerning Federal Projects funded for FY2009. Projects listed include a pedestrian overpass advisement and orientation for DE students and LRCFS science education, for a total amount of ca. \$600,000. The SERRI contract will provide additional money. Senator Shelby may also help with a science (Nursing) building in the future.
5. Dr. Turner provided an update on SGA resolutions regarding 1) extended library hours (now with the deans), 2) parking hang tags (forwarded by administrative council to president) and 3) depositing of refund checks (now with the business office for implementation).
6. Mr. Houston reported on the issue of course prerequisites not making their way into the registration system. Problems have been reported when students preregister for courses before passing the needed prerequisites. Dr. Clark recommended that students be notified before being dropped from courses for which prerequisites were not met. Dr. Turner asked if students could be automatically enrolled in alternate courses to avoid dropping below minimum numbers of needed hours. Mr. Houston will investigate possible solutions.

New Business

1. Dr. Turner reported that Faculty Senate is going ahead with the purchase of a new mace and accompanying case.
2. Mr. Smiley reported that SGA would be bringing forward resolutions to a future meeting, including recommendations concerning Health Clinic cancellations. Other issues under discussion include online schedule, handicap accessibility to buildings and expansion of dining hall hours and flex dollar venues.
3. Mr. Whitmore provided reports on three areas:
 - a) Upcoming meeting with Faculty Senate to address Bookstore issues.
 - b) Food Service contract has gone out for bid, with four vendors thus far expressing interest. Expected improvements in food services include renovated facilities, extended hours of operation and added brands.
 - c) Transportation system bids have gone out for buses (10 cutaways). There will be an additional bid for bus operators. Effects are to be expected on parking and traffic flow within and around campus. Bus stops and parking zones are under review.

4. Dr. Turner and Dr. Clark reported on meeting SACS/COC notification requirements for implementing substantive changes.
5. Dr. Turner reported that she had good feedback concerning Early Bird Registration. Approximately 120 students participated this past Friday. Of concern at this point is the fact that Fall application counts are down. Further work is still needed to improve Summer course offerings. Specifically, recommendations are needed from Dr. Carr's committee on Summer courses.

Announcements

Ms. Osterbind announced that catalogue revisions were due. Also, 732 have applied for Spring graduation. Time for the ceremony has been changed to 4:30 p.m.

Dr. Fielding announced that the Revenue Subcommittee has been working to ensure needs for next year will be covered. Tuition will need to increase.

Dr. Hammett announced that Counseling is going for CACREP accreditation, including submission of a 1000-page document. Leadership Calhoun County and Youth LCC will be on campus this month. This provides a good promotional opportunity to colleges, majors and programs. Exact dates will be on the calendar.

Respectfully submitted by Joe Delap, AVPAA