

**-APPROVED-**

**Academic Council Minutes**

**Gold Room – Bibb Graves Hall**

**February 4, 2009**

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs  
Dr. Joe Delap, Associate Vice President for Academic Affairs  
Dr. Frank King, Associate Vice President for Distance Education  
Dr. Tim King, Associate Vice President for Enrollment Management and Student Affairs  
Mr. Vinson Houston, Acting Vice President for Information Technology  
Dean Bill Fielding, College of Commerce & Business Administration  
Dean John-Bauer Graham, Library Services  
Dean Sarah Latham, College of Nursing and Health Sciences  
Dr. Louise Clark, Assoc. Dean, College of Commerce & Business Administration  
Ms. Kelly Osterbind, Registrar  
Dr. Brent Cunningham, Faculty Senate President  
Mr. Joe Whitmore, Director, Institutional Support Services  
Mr. Tyrone Smiley for Ms. Jennifer Nix, SGA President

Absent:

Dean Bill Carr, College of Graduate Studies & Continuing Education  
Dean John Hammett, College of Education and Professional Studies  
Dean Earl Wade, College of Arts and Sciences  
Mr. Don Killingsworth, Director of Government Relations  
Dr. Alicia Simmons, Director, Institutional Research and Assessment  
Dr. Jay Ketterer, Director, International House and Programs

Old Business:

1. Minutes of the January 21, 2009 meeting were approved as amended.
2. Mr. Graham reported that the project team had met with marketing consultants. The new look and feel is being incorporated into more sites. Mr. Houston reported on an upcoming Banner 9 upgrade. Banner 8 must be fully implemented first, however.
3. Dr. Turner reported on federally funded projects being developed with the help of Federal Solutions. Proposals are being finalized this week for a DC visit next week. JSU will host an event with Alabama congressmen and guests that may

become an annual event. She expressed thanks to those who have worked on this project (with a total of 8 proposals).

4. Dr. Turner reported on Economic Stimulus funding opportunities. Information in the bills in the House and Senate is helping us shape a strategy for asking for funding. Modernization and facilities upgrades for IHE's should be eligible. A list is enclosed as a handout ("Project Development"). Dr. Cunningham asked if IT modernization might be included.
5. Dr. Turner provided feedback from the Academic Affairs Committee to the BOT. Interest was expressed in Mason Hall conditions. Committee members toured that building. They also inquired into class sizes and similar issues. Faculty Senate topics were also shared with the committee, including comprehensive, centralized evaluations of JSU top executives and BOT members. A motion on this last issue was passed by the full BOT. This evaluation will be useful for SACS reaffirmation.
6. There was no other Old Business.

#### New Business

1. Dr. Cunningham reported on three recommendations from Faculty Senate.
  - a. Travel and Professional Development grants application process was reviewed, amended and approved (see handout).
  - b. A recommendation concerning tuition waivers for faculty were provided as a handout. This would provide full-tuition remission for an unrestricted maximum hour load per semester for faculty. Membership asked that the recommendation be returned to Faculty Senate for clarification.
  - c. A Policies and Procedures change to specify a minimum number of hours (36) for grading during finals is being proposed. The recommendation is to be sent to the deans for review.
2. There were no items to report from SGA.
3. Enrollment report is enclosed as a handout.
4. Dr. Turner reported that a representative would be added to Academic Council from Athletics and commented that there needs to be more collaboration of this kind taking place across divisions.
5. Dr. Turner pointed out that all academic calendars will be online from this point forward. She also announced that the May 1 Commencement Ceremony would

begin at 4:30 p.m. instead of 6:30 p.m. to allow for lack of stadium lighting, pending Dr. Meehan's approval.

#### Announcements

Mr. Whitmore called attention to the Bookstore's 80% completion rule for textbook orders that has been in place for many years.

Dr. Fielding reported that Dr. Meehan had been recognized by the Etowah Chamber of Commerce and referred members to this news item for further details.

Ms. Osterbind reported that catalogue revisions would be coming back for approval. She also sought suggestions on how to handle late registrations.

Dr. Cunningham asked whether or not summer schedule offerings had changed in response to the earlier request from Dr. Turner. Dr. Turner responded that a reminder will go out from her office.

Respectfully submitted by Joe Delap, AVPAA