

-APPROVED-

Academic Council Minutes

Gold Room – Bibb Graves Hall

September 3, 2008

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Dr. Joe Delap, Associate Vice President for Academic Affairs
Dr. Tim King, Associate Vice President for Enrollment Management and Student Affairs
Dr. Sherri Restauri for Dr. Frank King, Associate Vice President for Distance Education
Mr. Vinson Houston, Information Technology
Dr. Jean Pugliese for Dean Bill Carr, College of Graduate Studies & Continuing Educ.
Dean Bill Fielding, College of Commerce & Business Administration
Dr. John Hammett, College of Education and Prof. Studies
Dr. Phyllis Waits for Dean Sarah Latham, College of Nursing and Health Sciences
Dean Earl Wade, College of Arts and Sciences
Mr. John-Bauer Graham, Dean, Library Services
Dr. Louise Clark, Assoc. Dean, College of Commerce & Business Administration
Dr. Jay Ketterer, Director, International House and Programs
Ms. Connie Thompson for Mr. Ralph Burke, Director, JSU-Gadsden
Ms. Kelly Osterbind, Registrar
Ms. Jennifer Nix, SGA President
Mr. Joe Whitmore, Director, Special Services

Absent:

Dr. Alicia Simmons, Director, Institutional Research and Assessment
Dr. Brent Cunningham, Faculty Senate President

Old Business:

1. Minutes of the August 20, 2008 meeting were approved as amended.
2. Mr. Graham provided a Luminis update. Business Affairs has migrated to the “new look.” The Business Procedures Manual is being worked on. The next division to migrate will be

Academic Affairs. Group extracts are being performed to enable more targeted announcements. Parking decals may now be purchased online. Mr. Houston provided a Banner update. System for reporting satisfactory academic progress is still being worked on for Financial Aid. Progress is being made on fiscal reporting. A payment plan is under review.

3. Dr. Turner reported on registrations as of August 29. A new report is being awaited. Enrollments are up slightly. Unexplainably, the number of undecided majors is down. She also expressed appreciation to everyone for accommodating students' curricular needs.
4. Dr. Clark and Ms. Osterbind reported that the ad hoc summer terms committee has not met.

New Business

1. Ms. Nix reported that there was no news to report from student government. Meetings are scheduled for next week. Dr. Turner congratulated Ms. Nix on a job well done at the Freshman Convocation.
2. Dr. Turner reminded all present of the call for promotion and tenure, asking that the word be passed along to faculty.
3. Dr. Turner provided an update on the latest state auditor's report. One area of particular concern is restricted funds. There have been numerous cases of processing invoices for items not covered by grants. She encouraged greater vigilance with what can and cannot be paid for on fund 2 accounts. More oversight is needed. Payments for meals are also being closely reviewed. The amounts charged for meals are a factor. Further, matching funds (especially in-kind contributions) need to be properly reported. Dr. Tim King remarked that the process for awarding scholarships is also under review and that all areas should be prepared for that.
4. Dr. Tim King provided information on Orientation for summer 2009 (handout provided). The Orientation program is being developed to accommodate a larger number of students, since Orientation is now mandatory. One particular goal is to target traditional age students for inclusion in Orientation, as well as students who are already on campus well before school starts (such as athletes and band members). The proposed plan goes to print with no revisions from Academic Council.

5. Dr. Turner reported on AASCU's Voluntary System of Accountability (handout) and asked that information provided on the program's web site be reviewed.
6. Dr. Turner expressed thanks for everyone's participation in Freshman Convocation. She suggested that faculty and staff be seated together, so that they could be readily recognized during the event. Dr. Hammett asked if Greek organizations might be incorporated into the event. Mr. Terry Casey and Ms. Kaci Ogle are to be credited with much of the event's success, according to Dr. Tim King. Mr. Graham asked if the university might plan more activities for incoming Freshmen prior to Convocation.
7. Dr. Turner reported on controversy surrounding the Marching Southerners' uniforms (reflecting a Russian theme). Changes in the Ballerinas' uniforms had also been criticized. Dr. Wade explained the rationale behind the change in the Ballerinas' uniforms (to improve recruitment of today's high school students). Dr. Turner noted that overall the band was to be commended.

Announcements

Dr. Turner announced the hiring of a new Athletic Director, Mr. Oval Jaynes. She also provided a printout of an email regarding luncheons to discuss athletics and academics.

Ms. Osterbind reminded everyone that signed proof-of-payment forms are needed to put students back into classes. Help is available in the Bibb Graves third-floor HR computer lab.

Dr. Restauri announced the purchase of a "Second Life" virtual, immersive online space for JSU (more information to follow). Some instructors are already using the program. Also, a new Distance Education newsletter will be out soon.

Dr. Waits provided an update on Dr. Latham's progress.

Dr. Ketterer reported the upcoming Ocoee River trip, to include ELI participants as part of a big brother/ big sister type of project.

Mr. Whitmore announced that Pepsi had been awarded the campus beverage bid. Dr. Ketterer asked about other vending.

Respectfully submitted by Joe Delap, AVPAA