

Academic Council Minutes

Gold Room – Bibb Graves Hall

October 15, 2008

Present:

Dr. Rebecca Turner, Vice President for Academic and Student Affairs
Mr. Vinson Houston, Acting Vice President for Information Technology
Dr. Tim King, Associate Vice President for Enrollment Management and Student Affairs
Dr. Frank King, Associate Vice President for Distance Education
Dean Bill Fielding, College of Commerce and Business Adm.
Dean John Hammett, College of Education and Professional Studies
Dean Sarah Latham, College of Nursing and Health Sciences
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration
Dean Earl Wade, College of Arts and Sciences
Dean John-Bauer Graham, Library Services
Dr. Alicia Simmons, Director, Institutional Research and Assessment
Ms. Connie Thompson for Mr. Ralph Burke, Director, JSU-Gadsden
Dr. Jay Ketterer, Director, International House
Ms. Emily White for Ms. Kelly Osterbind, Registrar
Mr. Joe Whitmore, Director, Special Services
Ms. Destiny Maybury for Ms. Jennifer Nix, SGA President

Absent were:

Dr. Joe Delap, Associate Vice President for Academic Affairs
Dean Bill Carr, College of Graduate Studies & Continuing Education
Mr. Ralph Burke, Director, JSU-Gadsden
Dr. Brent Cunningham, Faculty Senate President
Ms. Kelly Osterbind, Registrar
Ms. Jennifer Nix, SGA President

Old Business

1. Minutes from October 1, 2008 Meeting: Minutes of the October 1, 2008, meeting were approved

2. Banner and Luminus Update: Mr. Houston provided a Banner update. The migration of work from the mainframe continues. The maintenance contract has expired necessitating that any remaining work be accomplished in a most timely fashion. The next upgrade will be to Banner 8 and will occur next year. IT is working on various end-of-year reports.

Mr. Houston stated that work on the observatory continued. IT had worked past any remaining technological barriers. There were some problems with the roof but they have been resolved. The new telescope has been mounted. In addition, the weather station has also been mounted. The observatory is complicated and it will need full time attention. Dean Wade suggested that a newly hired department head was a physicist and would be an appropriate person for assuming a leadership role.

Dean John Graham gave an update on the Luminus project. The Business Affairs area is mostly completed. The Luminus project team is now working on the Policy and Procedures Manual (blue pages) to be put online. For Academic Affairs, the Luminus project team hopes to implement a train-the-trainer model.

3. Summer Term Committee Update: Dr. Alicia Simmons updated the Council on the Summer Terms Committee work. The Summer 2008 Survey Summary was shared by Dr. Simmons. The N was 1161. One of the high points mentioned was that three hundred and seventy students indicated that a payment plan would allow them to take additional summer courses. The Survey contained other relevant information related to building summer enrollment. Dr. Simmons indicated that Marathon S was considered a pre-fall semester. Interested faculty should review the Tableau Server for additional relevant information. The Summer Terms Committee will meet one more week. The final recommendation (s) will be shared with the Academic Council via e-mail

There was no further old business.

New Business

1. Faculty Senate Issues: In that Dr. Brent Cunningham was absent, there were not any Faculty Senate issues discussed.
2. Student Government Association Issues: Ms. Destiny Maybury reminded the Academic Council that this week is a full week of door decorating, pep rallies, parades and football.
3. Tuition Waiver Program: The Tuition Assistance Policy will be taken to the Board on October 20 for consideration. “The tuition assistance policy is designed as an enhancement to the benefits afforded to the employees of JSU.” The plan contains

benefits to both employees and their dependents.

4. Board of Trustees Meeting, October 20, 2008: Dr. Turner mentioned that the Board of Trustees will meet at the JSU Canyon Center.
5. Experimental Courses Policy: Dr. Turner discussed the Experimental Course policy. The policy states that, “Any graduate-level experimental course including 4XX experimental courses, must be submitted to the Dean of the College of Graduate Studies for review, prior to the course’s submission to the Office of the Registrar.” Ms. Emily White noted that there are no longer “G” courses noted. The former “G” courses are now designated by level with CRN identifiers. Transcripts now show the level of courses that are taken. The Experimental Course Policy was passed unanimously by the Academic Council.
6. Proposed Academic Calendars AY 2009-10, 2010-11: The Suggested Schedule Fall 2008 – Spring 2010 and the Draft of Academic Year 2011 Option A and the Draft of Academic Year 2011 Option B was shared with the Academic Council. After a discussion, it was decided that these recommendations would be discussed at the next Dean’s Meeting on October 22.

There were no further items of new business.

Announcements

Dr. Jay Ketterer reminded the Academic Council about the United Nations Day Tea that will be held at 2:00 p.m. on Sunday, October 19. Excellent promotional materials had been prepared for the event. This will be in conjunction with JSU celebrating 125 years of excellence. There will be a talent show and reception as well as other planned events.

Dr. Alicia Simmons mentioned that IDEA had been distributed to faculty. Faculty members, who have not done so, need to submit their forms online prior to October 31, 2008. There will be incentive drawings for students who participate in the survey.

Dr. Tim King announced that a new housing complex had been acquired. It was formally known as Colonial Arms Apartments that is located on Mountain Avenue adjoining the historic Forney-Rutledge house. It will initially serve as a Leadership House for men.

Dr. Franklin King mentioned that a web cast regarding Second Life and the opportunities that it presents will occur today, October 15, 2008. He also mentioned that Dr. Miriam Helen Hill will present “Warp Speed Your Research Writing Using Word 2007” on Tuesday, October 21, 2008.

There were no further announcements.

Respectfully submitted by Franklin King, AVP Distance Education